



## MEMORANDUM

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**To:** Board of Directors

**Cc:** Bill Boyles, Esquire  
Mark Storey, M.D.

**From:** George Mikitarian  
President/CEO

**Subject:** Board/Committee Meetings – September 14, 2020

**Date:** September 9, 2020

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**The Ad Hoc Credentials Review Committee will meet at 2:30 p.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.**

**The Quality Committee will convene at 3:00 p.m., which will be followed by the Budget and Finance Committee, and then Executive Committee meetings.**

**The Board of Directors will meet in executive session no earlier than 3:30 p.m.** Following the Board of Directors Executive Session, the Board of Directors regularly scheduled meeting will be held immediately following..

**The Board of Directors First Public Hearing is scheduled for 5:01 p.m.**

The Education and Planning Committee meetings have been canceled.

**QUALITY COMMITTEE**

Herman A. Cole, Jr. (ex-officio)  
Peggy Crooks  
Billie Fitzgerald  
Elizabeth Galfo, M.D.  
Robert L. Jordan, Jr., C.M.  
Jerry Noffel  
Stan Retz, CPA  
Maureen Rupe  
Ashok Shah, M.D.  
Mark Storey, M.D., President/Medical Staff  
Jeram Chapla, M.D., Designee  
Greg Cuculino, M.D.  
Christopher Manion, M.D., Designee  
Kiran Modi, M.D., Designee  
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE  
MONDAY, SEPTEMBER 14, 2020  
3:00 P.M.  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

I. Approval of Minutes

*Motion to approve the minutes of the February 3, 2020 and March 2, 2020 meetings.*

II. Vision Statement

III. Public Comment

IV. "My Story"

V. Dashboard Review

VI. Joint Commission

1. Triennial Review
2. Integrated Care Certification

VII. COVID-19 review and update

VIII. Other

IX. Executive Session (if necessary)

**ADJOURNMENT**

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on February 3, 2020 in the Executive Conference Room. The following members were present.

Herman A. Cole, Jr., Chairman  
Peggy Crooks  
Billie Fitzgerald  
Elizabeth Galfo, M.D. (12:12 p.m.)  
Robert L. Jordan, Jr., C.M. (12:04 p.m.)  
Stan Retz, CPA  
Maureen Rupe  
Ashok Shah, M.D.  
Mark Storey, M.D., President/Medical Staff  
Christopher Manion, M.D. (12:10 p.m.)  
Gregory Cuculino M.D. (12:08 p.m.)  
George Mikitarian (non-voting)

Members absent:

Jerry Noffel (excused)  
Jeram Chapla, M.D. (excused)  
Kiran Modi, M.D. (excused)

**CALL TO ORDER**

Mr. Cole called the meeting to order at 12:03 p.m.

**VISION STATEMENT**

Mr. Loftin summarized the committee's vision statement.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Ms. Fitzgerald and approved (7 ayes, 0 nays, 0 abstentions). Dr. Galfo, Mr. Jordan, Dr. Manion and Dr. Cuculino were not present at the time the vote was taken.

***ACTION TAKEN: APPROVE THE DECEMBER 2, 2019 MEETING MINUTES, AS PRESENTED.***

### **VISION STATEMENT**

Mr. Loftin summarized the committee's vision statement.

### **PUBLIC COMMENTS**

There were no public comments.

### **MY STORY**

Mr. Loftin shared a video of a patient's testimonial to the excellent care they received from Parrish Medical Center in collaboration with Mayo Clinic.

### **QUALITY DASHBOARD REVIEW**

Mr. Loftin reviewed the February Value Dashboard included in the agenda packet and discussed each indicator score as it relates to clinical quality and cost. Copies of the Power Point slides presented are appended to the file copy of these minutes.

### **CORONA VIRUS**

Mr. Loftin provided an update from the Center for Disease Control as well as Brevard Emergency Management Services relating to the Corona Virus, confirming there are currently no cases in Brevard County. Mr. Loftin noted that PMC has appropriate procedures in place for patients with suspected symptoms.

### **INTERVENTIONAL CARDIOLOGY**

Mr. Loftin shared the Daily Two video with Dr. Mathews discussing cardiovascular care. Mr. Graybill and Dr. Celis shared the timeline of growth in cardiovascular care at Parrish Medical Center. Dr. Celis noted that Parrish Medical Center now provides new and advanced life-saving technologies.

### **CITY LIAISON**

The Quality Committee recessed at 1:00 p.m. and the Executive Committee convened for the purpose of the report from the City Manager. The Quality Committee resumed at 1:03 p.m.

### **JOINT COMMISSION GOVERNANCE AND LEADERSHIP**

Mr. Loftin discussed Parrish Medical Center Board of Directors governance and leadership as it applies to The Joint Commission, noting that the hospital's culture, systems, and leadership structure and relationships all come together to shape and drive its operations. Mr. Loftin distributed a recent article relating to hospital groups questioning CMS star rating methodology, citing inconsistencies. Mr. Loftin noted that CMS plans to update methodology in 2021.



**OTHER**

There was no other business brought before the committee.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:19 p.m.

Herman A. Cole, Jr.  
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on March 2, 2020 in the Executive Conference Room. The following members were present.

Elizabeth Galfo, M.D., Chairperson  
Herman A. Cole, Jr., Vice Chairperson  
Peggy Crooks  
Billie Fitzgerald  
Jerry Noffel  
Robert L. Jordan, Jr., C.M.  
Stan Retz, CPA  
Maureen Rupe  
Ashok Shah, M.D.  
Mark Storey, M.D., President/Medical Staff  
Christopher Manion, M.D.  
Gregory Cuculino M.D.  
George Mikitarian (non-voting)

Members absent:

Jeram Chapla, M.D. (excused)  
Kiran Modi, M.D. (excused)

**CALL TO ORDER**

Mr. Cole called the meeting to order at 12:07 p.m.

**ELECTION OF OFFICERS**

Mr. Cole opened the floor for nominations for Chairperson of Quality Committee. Ms. Crooks nominated Dr. Galfo; Mr. Retz seconded the nomination. Mr. Jordan nominated Mr. Cole; Ms. Fitzgerald seconded the nomination and Mr. Jordan moved to close nominations on said names. Vote was taken by show of hands and was unanimous.

***ACTION TAKEN: MOTION TO ELECT DR. ELIZABETH GALFO AS CHAIRPERSON OF THE QUALITY COMMITTEE.***

Dr. Galfo opened the floor for nominations for Vice Chairperson. Ms. Crooks nominated Mr. Cole; Mr. Jordan seconded the nominations and moved to close nominations on said name.

***ACTION TAKEN: MOTION TO ELECT MR. HERMAN COLE AS VICE-CHAIRPERSON OF THE QUALITY COMMITTEE.***

### **REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (12 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVE THE JANUARY 6, 2020 MEETING MINUTES, AS PRESENTED.***

### **VISION STATEMENT**

Mr. Loftin summarized the committee's vision statement.

### **PUBLIC COMMENTS**

There were no public comments.

### **MY STORY**

Mr. Loftin shared a story of commitment to PMC's Mission and Vision. A story of Case Manager Susan and the healing experience she provided to a patient and his family, treating them as her own family.

