

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held at 2:42 p.m. on May 3, 2021 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairman
Stan Retz, Vice Chairman
Peggy Crooks
Elizabeth Galfo, M.D.
Billie Fitzgerald

Member(s) Absent:

Herman A. Cole, Jr. (excused)
Jerry Noffel (excused)
Ashok Shah, M.D. (excused)
Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:42 p.m.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Jordan requested approval of the agenda in the packet as revised. Discussion ensued and the following motion was made by Dr. Galfo, seconded by Ms. Fitzgerald and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE REVISED AGENDA AS PRESENTED.

RECOGNITIONS

Ms. Sellers introduced new Foundation Director Matthew Morak.

Ms. Sellers presented a poster for signature of the Board to be displayed for Care Partners in recognition of their hard work and dedication during the pandemic. After it is signed and circulated, the poster will be displayed for Hospital Week and at the barbeque on May 14.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Ms. Crooks and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE MARCH 1, 2021 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

A member of the public spoke at this time. A copy of the public appearance request is appended to the file copy of these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

ETHICS AND THE SUNSHINE LAW PRESENTATION

Heather Ramos, Esq. from the law firm of GrayRobinson presented a PowerPoint presentation and training for the Board concerning Ethics, the Sunshine Law, and the Public Records Law. Ms. Ramos summarized the ethics rules; described prohibited acts with examples; described voting conflicts with examples; described competing financial interests pointing the Members to examples set forth in the District Bylaws; addressed the propriety of gifts and the disclosure of any gifts; described financial disclosure required of Members of the Board, including what, where and when to provide financial disclosure; provided an overview of the Sunshine Law and rules most likely applicable to Members of the Board; described permissible closed session meetings; and provided an overview of the Public Records Law and its applicability to the District. Copies of the PowerPoint slides are appended to the file copy of these minutes.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Dr. Galfo, seconded by Mr. Retz and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

A. Finance

1. Motion to recommend the Board of Directors approve to amend the FY 2021 Capital Budget to include the equipment purchase as specified in Exhibit A in the amount of \$2.2 million.
2. Motion to recommend the Board of Directors accept the Pension Plan Actuarial Valuation as of October 1, 2020 as presented.
3. Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the meeting.

Finance Committee

Ms. Crooks reported all items were covered during the meeting.

Executive Committee

Mr. Retz reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported all items were covered during the meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Physical Facilities and Properties Committee did not meet.

PROCESS AND QUALITY REPORT

No additional information was presented.

Hospital Attorney

Legal counsel had no report.

OTHER

Mr. Loftin updated the Board concerning his telephone call this afternoon with the Port Canaveral Port Authority regarding vaccine administration, noting that the administration of Covid-19 vaccinations are set to begin Monday, May 10.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:14 p.m.

Robert L. Jordan, Jr., C.M.
Chairman