

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on November 6, 2017 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman  
Peggy Crooks  
Billie Fitzgerald  
Elizabeth Galfo, M.D.  
Robert L. Jordan, Jr., C.M.  
Jerry Noffel  
Stan Retz, CPA  
Maureen Rupe  
Ashok Shah, M.D

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Cole called the meeting to order at 5:29 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF AGENDA**

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present when the vote was taken.

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Ms. Fitzgerald and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present when the vote was taken.

***ACTION TAKEN: MOTION TO APPROVE THE SEPTEMBER 18, 2017 REGULAR MEETING, SEPTEMBER 18, 2017 FIRST PUBLIC HEARING, AND SEPTEMBER 25, 2017 SECOND PUBLIC HEARING MINUTES, AS PRESENTED.***

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no comments from the public.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks, and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present when the vote was taken.

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE DETERMINATION OF NEUROLOGICAL DEATH IN ADULTS, POLICY 9500-253, REVISED TO REPLACE ORGAN/TISSUE DONATION FOR TRANSPLANTATION, BRAIN DEATH PROTOCOL 9500-2011, AS PRESENTED.***

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah, and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present when the vote was taken.

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE DONATION AFTER CIRCULATORY DETERMINATION OF DEATH, POLICY 9500-2057, REVISED TO REPLACE ORGAN/TISSUE DONATION FOR TRANSPLANTATION, BRAIN DEATH PROTOCOL 9500-2011, AS PRESENTED.***

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Jordan, and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present when the vote was taken.

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE ORGAN/TISSUE/EYE DONATION, POLICY 9500-2058, REVISED TO REPLACE ORGAN/TISSUE DONATION FOR TRANSPLANTATION, BRAIN DEATH PROTOCOL 9500-2011, AS PRESENTED.***

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

**Resignations**

Resignations were noted for information only, no action required.

**PUBLIC COMMENTS**

There were no public comments regarding the revised consent agenda.

**CONSENT AGENDA**

Discussion ensued and the following motion was made by Ms. Fitzgerald, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present when the vote was taken.

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

- A. Finance Committee
1. Recommend the Board of Directors approve the Operating Funds Investment Policy (9500-5003) with no changes from the prior year.
  2. Recommend the Board of Directors approve the Pension Investment Guidelines Policy (9500-5004) as presented.
  3. Recommend the Board of Directors approve the resolution authorizing the issuance of the revenue refunding bonds, series 2017 for an amount not to exceed \$26 Million and the execution and delivery of the documents in substantially the forms attached as exhibits A-C to the resolution.
  4. Recommend the Board of Directors approve increasing the capital budget for the purchase of the Smith and Nephew Imaging Equipment and Instrumentation at a total cost not to exceed the amount of \$133,169.00 of which \$75,000.00 will come from donations from Jess Parrish Foundation.
  5. Recommend the Board of Directors approve the rebalance of the Pension Investment Equities to 63% of the portfolio in equities and the balance allocated to Fixed Income security.

6. Recommend the Board of Directors authorize Bott-Anderson to recommend replacements for the following fund managers in the 403(b) plan that have been on the watch list for four consecutive quarters; Allianz NFJ Small Cap Value, American Century Heritage, Fidelity Advisor Leveraged Company Stock, Invesco Charter Fund.
7. Recommend the Board of Directors approve the attached Interlocal Agreement with Halifax Hospital Medical Center Taxing District concerning the LIP program.

B. Executive Committee

1. Recommend the Board of Directors authorize management to enter into a nonbinding LOI with USSSA to further explore a potential relationship.

**COMMITTEE REPORTS**

**Quality Committee**

Mr. Cole reported all items were covered during the meeting.

**Budget and Finance Committee**

Mr. Retz reported all items were covered during the meeting and on the consent agenda

**Executive Committee**

Mr. Jordan reported all items were covered during the meeting and on the consent agenda.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported that all items were covered during the meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning Committee did not meet.

**PROCESS AND QUALITY REPORT**

None

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

Mr. Cole noted the JPMF Gala was recently held and thanked Ms. Wilson and her crew for another successful event. Ms. Wilson thanked Bill and Laura Boyles as well as Gray Robinson for sponsoring the event.

Mr. Jordan noted that with the passing of his 60<sup>th</sup> birthday, he wanted to make sure to say the things he wants to say to others, while he has the time to say it. He noted it is important to take the time to give thanks this season to others.

**CLOSING REMARKS**

There were no closing remarks.

**OPEN FORUM FOR PUBLIC**

No members of the public spoke.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 5:40 p.m.

Herman A. Cole, Jr.  
Chairman