### **QUALITY DASHBOARD REVIEW**

Mr. Loftin reviewed the March Value Dashboard included in the agenda packet and discussed each indicator score as it relates to clinical quality and cost. Mr. Loftin summarized for the Committee the Outcomes Review; specifically 30 day mortality inclusion and exclusion criteria and how this relates to clinical outcomes. Copies of the Power Point slides presented are appended to the file copy of these minutes.

### **JOINT COMMISSION NATIONAL PATIENT SAFETY GOALS**

Mr. Loftin reviewed with the committee the National Patient Safety Goals, and what processes PMC has in place to ensure the best outcomes.

### **OTHER**

There was no other business brought before the committee.

### **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:05 p.m.

Elizabeth Galfo, M.D.  
Chairperson

FINANCE COMMITTEE MEMBERS:

Stan Retz, Chairperson

Peggy Crooks, Vice Chairperson

Jerry Noffel

Elizabeth Galfo, M.D.

Robert Jordan

Billie Fitzgerald

Herman Cole (ex-officio)

Christopher Manion, MD.

George Mikitarian, President/CEO (non-voting)

Mark Storey, M.D., President/Medical Staff

**TENTATIVE AGENDA  
BUDGET & FINANCE COMMITTEE MEETING - REGULAR  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, SEPTEMBER 14, 2020  
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5  
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

- I. Review and approve of minutes (February 3, 2020 and March 2, 2020)

***Motion: To recommend approval of the February 3, 2020 and March 2, 2020 minutes as presented.***

- II. Public Comments

- III. Financial Review – Mr. Bailey

- IV. FY 2021 Operating Budget – Mr. Bailey

- V. FY 2021 Capital Budget – Mr. Bailey

***Motion: Recommend the Board of Directors approve the FY 2021 Capital Budget in the amount of \$2,000,000.***

- VI. Inter-Governmental Transfer – Disproportionate Share – Mr. Bailey

***Motion: To recommend to the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund DSH for SFY 2021 in an amount not to exceed \$733,927.***

- VII. Inter-Governmental Transfer – Low Income Pool – Mr. Bailey

***Motion: To recommend to the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund LIP for SFY 2021 in an amount not to exceed \$1,669,304.***

- VIII. Operating Investment Portfolio Allocation Review – Mr. Bailey

- IX. Executive Session (if necessary)

## ADJOURNMENT

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BUDGET AND FINANCE COMMITTEE**

A regular meeting of the Budget and Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on February 3, 2020 in the Executive Conference Room. The following members, representing a quorum, were present:

Stan Retz, Chairperson  
Peggy Crooks, Vice Chairperson  
Elizabeth Galfo, M.D.  
Robert Jordan, Jr., C.M.  
Billie Fitzgerald  
Herman A. Cole, Jr.  
Christopher Manion, M.D.  
Mark Storey, M.D.  
George Mikitarian (non-voting)

Member(s) Absent:

Jerry Noffel (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Retz called the meeting to order at 1:29 p.m.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by and Dr. Galfo approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVE THE DECEMBER 2, 2019 MEETING MINUTES, AS PRESENTED.***

**PUBLIC COMMENTS**

There were no public comments.

**FINANCIAL REVIEW**

Mr. Bailey summarized the December 2019 financial statements.

**ANDERSON FINANCIALS**

Messrs. Tim & John Anderson updated the committee on the investment portfolio. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE TRANSITION IN THE INVESTMENT MANAGEMENT FROM HANCOCK FUND MANAGER TO WASATCH FUND MANAGER FOR THE SMALL CAP SECTION OF THE OPERATING PORTFOLIO.***

**PENSION ACTUARIAL REPORT AS OF OCTOBER 1, 2019**

Mr. Bailey summarized the actuarial report. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions)

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS ACCEPT THE PENSION PLAN ACTUARIAL VALUATION AS OF OCTOBER 1, 2019.***

**APPOINTMENT OF NEW PENSION COMMITTEE MEMBER**

Mr. Retz noted that the Pension Committee has narrowed the selection down to two candidates, the first candidate interviewed today, and the second will interview at the March meeting.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 2:04 p.m.

Stan Retz  
Chairperson

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BUDGET AND FINANCE COMMITTEE**

A regular meeting of the Budget and Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on March 2, 2020 in the Executive Conference Room. The following members, representing a quorum, were present:

Stan Retz, Chairperson  
Peggy Crooks, Vice Chairperson  
Elizabeth Galfo, M.D.  
Robert Jordan, Jr., C.M. (1:16 p.m.)  
Billie Fitzgerald  
Herman A. Cole, Jr.  
Jerry Noffel  
Christopher Manion, M.D.  
Mark Storey, M.D. (1:16 p.m.)  
George Mikitarian (non-voting)

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Retz called the meeting to order at 1:11 p.m.

**ELECTION OF VICE CHAIRPERSON**

Mr. Retz opened the floor for nominations for Vice Chairperson of the Finance Committee. Ms. Fitzgerald nominated Ms. Crooks; Dr. Galfo seconded the nomination and moved to close nominations on said name.

***ACTION TAKEN: MOTION TO ELECT PEGGY CROOKS AS VICE CHAIRPERSON OF THE FINANCE COMMITTEE.***

**ANDERSON FINANCIALS**

Mr. Tim Anderson updated the committee on the investment portfolio.



### **REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVE THE JANUARY 6, 2020 MEETING MINUTES, AS PRESENTED.***

### **PUBLIC COMMENTS**

There were no public comments.

### **FINANCIAL REVIEW**

Mr. Bailey summarized the January 2020 financial statements. Mr. Jordan commented on the increase in volumes.

### **OUT OF STATE MEDICAID**

Mr. Bailey summarized the resolution contained in the packet relative to the Out of State Medicaid Form for the State of Mississippi, Division of Medicaid. Discussion ensued and the following motion was made by Ms. Fitzgerald, seconded by Mr. Cole and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO APPROVE THE RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT REGARDING THE OUT OF STATE MEDICAID FORM FOR THE STATE OF MISSISSIPPI, DIVISION OF MEDICAID.***

### **DISPOSAL OF SURPLUS PROPERTY**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE REQUESTS FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY FORMS AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS274.04 AND FS274.96.***

### **APPOINTMENT OF NEW PENSION COMMITTEE MEMBER**

Mr. Retz noted that the Pension Committee met earlier in the day to interview the second candidate for the committee vacancy. Mr. Retz noted both applicants were excellent and the committee has decided to accept both of them. Sylvia Simpson will serve a three year term and

Leigh Spradling will serve a two year term. Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS TO APPROVE THE APPOINTMENT OF LEIGH SPRADLING TO THE PENSION COMMITTEE FOR A TWO YEAR TERM BEGINNING MARCH 2, 2020 THROUGH MARCH 1, 2022.**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS TO APPROVE THE APPOINTMENT OF SYLVIA SIMPSON TO THE PENSION COMMITTEE FOR A THREE YEAR TERM BEGINNING MARCH 2, 2020 THROUGH MARCH 1, 2023.**

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:42 p.m.

