

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on May 2, 2016 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Maureen Rupe

Member(s) Absent:

Stan Retz, CPA (excused)
Ashok Shah, M.D (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 5:05 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Ms. Crooks, seconded by Ms. Fitzgerald and approved (5 ayes, 0 nays, 0 abstentions). Messrs. Jordan and Noffel were not present when the vote was taken.

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Ms. Crooks, seconded by Dr. Galfo and approved (5 ayes, 0 nays, 0 abstentions). Messrs. Jordan and Noffel were not present when the vote was taken.

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF APRIL 4, 2016, AS PRESENTED.

RECOGNITIONS – Maureen Rupe

Mr. Cole congratulated Ms. Rupe as being one of six recipients of the Charlie Corbell Conservation Award, which was presented on April 22nd.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There was no public comment.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

No new business.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS – Rules & Regulations IX

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE REVISION TO THE MEDICAL STAFF RULES AND REGULATIONS IX. DEPARTMENTAL RULES AND REGULATIONS, DEPARTMENT OF SURGERY, PERIOPERATIVE SERVICES/PMC OPERATING ROOMS, AND SPECIAL PROCEDURES ROOMS – ADMINISTRATIVE – C. PENALTIES FOR TARDINESS AS PRESENTED.

Resignations

Resignations were noted for information only, no action required.

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (7 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED
CONSENT AGENDA ITEMS:***

- A. Finance Committee
1. Recommend the Board of Directors approve the fiscal year 2017 Budget Assumptions as presented.
 2. Recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.3.
 3. Recommend the Board of Directors to create a three member Ad-Hoc committee to review RFP results for refunding opportunities for the 2008 Bond issue.
 4. Recommend the Board of Directors approve the following individuals, Peggy Crooks, Stan Retz and Jerry Noffel, as members of the Ad-Hoc Committee.
 5. Recommend the Board of Directors authorize Hamlin Capital Advisors to work with management and for management as needed in its discretion to work with the Ad-Hoc committee regarding the RFP for the refunding opportunities.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Ms. Crooks reported all items were covered during the meeting and on the consent agenda.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported the Education Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

A copy of the 2016 Game Plan Score Card is appended to the file copy of these minutes. No additional information was presented.

Hospital Attorney

Legal counsel had no report. Copies of the April 21, 2016 letter summarizing the March 2016 invoices were included in the agenda packet for information only. No action was required. Copies of these letters are appended to the file copy of these minutes.

Announcements of Tentatively Scheduled Upcoming Meetings

Mr. Cole noted the following Board of Directors tentatively scheduled meetings.

1. Ad Hoc Credentials Review Committee Executive Session
June 6, 2016
Vice President – Nursing Conference Room
11:45 a.m.
2. Quality Committee
June 6, 2016
Executive Conference Room
Noon

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3. Budget and Finance Committee
June 6, 2016
Executive Conference Room
4. Executive Committee
June 6, 2016
Executive Conference Room
5. Board of Directors Executive Session
June 6, 2016
Executive Conference Room
(To commence no earlier than 1:30 p.m.)
6. Educational, Governmental and Community Relations Committee
June 6, 2016
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
June 6, 2016
First Floor, Conference Center
8. Board of Directors
June 6, 2016
First Floor, Conference Center
(To commence no earlier than 3:00 p.m., immediately following
the last Committee meeting)

CLOSING REMARKS

There were no closing remarks.

OTHER

There were no other items discussed.

OPEN FORUM FOR PUBLIC

There were no public comments made.

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ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 5:09 p.m.

Herman A. Cole, Jr.
Chairman