

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on October 7, 2019 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman  
Stan Retz  
Jerry Noffel  
Billie Fitzgerald  
Robert L. Jordan, Jr., C.M.

Member(s) Absent:

Peggy Crooks (excused)  
Elizabeth Galfo, M.D. (excused)  
Maureen Rupe (excused)  
Ashok Shah, M.D (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Cole called the meeting to order at 3:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF AGENDA**

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AUGUST 5, 2019 MEETING MINUTES AS PRESENTED.***

**RECOGNITIONS**

There were no recognitions.

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Discussion ensued and the following motion was made by Mr. Fitzgerald, seconded by Mr. Jordan and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-7022, HEALING WORK ENVIRONMENT & STANDARDS OF BEHAVIOR (NON-DISCRIMINATION, ANTI-HARASSMENT & BULLYING, ROMANTIC ASSOCIATIONS), AS PRESENTED.***

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-165, VEHICLE SAFETY PROGRAM, AS PRESENTED.***

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (5 ayes, 0 nays, 0 abstentions).

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

Resignations – **For Information Only**

1. Jennifer Ayrey, APRN – AHP/Family Practice
2. Diego Yangco, MD - Hospitalist

### **PUBLIC COMMENTS**

There were no public comments regarding the revised consent agenda.

### **CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (5 ayes, 0 nays, 0 abstentions).

### ***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

#### **A. Finance**

1. To recommend to the Board of Directors to approve the purchase of the replacement Sterile Processing Cart Washer at a total cost not to exceed the amount of \$180,360.00
2. To recommend to the Board of Directors to approve the purchase of the Replacement Stretchers at a total cost not to exceed the amount of \$169,463.00.
3. To recommend to the Board of Directors to approve reducing the pension assumption rate for the defined benefit plan from 7.6% to 7.35% for the 10/1/2019 valuation.
4. To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.
5. **To recommend to the Board of Directors to approve updating the default investment option to target date funds investment option for new employees.**

#### **B. Executive**

1. **To recommend to the Board of Directors to accept the CEO compensation report as written.**

### **COMMITTEE REPORTS**

#### **Quality Committee**

Mr. Cole reported all items were covered during the meeting.

#### **Budget and Finance Committee**

Mr. Retz reported all items were covered during the meeting.

**Executive Committee**

Mr. Jordan reported all items were covered during the meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported the Education Committee did not meet.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning Committee did not meet.

**PROCESS AND QUALITY REPORT**

No additional information was presented.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

No other business was discussed.

**CLOSING REMARKS**

Mr. Cole noted that the Foundation Gala will be held Saturday the 12<sup>th</sup> and that he hoped to see everyone there.

**OPEN FORUM FOR PUBLIC**

No members of the public spoke.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 3:35 p.m.

Herman A. Cole, Jr.  
Chairman