Stan Retz  
Chairperson

## MEMORANDUM

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**To:** Budget & Finance Committee

**From:** Kent Bailey, Vice President - Finance

**Subject:** **FY 2021 Capital Budget**

**Date:** September 8, 2020

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Attached is the FY 2021 Capital Budget item listing in department order. The total capital budget is \$2,000,000. As you will note, there are no single capital expenditures over \$150,000 per item. There are no currently proposed capital purchases that will need to be brought before the Board for approval before the purchase can be made in FY 2021, which is in accordance with Policy No. 9500-2.

Funding for any purchases that may exceed the approved amount or is not contemplated as part of the proposed capital budget is available from the contingency allocation of \$693,706, or the general allocations for equipment of \$200,000 or infrastructure improvements of \$200,000.

I recommend the approval of the attached capital budget.

***Motion: Recommend the Board of Directors approve the FY 2021 Capital Budget in the amount of \$2,000,000.***

Should you have any questions or need additional information, please do not hesitate to contact me at [Kent.Bailey@Parrishmed.com](mailto:Kent.Bailey@Parrishmed.com) or (321) 268-6164. Thank you for your attention in this matter.

KB/tfm  
Attachment

**Parrish Medical Center  
FY 2021 Capital Budget**

| <b>Proposal Name</b>                                                 | <b>Capital ID</b> | <b>Proposed</b>     |
|----------------------------------------------------------------------|-------------------|---------------------|
| <b>Fiscal Year 2021 - Routine Equipment</b>                          |                   |                     |
| Clinical Testing Equipment for CTM (biomedical maint. equip.)        | 20-684-C2         | \$ 14,486           |
| Vital Signs Monitors (qty: 54)                                       | 21-314-01         | 95,000              |
| Hearing Screening Machine - Biologic ABaer                           | 21-336-01         | 22,500              |
| Inpatient Hemodialysis Machine/RO system                             | 21-342-01         | 63,400              |
| Sonic Sink (cleaning of surgical instruments)                        | 21-375-01         | 13,555              |
| Wound Vac Equipment Replacement (qty: 3)                             | 21-375-02         | 66,030              |
| Emergency Department Physician Work Space Renovation                 | 21-381-01         | 14,472              |
| Point of Care Laboratory Instrument AVOX                             | 21-401-02         | 21,515              |
| Lab Hematology Slide stainer                                         | 21-401-03         | 17,546              |
| Lab Refrigerator Specimen Storage - for Express laboratory           | 21-411-01         | 6,522               |
| Lab Centrifuge Draw site location                                    | 21-411-02         | 8,321               |
| Lab Pathology Microtome Manual rotary                                | 21-412-01         | 8,767               |
| Lab Pathology multistainer                                           | 21-412-02         | 65,979              |
| Verkada Security Cameras - Phase Two                                 | 21-663-01         | 88,820              |
| Replacement of Air Handler Units 2 and 3 - Health and Fitness Center | 21-680-01         | 137,500             |
| X2 Survey Sensor for Diagnostic Imaging                              | 21-684-01         | 11,515              |
| MM Courier Van-Ford T-150 Transit Cargo Van                          | 21-751-01         | 27,553              |
| Other Equipment                                                      | **                | 200,000             |
| Other Infrastructure                                                 | **                | 200,000             |
| Fiscal Year 2021 Contingency                                         | 21-702-01         | 693,706             |
|                                                                      |                   | <b>\$ 1,777,187</b> |

|                                                     |           |                  |
|-----------------------------------------------------|-----------|------------------|
| <b>Fiscal Year 2021 - Plant</b>                     |           |                  |
| Replacement of Roof Top AC Unit - Children's Center | 21-661-01 | 35,000           |
| 2020 HVAC Maintenance Vehicle (replacement)         | 21-661-02 | 37,813           |
|                                                     |           | <b>\$ 72,813</b> |

|                                    |           |                   |
|------------------------------------|-----------|-------------------|
| <b>Fiscal Year 2021 - IS</b>       |           |                   |
| Wireless Access Points Replacement | 21-721-01 | 100,000           |
| BotSink Implementation             | 21-721-03 | 50,000            |
|                                    |           | <b>\$ 150,000</b> |

**Total Capital Budget for FY 2021 \$ 2,000,000**

\* No amounts exceed \$150,000, which requires project to be presented for approval prior to purchase in accordance with Policy # 9500-2.

\*\* Represents projects with individual costs less than \$25,000 that may be presented during the year and approved in the same manner as the "Contingency" items.

## MEMORANDUM

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DATE: September 8, 2020  
TO: Budget & Finance Committee  
FROM: Kent Bailey, Vice President - Finance  
SUBJECT: **Inter-Governmental Transfer (IGT) - Disproportionate Share (DSH)  
SFY 2021**

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The State of Florida released the Letter of Agreement (LOA) for the IGT's for DSH.

We have the opportunity to receive **\$1,509,210** in SFY 2021 DSH funding with an IGT investment by Parrish Medical Center of **\$733,927**; resulting in a net DSH amount to PMC of **\$775,283**.

The signed LOA is due to be returned to the State no later than October 1, 2020.

***Motion: To recommend to the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund DSH for SFY 2021 in an amount not to exceed \$733,927.***

Should you have any questions or concerns, please feel free to contact me @ (321) 268-6111 – Ext. 8503 or e-mail me @ [Kent.Bailey@Parrishmed.com](mailto:Kent.Bailey@Parrishmed.com).

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KB/tfm

## Disproportionate Share Hospital Letter of Agreement

THIS LETTER OF AGREEMENT (LOA) is made and entered into in duplicate on the \_\_\_\_\_ day of \_\_\_\_\_ 2020, by and between **North Brevard County Hospital District** on behalf of **Parrish Medical Center**, and the State of Florida, **Agency for Health Care Administration** (the "**Agency**"), for good and valuable consideration, the receipt and sufficiency of which is acknowledged.

### DEFINITIONS

"Charity care" or "uncompensated charity care" means that portion of hospital charges reported to the Agency for which there is no compensation, other than restricted or unrestricted revenues provided to a hospital by local governments or tax districts regardless of the method of payment, for care provided to a patient whose family income for the twelve (12) months preceding the determination is less than or equal to two-hundred (200) percent of the federal poverty level, unless the amount of hospital charges due from the patient exceeds twenty-five (25) percent of the annual family income. However, in no case shall the hospital charges for a patient whose family income exceeds four times the federal poverty level for a family of four be considered charity.

"Disproportionate share program" means specific allocations are established within the General Appropriations Act and any limitations established pursuant to chapter 216, the agency shall distribute, pursuant to this section, moneys to hospitals providing a disproportionate share of Medicaid or charity care services by making quarterly Medicaid payments as required.

"Disproportionate Share Hospital (DSH)" means a hospital that has a Medicaid inpatient utilization rate of not less than one percent.

"Intergovernmental Transfers (IGTs)" means transfers of funds from a non-Medicaid governmental entity (e.g., counties, hospital taxing districts, providers operated by state or local government) to the Medicaid agency. IGTs must be compliant with 42 CFR Part 433 Subpart B.

"Medicaid" means the medical assistance program authorized by Title XIX of the Social Security Act, 42 U.S.C. §§ 1396 et seq., and regulations thereunder, as administered in Florida by the Agency.

