

**DRAFT**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:07 p.m. on September 11, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson  
Stan Retz, Vice Chairperson  
Herman A. Cole, Jr.  
Ashok Shah, M.D.  
Billie Fitzgerald  
Maureen Rupe  
Elizabeth Galfo, M.D.  
Billy Specht

Member(s) Absent:  
Jerry Noffel (excused.)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 2:07 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC’S VISION – *Healing Families – Healing Communities*®**

Mr. Jordan led the Board of Directors, staff and public in reciting PMC’s Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF MEETING AGENDA**

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.***

**RECOGNITIONS**

There were no recognitions.

### **OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

### **PUBLIC COMMENTS**

A member of the public spoke at this time. A copy of the public appearance request is appended to the file copy of these minutes.

Mr. Mikitarian shared the challenges PMC faces regarding maintaining the pool at the Health & Fitness building. Every day we see notices of hospitals conducting layoffs and requesting loans. PMC faces its own financial challenges. PMC is blessed to recruit physicians and nurses and purchase the equipment we need. Our core mission related to serving the healthcare needs of this community is utilizing and maintaining this building for the healthcare needs of the community. The Board's goal is making sure our community has a strong base for safety, security, and healthcare. As a result, any capital money that the district has must first be used to maintain this hospital and the services provided by the district.

Mr. Jordan shared the decision regarding the pool was not taken lightly, and while the Board wishes it was possible to maintain the pool, the cost cannot be justified.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **North Brevard Medical Support Liaison Report**

Mr. Retz presented the North Brevard Medical Support Liaison report from its August 10, 2023 meeting.

### **MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

Discussion ensued and the following motion was made by Mr. Retz, seconded by Dr. Galfo, and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOVED THAT THE BOARD OF DIRECTOR'S OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT APPROVE EXPANSION OF THE DEPARTMENT OF SURGERY TO INCLUDE THE SUB-SPECIALTY ORAL & MAXILLOFACIAL SURGERY AND ADOPT THE DELINEATED PRIVILEGES AS WRITTEN AND DISTRIBUTED.***

### **CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Mr. Retz, and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

Consent Agenda

A. Finance

1. **Motion to recommend the Board of Directors approve the purchase of the replacement of three (3) Anesthesia Machines at a total cost not to exceed the amount of \$140,924.**
2. **Motion to recommend the Board of Directors approve the FY 2024 Major Volume Assumptions and the FY 2024 Operating Budget, as presented.**
3. **Motion to recommend the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund Medicaid DSH for SFY 2024.**
4. **Motion to recommend the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund LIP for SFY 2024.**
5. **Motion to recommend the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund Hospital DPP for year 3.**
6. **Motion to recommend the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund Physician DPP for SFY 2024.**
7. **Motion to recommend the Board of Directors approve the Resolution regarding determination of the Pension Plan as presented by Finance Committee.**
8. **Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.**

**COMMITTEE REPORTS**

**Quality Committee**

Dr. Galfo reported all items were covered during the Quality Committee meeting.

**Finance Committee**

Mr. Cole reported all items were covered during the Finance Committee meeting.

**Executive Committee**

Mr. Retz reported all items were covered during the Executive Committee meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

**PROCESS AND QUALITY REPORT**

No additional information was presented.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

There was no other business to come before the Board.

**CLOSING REMARKS**

Mr. Jordan took this time to recognize the anniversary of 9/11.

Mr. Mikitarian recognized Mr. Jordan's birthday.

**ADJOURNMENT**

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There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:48p.m.

Robert L. Jordan, Jr., C.M.  
Chairman