

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on May 6, 2019 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Stan Retz
Peggy Crooks
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Elizabeth Galfo, M.D. (4:06)
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:

Jerry Noffel (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 4:05p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (7 ayes, 0 nays, 0 abstentions). Dr. Galfo was not present at the time the vote was taken.

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MARCH 4, 2019 MEETING MINUTES AS PRESENTED.

RECOGNITIONS

Mr. Cole noted this was National Nurses Week and shared a proclamation for nurses signed by the Board of Directors. Mr. Cole expressed his appreciation for the fantastic group of nurses at PMC, thanking them for all that they do.

Mr. Crooks shared that she recently attended an event sponsored by Gray Robinson, and took this time to thank Mr. Boyles and Gray Robinson for their community involvement, noting she is proud to have them as partners with Parrish Medical Center. Mr. Boyles stated it has been an honor to work with Parrish Medical Center as they are such an important part of North Brevard.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Dr. Rojas summarized the motion from the Medical Executive Committee seeking approval of the Medical Staff Rules and Regulations. Discussion ensued, and the following motion was made by Ms. Crooks, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MEDICAL STAFF RULES & REGULATIONS AS PRESENTED.

Resignations – **For Information Only**

1. Sean Crowley – Emergency Medicine

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Ms. Crooks, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED
CONSENT AGENDA ITEMS:***

A. Finance

1. Recommend the Board of Directors approve the Resolution for the Parrish Medical Center Pension Plan and Trust Agreement as presented.
2. Recommend the Board of Directors approve the Scout Investments Resolution to add Kent Bailey, VP Finance, as an authorized signer.
3. Recommend the Board of Directors approve the renewal of membership for Michael Allen for a three-year term from July 1, 2019 through June 30, 2022.
4. Recommend the Board of Directors approve the renewal of membership for Julia Reyes-Mateo for a three-year term from July 1, 2019 through June 30, 2022.
5. Recommend the Board of Directors approve the Moore Stephens Lovelace Engagement Letter for the FY19 as presented
6. **Recommend the Board of Directors approve the rebalancing of the investments held in the Operating account to reduce the allocation to equity by 10% and invest the proceeds into a Short Term Fixed Income Investment and further to authorize the Budget and Finance Committee Chairperson, the hospital CEO and the hospital Vice President of Finance to redeploy 10% back into equities if market conditions are appropriate after consulting with Anderson Financial Partners.**

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported the Planning Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

Mr. Mikitarian took this time to recognize and congratulate care partners on Parrish Medical Center's recent Cancer Care Certification. Mr. Loftin added he would like to thank everyone involved, noting the surveyor shared very positive comments.

Mr. Mikitarian also recognized LeeAnn Cottrell for her work during the Downtime Data Conversion. Mr. Loftin added that LeeAnn and team along with IT were onsite for 28 hours working through any issues. He noted they did a remarkable job as patient safety and patient care were uninterrupted.

Hospital Attorney

Legal counsel had no report.

OTHER

No other business was discussed.

CLOSING REMARKS

There were no closing remarks.

OPEN FORUM FOR PUBLIC

No members of the public spoke.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:17 p.m.

Herman A. Cole, Jr.
Chairman