### A. GENERAL PROVISIONS

1. Per House Bill 5001, the General Appropriations Act of State Fiscal Year 2020-2021, passed by the 2020 Florida Legislature, the **North Brevard County Hospital District** and the Agency agree that the **North Brevard County Hospital District** will remit IGT funds to the Agency in an amount not to exceed the total of **\$733,927**.
  - a. The **North Brevard County Hospital District** and the Agency have agreed that these IGT funds will only be used to increase the provision of health services for the charity care of the **North Brevard County Hospital District** and the State of Florida at large.

2. The **North Brevard County Hospital District** will return the signed LOA to the Agency no later than October 1, 2020.
3. The **North Brevard County Hospital District** will pay IGT funds to the Agency in an amount not to exceed the total of **\$733,927**. The **North Brevard County Hospital District** will transfer payments to the Agency in the following manner:
  - a. Per Florida Statute 409.908, annual payments for the months of July 2020 through June 2021 are due to the Agency no later than October 31, 2020 unless an alternative plan is specifically approved by the agency.
  - b. The Agency will bill the **North Brevard County Hospital District** when payment is due.
4. The **North Brevard County Hospital District** and the Agency agree that the Agency will maintain necessary records and supporting documentation applicable to health services covered by this LOA.
  - c. Audits and Records
    - i. The **North Brevard County Hospital District** agrees to maintain books, records, and documents (including electronic storage media) pertinent to performance under this LOA in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided.
    - ii. The **North Brevard County Hospital District** agrees to assure that these records shall be subject at all reasonable times to inspection, review, or audit by state personnel and other personnel duly authorized by the Agency, as well as by federal personnel.
    - iii. The **North Brevard County Hospital District** agrees to comply with public record laws as outlined in section 119.0701, Florida Statutes.
  - ci. Retention of Records
    - i. The **North Brevard County Hospital District** agrees to retain all financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to performance under this LOA for a period of six (6) years after termination of this LOA, or if an audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained until resolution of the audit findings.
    - ii. Persons duly authorized by the Agency and federal auditors shall have full access to and the right to examine any of said records and documents.
    - iii. The rights of access in this section must not be limited to the required retention period but shall last as long as the records are retained.



- e. Monitoring
  - i. The **North Brevard County Hospital District** agrees to permit persons duly authorized by the Agency to inspect any records, papers, and documents of the **North Brevard County Hospital District** which are relevant to this LOA.
- f. Assignment and Subcontracts
  - i. The **North Brevard County Hospital District** agrees to neither assign the responsibility of this LOA to another party nor subcontract for any of the work contemplated under this LOA without prior written approval of the Agency. No such approval by the Agency of any assignment or subcontract shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the Agency in addition to the total dollar amount agreed upon in this LOA. All such assignments or subcontracts shall be subject to the conditions of this LOA and to any conditions of approval that the Agency shall deem necessary.
- 5. This LOA may only be amended upon written agreement signed by both parties. **North Brevard County Hospital District** and the Agency agree that any modifications to this LOA shall be in the same form, namely the exchange of signed copies of a revised LOA.
- 6. The **North Brevard County Hospital District** confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the providers to re-direct any portion of these aforementioned charity care supplemental payments in order to satisfy non-Medicaid, non-uninsured, and non-underinsured activities.
- 7. The **North Brevard County Hospital District** agrees the following provision shall be included in any agreements between the **North Brevard County Hospital District** and local providers where IGT funding is provided pursuant to this LOA: "Funding provided in this Agreement shall be prioritized so that designated IGT funding shall first be used to fund the Medicaid program and used secondarily for other purposes."
- 8. This LOA covers the period of July 1, 2020 through June 30, 2021 and shall be terminated June 30, 2021.
- 9. This LOA may be executed in multiple counterparts, each of which shall constitute an original, and each of which shall be fully binding on any party signing at least one counterpart.



| <b>DSH Local Intergovernmental Transfers (IGTs)</b> |                                    |
|-----------------------------------------------------|------------------------------------|
| <b>Program / Amount</b>                             | <b>State Fiscal Year 2020-2021</b> |
| DSH Program                                         | \$733,927                          |
| <b>Total Funding</b>                                | <b>\$733,927</b>                   |

**WITNESSETH:**

**IN WITNESS WHEREOF**, the parties have caused this page Letter of Agreement to be executed by their undersigned officials as duly authorized.

**North Brevard County Hospital District**

**STATE OF FLORIDA, AGENCY FOR  
HEALTH CARE ADMINISTRATION**

**SIGNED**  
**BY:** \_\_\_\_\_

**SIGNED**  
**BY:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## MEMORANDUM

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DATE: September 8, 2020  
TO: Budget & Finance Committee  
FROM: Kent Bailey, Vice President - Finance  
SUBJECT: **Inter-Governmental Transfer (IGT) – Low Income Pool (LIP)**  
**SFY 2021**

---

The State of Florida released the Letter of Agreement (LOA) for the IGTs for LIP.

We have the opportunity to receive **\$3,956,153** in LIP funding with an IGT investment by PMC. The IGT amount in the LOA for LIP includes two scenarios, either:

- **\$1,500,746** - resulting in a net LIP amount to PMC of \$2,455,407 (*if the entire SFY 2021 distribution is paid using the enhanced Federal Medical Assistance Percentage (FMAP) per the Families First Coronavirus Response Act*).
- {or}
- **\$1,669,304** - resulting in a net LIP amount to PMC of \$2,286,849 (*if a portion of the SFY 2021 distribution is paid after the expiration of the end of the enhanced FMAP*).

The signed LOA is due to be returned to the State no later than October 1, 2020.

***Motion: To recommend to the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund LIP for SFY 2021 in an amount not to exceed \$1,669,304.***

Should you have any questions or concerns, please feel free to contact me @ (321) 268-6111 – Ext. 8503 or e-mail me @ [Kent.Bailey@Parrishmed.com](mailto:Kent.Bailey@Parrishmed.com).

---

KB/tfm

## Low Income Pool Letter of Agreement

**THIS LETTER OF AGREEMENT (LOA)** is made and entered into in duplicate on the \_\_\_\_\_ day of \_\_\_\_\_ 2020, by and between **North Brevard Hospital District** on behalf of **Parrish Medical Center**, and the State of Florida, **Agency for Health Care Administration** (the "**Agency**"), for good and valuable consideration, the receipt and sufficiency of which is acknowledged.

### DEFINITIONS

"Charity care" or "uncompensated charity care" means that portion of hospital charges reported to the Agency for which there is no compensation, other than restricted or unrestricted revenues provided to a hospital by local governments or tax districts regardless of the method of payment. Uncompensated care includes charity care for the uninsured but does not include uncompensated care for insured individuals, bad debt, or Medicaid and Children's Health Insurance Program (CHIP) shortfall. The state and providers that are participating in Low Income Pool (LIP) will provide assurance that LIP claims include only costs associated with uncompensated care that is furnished through a charity care program and that adheres to the principles of the Healthcare Financial Management Association (HFMA) operated by the provider.

"Intergovernmental Transfers (IGTs)" means transfers of funds from a non-Medicaid governmental entity (e.g., counties, hospital taxing districts, providers operated by state or local government) to the Medicaid agency. IGTs must be compliant with 42 CFR Part 433 Subpart B.

"Low Income Pool (LIP)" means providing government support for safety-net providers for the costs of uncompensated charity care for low-income individuals who are uninsured. Uncompensated care includes charity care for the uninsured but does not include uncompensated care for insured individuals, "bad debt," or Medicaid and CHIP shortfall.

"Medicaid" means the medical assistance program authorized by Title XIX of the Social Security Act, 42 U.S.C. §§ 1396 et seq., and regulations thereunder, as administered in Florida by the Agency.

### A. GENERAL PROVISIONS

1. Per House Bill 5001, the General Appropriations Act of State Fiscal Year 2020-21, passed by the 2020 Florida Legislature, the **North Brevard Hospital District** and the Agency agree that the **North Brevard Hospital District** will remit IGT funds to the Agency in an amount not to exceed the total of **\$1,500,746** if the entire State Fiscal Year (SFY) 20-21 distribution is paid using the enhanced Federal Medical Assistance Percentage (FMAP) per the Families First Coronavirus Response Act or **\$1,669,304** if a portion of the SFY20-21 distribution is paid after the expiration of the end of the enhanced FMAP.
  - a. The **North Brevard Hospital District** and the Agency have agreed that these IGT funds will only be used to increase the provision of health services for the charity care of the **North Brevard Hospital District** and the State of Florida at large.
  - b. The increased provision of charity care health services will be accomplished through the following Medicaid programs:

- i. LIP payments to hospitals, federally qualified health centers, Medical School Physician Practices, community behavioral health providers, and rural health centers pursuant to the approved Centers for Medicare & Medicaid Services Special Terms and Conditions.
2. The **North Brevard Hospital District** will return the signed LOA to the Agency no later than October 1, 2020.
3. The **North Brevard Hospital District** will pay IGT funds to the Agency in an amount not to exceed the total of **\$1,500,746** if the entire State Fiscal Year (SFY) 20-21 distribution is paid using the enhanced Federal Medical Assistance Percentage (FMAP) per the Families First Coronavirus Response Act or **\$1,669,304** if a portion of the SFY20-21 distribution is paid after the expiration of the end of the enhanced FMAP.
  - a. Per Florida Statute 409.908, annual payments for the months of July 2020 through June 2021 are due to the Agency no later than October 31, 2020 unless an alternative plan is specifically approved by the agency.
  - b. The Agency will bill the **North Brevard Hospital District** when payment is due.
4. The **North Brevard Hospital District** and the Agency agree that the Agency will maintain necessary records and supporting documentation applicable to health services covered by this LOA.
  - a. Audits and Records
    - i. The **North Brevard Hospital District** agrees to maintain books, records, and documents (including electronic storage media) pertinent to performance under this LOA in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided.
    - ii. The **North Brevard Hospital District** agrees to assure that these records shall be subject at all reasonable times to inspection, review, or audit by state personnel and other personnel duly authorized by the Agency, as well as by federal personnel.
    - iii. The **North Brevard Hospital District** agrees to comply with public record laws as outlined in section 119.0701, Florida Statutes.
  - b. Retention of Records
    - i. The **North Brevard Hospital District** agrees to retain all financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to performance under this LOA for a period of six (6) years after termination of this LOA, or if an audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained until resolution of the audit findings.
    - ii. Persons duly authorized by the Agency and federal auditors shall have full access to and the right to examine any of said records and documents.

- i. The rights of access in this section must not be limited to the required retention period but shall last as long as the records are retained.
  - c. Monitoring
    - i. The **North Brevard Hospital District** agrees to permit persons duly authorized by the Agency to inspect any records, papers, and documents of the **North Brevard Hospital District** which are relevant to this LOA.
  - d. Assignment and Subcontracts
    - i. The **North Brevard Hospital District** agrees to neither assign the responsibility of this LOA to another party nor subcontract for any of the work contemplated under this LOA without prior written approval of the Agency. No such approval by the Agency of any assignment or subcontract shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the Agency in addition to the total dollar amount agreed upon in this LOA. All such assignments or subcontracts shall be subject to the conditions of this LOA and to any conditions of approval that the Agency shall deem necessary.
- 5. This LOA may only be amended upon written agreement signed by both parties. The **North Brevard Hospital District** and the Agency agree that any modifications to this LOA shall be in the same form, namely the exchange of signed copies of a revised LOA.
- 6. The **North Brevard Hospital District** confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the providers to re- direct any portion of these aforementioned charity care supplemental payments in order to satisfy non-Medicaid, non-uninsured, and non-underinsured activities.
- 7. The **North Brevard Hospital District** agrees the following provision shall be included in any agreements between the **North Brevard Hospital District** and local providers where IGT funding is provided pursuant to this LOA: "Funding provided in this Agreement shall be prioritized so that designated IGT funding shall first be used to fund the Medicaid program (including LIP or DSH) and used secondarily for other purposes."
- 8. This LOA covers the period of July 1, 2020 through June 30, 2021 and shall be terminated June 30, 2021.
- 9. This LOA may be executed in multiple counterparts, each of which shall constitute an original, and each of which shall be fully binding on any party signing at least one counterpart.

| <b>LIP Local Intergovernmental Transfers (IGTs)</b>                                                                                                                                        |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>Program / Amount</b>                                                                                                                                                                    | <b>State Fiscal Year 2020-2021</b> |
| If the entire State Fiscal Year (SFY) 20-21 distribution is paid using the enhanced Federal Medical Assistance Percentage (FMAP) per the Families First Coronavirus Response Act <b>OR</b> | <b>\$1,500,746</b>                 |
| If a portion of the SFY20-21 distribution is paid after the expiration of the end of the enhanced FMAP                                                                                     | <b>\$1,669,304</b>                 |
| <b>Greatest Possible Total Funding</b>                                                                                                                                                     | <b>\$1,669,304</b>                 |

**WITNESSETH:**

**IN WITNESS WHEREOF**, the parties have caused this page Letter of Agreement to be executed by their undersigned officials as duly authorized.

**North Brevard Hospital District**

**STATE OF FLORIDA, AGENCY FOR  
HEALTH CARE ADMINISTRATION**

**SIGNED**  
**BY:** \_\_\_\_\_

**SIGNED**  
**BY:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**EXECUTIVE COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Stan Retz, CPA  
Elizabeth Galfo, M.D.  
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA  
EXECUTIVE COMMITTEE  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, SEPTEMBER 14, 2020  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5  
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

**CALL TO ORDER**

- I. Approval of Minutes  
  
*Motion to approve the minutes of the February 3, 2020 and March 2, 2020 meetings.*
- II. Reading of the Huddle
- III. Public Comment
- IV. Attorney Report – Mr. Boyles
- V. CEO Performance Review – Mr. Boyles
- VI. CEO Employment Agreement – Mr. Boyles
- VII. Other
- VIII. Executive Session (if necessary)

**ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on February 3, 2020 in the Executive Conference Room. The following members were present:

Robert L. Jordan, Jr., C.M., Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Stan Retz  
Elizabeth Galfo, M.D. (1:23 p.m.)  
George Mikitarian (non-voting)

Members Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 1:00 p.m.

**CITY LIAISON**

The Quality Committee suspended its agenda and the Executive Committee convened at 1:00 p.m. for the purpose of the report from the City Manager, Mr. Scott Larese. Mr. Larese provided the latest edition of Titusville Talking Points, and addressed questions from the committee. The Committee recessed at 1:03 p.m. to resume the Quality Committee.

**REVIEW AND APPROVAL OF MINUTES**

The Executive Committee reconvened at 2:15 p.m. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVED THE MINUTES OF THE DECEMBER 2, 2019 MEETING AS PRESENTED.***

**READING OF THE HUDDLE**

Dr. Galfo read the Weekly Huddle.



## **COMMUNITY HEALTH NEEDS ASSESSMENT REPORT**

Ms. Sellers summarized for the Board the Community Health Needs Assessment Report previously presented at the September 2019 Special Meeting. Ms. Sellers noted that this is the second part of the assessment, outlining strategic plans and how PMC will address the ten areas of need previously indicated in the initial assessment. Discussion ensued and the following motion was made by Mr. Cole, seconded by Ms. Crooks and approved (5 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE COMMUNITY HEALTH NEEDS ASSESSMENT REPORT AS PRESENTED.**

## **PUBLIC COMMENT**

There were no public comments.

## **ATTORNEY REPORT**

Mr. Boyles updated the committee on the ongoing audit and investigation regarding the use of Parrish Medical Center property and resources in connection with the false unauthorized practice of law complaint to the Florida Bar concerning Dr. Deligdish and the false August 19, 2019 Lo Tignov, Inc. letter to the Florida Department of State and various city and county officials. Mr. Boyles noted that at this time, the reports are still in draft form and not finalized. Mr. Boyles added that several key words were added to the search in the preceding week and that this has extended the investigation. Attorney Richard Barry, Esq. from Gray Robinson was also present to provide information on the investigation. Mr. Barry noted that he has been working alongside Anual Jackson, Chief Compliance Officer on this matter. Mr. Barry noted that the search in the PMC electronic files concerning the unauthorized practice of law complaint to the Florida Bar concerning Dr. Deligdish has returned no suspicious results. However, the false August 19, 2019 Lo Tignov, Inc. letter to the Florida Department of State and various city and county officials, did reveal a number of suspicious documents which have been reviewed manually with no suspicious information located. In the last week an additional 50 key words were added to the list of key search words as a result of interviews conducted by the Zumpano Law Firm. These are to be included in the search. Mr. Boyles added that at this time there is no indication that either letter was produced using PMC resources or property.

## **OTHER**

There was no other business to discuss.

**ADJOURNMENT**

There being no further business to discuss, the committee adjourned at 2:27 p.m.

Robert L. Jordan, Jr., C.M.

Chairperson

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on March 2, 2020 in the Executive Conference Room. The following members were present:

Robert L. Jordan, Jr., C.M., Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Stan Retz  
Elizabeth Galfo, M.D.  
George Mikitarian (non-voting)

Members Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 1:56 p.m.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVED THE MINUTES OF THE JANUARY 6, 2020 MEETING AS PRESENTED.***

**READING OF THE HUDDLE**

Dr. Galfo read the Weekly Huddle.

**PUBLIC COMMENT**

There were no public comments.

### **ATTORNEY REPORT**

Mr. Boyles updated the committee on the ongoing audit and investigation regarding the use of Parrish Medical Center property and resources in connection with the false unauthorized practice of law complaint to the Florida Bar concerning Dr. Deligdish and the false August 19, 2019 Lo Tignov, Inc. letter to the Florida Department of State and various city and county officials. Mr. Boyles noted that at this time the investigation is ongoing as there are numerous additional documents to review, approximately twice as many as in the initial review. Mr. Boyles stated that as of today (March 2, 2020) there is no indication that any Parrish Medical Center employees were involved in the Lo Tignov, Inc. letter to the Florida Department of State, nor the unauthorized practice of law complaint to the Florida Bar concerning Dr. Deligdish. Mr. Boyles noted that the metadata was reviewed concerning the Lo Tignov Letter reviewed by the City.

Mr. Boyles also noted that this week, the Board will receive the evaluation for the CEO per his employment agreement. He asked that the Board please complete the evaluations and return them to him so the evaluation may be discussed at the April meeting.

### **LITIGATION MATTER**

Mr. Boyles stated there is an item on the agenda that is a matter of Litigation and is exempt from the open meetings law pursuant to Section 395.3035 Florida Statutes. He further requested the Board go into Executive Session to discuss litigation costs or settlement options and he also requested the room be cleared of everyone except the Board, Attorneys from Gray Robinson and Zumpano Patricios (via phone), and Mr. Mikitarian. The meeting continued in Executive Session.

Ms. Testa, Certified Shorthand Recorder, began recording at 2:06 p.m. at the beginning of the Executive Session regarding litigation.

The Litigation Session concluded at 2:32 p.m. and Ms. Testa stopped recording and exited the meeting at this time.

The Executive Committee had a short recess and reconvened in open session at 2:47 p.m.

### **Lo Tignov**

Mr. Zumpano discussed the Lo Tignov Inc. letter and status of investigation. Mr. Zumpano noted he did not believe it was worth waiting any longer to file a lawsuit related to that matter.

### **OTHER**

There was no other business to discuss.

**ADJOURNMENT**

There being no further business to discuss, the committee adjourned at 2:47 p.m.

Robert L. Jordan, Jr., C.M.  
Chairperson

**DRAFT AGENDA**  
**BOARD OF DIRECTORS MEETING - REGULAR MEETING**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**SEPTEMBER 14, 2020**  
**NO EARLIER THAN 3:00 P.M.,**  
**FOLLOWING THE LAST COMMITTEE MEETING**  
**FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (July 13, 2020)
- V. Recognitions(s)
- VI. Open Forum for PMC Physicians
- VII. Public Comments
- VIII. Unfinished Business
- IX. New Business
  - A. **North Brevard Medical Support, Inc, Liaison Report –Mr. Retz**
- X. Medical Staff Report Recommendations/Announcements – Dr. Storey
  - Resignations – **For Information Only**
    - 1. Patricia Alexander, MD July 2, 2020
    - 2. Rhu-Jade Raguindin, MD July 2, 2020
    - 3. Carlos Carrillo, MD June 1, 2020
    - 4. Daniela Rusovici July 16, 2020
- XI. Public Comments (as needed for revised Consent Agenda)
- XII. Consent Agenda
  - A. Finance
    - 1. Recommend to the Board of Directors approve the FY 2021 Capital Budget in the amount of \$2,000,000.
    - 2. Recommend to the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund DSH for SFY 2021 in an amount not to exceed \$733,927.

3. Recommend to the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund LIP for SFY 2021 in an amount not to exceed \$1,669,304.

XI. Committee Reports

- A. Quality Committee – Dr. Galfo
- B. Budget and Finance Committee – Mr. Retz
- C. Executive Committee – Mr. Jordan
- D. Educational, Governmental and Community Relations Committee (Did Not Meet)
- E. Planning, Physical Facilities & Properties Committee (Did Not Meet)

XII. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XIII. Other

XIV. Closing Remarks – Chairman

XV. Executive Session (if necessary)

XVI. Open Forum for Public

**ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL**

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on July 13, 2020 via telephone conference. The following members were present via telephone:

Herman A. Cole, Jr., Chairman (via phone)  
Stan Retz (via phone)  
Billie Fitzgerald (via phone)  
Robert L. Jordan, Jr., C.M. (via phone)  
Maureen Rupe (via phone)  
Peggy Crooks (via phone)  
Elizabeth Galfo, M.D. (via phone)  
Jerry Noffel (via phone)  
Ashok Shah, M.D. (via phone)

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Cole called the meeting to order at 11:00 a.m. Mr. Cole noted this telephone conference was pursuant to Executive Order No. 20-69 and extended by Executive Order 20-150 issued by the office of Governor DeSantis, which provides that local government bodies may conduct meetings without having a quorum of its members physically present, and by utilizing communications media technology such as telephonic or video conferencing. Parrish Medical Center management has determined that it is necessary and appropriate for the Board of Directors to meet by telephone conference to help control and minimize the spread of COVID-19 and to ensure that the residents of North Brevard County and Florida remain safe and secure.

Mr. Cole called roll for the members of the Board of Directors appearing remotely and on the telephone for this meeting; all members were present at this time.

Mr. Boyles reviewed the process and procedure for the telephonic meeting, noting that any person or member of the public may be heard by the Board of Directors, through the Chairman.

**MOMENT OF SILENCE**

Mr. Cole led the Board of Directors, staff and public in a moment of silence for those affected by the Coronavirus pandemic.



### **EXECUTIVE SESSION**

At this time, Mr. Cole announced the Board would recess the public meeting to convene in Executive Session to discuss matters of strategic planning. Mr. Cole noted that Executive Session will be held on a separate conference line as it is closed to the public, and members of the public may remain on this line until the Board of Directors return. During this time, a representative of PMC will periodically announce that the Board is meeting in Executive Session.

The Board of Directors public meeting recessed at 11:03 a.m.

The Board of Directors reconvened in open session at 11:27 a.m.

### **PUBLIC COMMENTS**

There were no public comments.

### **OTHER**

Mr. Jordan inquired as to the position of PMC on mask mandates. Mr. Mikitarian shared that PMC has doubled down on processes including temperature checks, masks required when entering the hospital, as well as patients wearing masks when care partners enter their rooms. Mr. Loftin noted that PMC is staying ahead of the volume of COVID patients by converting additional rooms to negative air pressure.

Mr. Mikitarian shared that there have been three instances in which other care facilities have sent patients that their facility knows or suspects has COVID-19 without notifying PMC. He added that PMC has filed a formal complaint with AHCA and with the county health department. The health department will be visiting the facilities today to put them on notice of the filing.

Mr. Jordan suggested that a representative of PMC make a statement at the next City Council meeting to put emphasis on the importance of wearing masks. Mr. Cole suggested also drafting a resolution regarding this issue and approving it at the August 3, 2020 Board meeting.

All agreed Mr. Loftin will present a statement on behalf of Parrish Medical Center at the City Council meeting.

Discussion ensued and the following motion was made by Mr. Retz, seconded by Ms. Fitzgerald and approved (8 ayes, 1 nay, 0 abstentions).

**ACTION TAKEN: MOTION TO APPROVE THE DRAFTING OF A RESOLUTION IN SUPPORT OF MASK MANDATES.**

**CLOSING REMARKS**

There were no closing remarks.

**OPEN FORUM FOR PUBLIC**

No members of the public spoke.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 12:10 p.m.

Herman A. Cole, Jr.  
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR  
August 18, 2020**

**Present:** R. Henry, C. Manion, H. Cole,, M. Storey, G. Mikitarian P. Carmona, G. Cuculino R. Patel V. Williams, J. Zambos, C. Fernandez, E. Loftin,  
**Absent:** J. Rojas, D. Barimo, A. Ochoa B. Mathews,

The regular meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was July 21, 2020, at 5:30 PM in the Conference Center. A quorum was determined to be present.

**CALL TO ORDER**

Dr. Mark Storey called the meeting to order at 5:32pm.

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made, seconded, and unanimously approved:

*ACTION TAKEN:* Motion to approve the previous meeting minutes (July 21, 2019) as written and distributed.

**UNFINISHED BUSINESS**

None

**FOLLOW-UP MEC ITEMS**

None

**NEW BUSINESS**

A presentation was given by RadPartners providing more information on the partnership with PMC.

*ACTION TAKEN:* Noted by Committee

**INFORMATION/EDUCATION:**

**Joint Commission Perspectives – July 2020** – Information was emailed for review prior to meeting. *ACTION TAKEN:* Noted by Committee

**Information /Education items to the Medical Staff to Be Noted in Minutes –**

1. *Meditech Enhancements* – Information was emailed for review prior to meeting.  
*ACTION TAKEN:* Noted by Committee

**REPORT FROM ADMINISTRATION:** Nothing to report.

**REPORT FROM THE BOARD:** Nothing to report.

**CONSENT AGENDA:** None at this time.

**COMMITTEE REPORTS:**

a. EMR Governance – August 12  
*ACTION TAKEN:* Noted by Committee.

**CLINICAL DEPARTMENT REPORTS:**

a. Medicine – July 21  
*ACTION TAKEN:* Noted by Committee.

MEDICAL EXECUTIVE COMMITTEE – REGULAR  
PAGE 2

**OPEN FORUM**

- There is plans to bring in a Pathology Assistant, this position may need to be evaluated for privileges.
- EMR – Microscopic Diagnosis shoes on the first page, this would be great to see on the first page of other sections like H&P, etc.

*ACTION TAKEN:* Motion made to review requirements and present this data at the next EMR Governance meeting for discussion. MOTION FAILS.

**ADJOURNMENT**

There being no further business, the meeting adjourned to the executive session at 6:34 PM.

Mark Storey, MD  
President/Medical Staff

Christopher Manion, MD  
Secretary - Treasurer

TENTATIVE AGENDA  
BOARD OF DIRECTORS - SPECIAL MEETING  
PUBLIC HEARING  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, SEPTEMBER 14, 2020 5:01 P.M.  
FIRST FLOOR, CONFERENCE CENTER

CALL TO ORDER

- I. First of two special public hearings to establish the millage rate and budget for FY2020-2021 as required by Laws of Florida (LD.2.50)
- II. Tentative millage rate of \$0.0000 per \$1,000 valuation is the prior year operating millage levy (LD.2.50).
  - A. Public comments and/or questions
  - B. Adopt tentative millage rate

**Motion: To adopt the tentative millage rate of \$0.0000 for FY2020-2021**

- III. Tentative Budget for FY2020-2021 (LD.2.50)
  - A. Public comments and/or questions
  - B. Adopt tentative budget

**Motion: To adopt the tentative budget for FY2020-2021**

- IV. Announce special Board meeting (second public hearing) Monday, September 28, 2020 at 5:01 p.m. in Second Floor, Executive Conference Center.

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**PARRISH HEALTHCARE**  
**BUDGET OVERVIEW INFORMATION SHEET**  
**FOR FY 2020 PROJECTION AND FY 2021 BUDGET**

|                                            | <b>PROJECTED<br/>9/30/2020</b> | <b>BUDGET<br/>9/30/2021</b> |
|--------------------------------------------|--------------------------------|-----------------------------|
| <b>STATISTICAL DATA</b>                    |                                |                             |
| Patient Days                               | 24,844                         | 21,060                      |
| Adjusted Patient Days                      | 67,440                         | 63,116                      |
| Admissions                                 | 5,172                          | 5,264                       |
| Adjusted Admissions                        | 14,040                         | 15,776                      |
| Average Length of Stay (Days)              | 4.80                           | 4.00                        |
| Average Daily Census                       | 67.9                           | 57.7                        |
| Emergency Department Visits                | 34,716                         | 37,287                      |
| Outpatient Volumes                         | 213,228                        | 209,873                     |
| Deliveries                                 | 576                            | 583                         |
| Surgical and Special Procedures            | 5,356                          | 5,918                       |
| <b>STAFFING</b>                            |                                |                             |
| Full Time Equivalents                      | 829                            | 849                         |
| <b>FINANCIAL OVERVIEW</b>                  |                                |                             |
| Gross Patient Revenue                      | 576,902,253                    | 586,595,526                 |
| Deductions from Revenue                    | 455,422,677                    | 458,997,142                 |
| Operating Expenses                         | 118,841,024                    | 120,066,139                 |
| <b>Per Adjusted Patient Day:</b>           |                                |                             |
| Revenue                                    | 8,554                          | 9,294                       |
| Deductions                                 | 6,753                          | 7,272                       |
| Operating Expenses                         | 1,762                          | 1,902                       |
| <b>Per Adjusted Admissions:</b>            |                                |                             |
| Revenue                                    | 41,091                         | 37,183                      |
| Deductions                                 | 32,438                         | 29,095                      |
| Operating Expenses                         | 8,465                          | 7,611                       |
| <b>Summary of Deductions from Revenue:</b> |                                |                             |
| Medicare                                   | 271,207,492                    | 266,184,612                 |
| Medicaid                                   | 61,916,298                     | 58,472,396                  |
| HMO/PPO                                    | 45,895,763                     | 52,552,751                  |
| Community Care                             | 27,537,847                     | 28,014,547                  |
| Bad Debts                                  | 8,655,273                      | 8,805,103                   |
| Other                                      | 40,210,003                     | 44,967,732                  |
| Total Deductions from Revenue              | 455,422,677                    | 458,997,142                 |

AD VALOREM TAXES  
PUBLIC HEARING DATES

1ST PUBLIC HEARING DATE

Regulations:

Must be conducted not before 65 days after 6/30/20 and within 80 days after 6/30/20.

Tentative date set for September 14, 2020 (Monday) at 5:01 p.m. in Conference Room 2345. The regular meetings of the Board of Directors and the Committees of the Board of Directors are also set for September 14th (Monday).

2ND PUBLIC HEARING DATE

Regulations:

Must be conducted not before two days after newspaper add and not more than five days after newspaper add.

Tentative date set for September 28, 2020 (Monday) at 5:01 p.m. in the Executive Conference Room, Administration, 2<sup>nd</sup> Floor.

Note: The newspaper ad for the 2nd public hearing is to be published within 15 days of the 1st public hearing. The tentative date for this publishing is set for September 24, 2020 (Thursday).

ATTACHMENT: Confirmation from Brevard County Board of County Commissioners re: Public Hearings on County and School Budgets.

September 8, 2020

[COVID-19 Financial Assistance Program](#)

[Reports](#)

[Citizen Budget Guide](#)

[County Budget \(FL Statute 129\)](#)

[Taxation & Finance \(FL Statute 200\)](#)

[County Charter](#)

**Budget Office**

2725 Judge Fran Jamieson Way  
Viera, FL 32940

[\(321\) 633-2153](tel:(321)633-2153)

**Hours of Operation**

| Day               | Hours           |
|-------------------|-----------------|
| Monday - Friday   | 8:00AM - 5:00PM |
| Saturday - Sunday | CLOSED          |

[✉ Jill Hayes, Director](#)

[Home](#) / [Budget Office](#) / Home

## Budget Office

The Brevard County Budget Office is responsible for the development of the annual Operating and five year Capital Improvement Program budgets. Through coordination with departments and County Administration, we strive to present a budget that adheres to the vision and guidance of the Brevard County Board of County Commissioners while maximizing limited resources. Our goal on this website is to provide transparent and comprehensive budget information that is easily accessible by our stakeholders; residents, visitors, staff and County Management.

On our website, users can access proposed (July through September), current year (effective October 1<sup>st</sup> each year) and prior year budgets. Readers may also find information about the budget process, applicable state and local directives, a budget-in-brief, frequently asked questions and links to associated websites.

We are committed to making our website as informative and as user-friendly as possible, and welcome suggestions that will enhance its appearance and/or content.

## Public Hearings on County and School Budgets

Jun 16, 2020, 12:22 PM by Budget Office

In accordance with the requirements of Florida Statutes, Chapter 200.065, notice is given concerning the dates of the scheduled public hearings on the ad valorem tax rates and budgets of the Brevard County School Board and the Brevard County Board of County Commissioners for the fiscal year beginning October 1, 2020.

In accordance with the requirements of Florida Statutes, Chapter 200.065, notice is given concerning the dates of the scheduled public hearings on the ad valorem tax rates and budgets of the Brevard County School Board and the Brevard County Board of County Commissioners for the fiscal year beginning October 1, 2020.



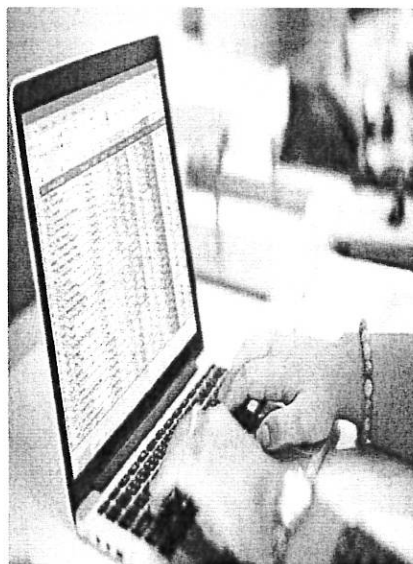
The Brevard County School Board will hold public hearings on its ad valorem tax rates and budget: for the fiscal year beginning July 1, 2020 on:

Thursday – July 30, 2020 at 5:30 P.M. and  
Thursday - September 10, 2020 at 5:30 P.M.

The Brevard County Board of County Commissioners will hold public hearings on its ad valorem tax rates and budget for the fiscal year beginning October 1, 2020 on:

Tuesday - September 8, 2020 at 5:30 P.M. and  
Tuesday - September 22, 2020 at 5:30 P.M.

If there are any questions concerning these meetings, please call the Brevard County Budget Office at 321-633-2153.



### Citizen Budget Guide

- [Budget Process Timeline](#)
- [Frequently Asked Questions](#)

### Reports

- [Financial Reports](#)
- [Quarterly Reports](#)

### Budgets

- [Adopted Budget](#)
- [Proposed Budget](#)
- [Line Item Budget](#)
- [Budget Supplements](#)
- [Archived Budgets](#)