

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MARCH 6, 2017
NO EARLIER THAN 3:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (January 9, 2017)
- V. Recognition(s)
- VI. Open Forum for PMC Physicians
- VII. Public Comments
- VIII. Unfinished Business
- IX. New Business
 - A. North Brevard Medical Support, Inc. Liaison Report – Mr. Retz
- X. Medical Staff Report Recommendations/Announcements – Dr. Ochoa
 - A. Resignations - **For Information Only**
 - Joan McNeela, DPM (Associate Professional/Podiatry)
Effective 2/1/17 – Appointed 2/21/84
 - Patrick Sonsor, MD (Active/Pain Management)
Effective 2/21/17 – Appointed 8/3/09
- XI. Public Comments (as needed for revised Consent Agenda)
- XII. Consent Agenda

A. Finance Committee

1. Recommend the Board of Directors approve the proposed, unbudgeted, Meditech Authorization and Referral Management project at a total not-to-exceed capital cost of \$58,000.
2. Recommend the Board of Directors approve the purchase of the tube system upgrades (Project #17-661-01) at a total cost not to exceed the budgeted amount of \$199,500.
3. Recommend the Board of Directors approve reducing the investment assumption rate for the Defined Benefit Plan from 8.0% to 7.6% effective with
 - The actuarial impact statement for the plan freeze and
 - The GASB 67/68 September 30, 2016 measure date
4. Recommend the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XIV. Committee Reports

- A. Quality Committee – Mr. Cole
- B. Budget and Finance Committee – Mr. Retz
- C. Executive Committee – Mr. Jordan
- D. Educational, Governmental and Community Relations Committee – Ms. Fitzgerald
- E. Planning, Physical Facilities & Properties Committee (Did Not Meet)

XV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

BOARD OF DIRECTORS MEETING
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XVIII. Executive Session (if necessary)

XIX. Open Forum for Public

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

Members:

Michael Sitowitz, Chairman (July 1, 2014-June 30, 2017)

Michael Allen, Vice-Chairman (July 1, 2016 – June 30, 2019)

Stan Retz (January 1, 2016-December 31, 2019)

Roberta Chaildin (July 1, 2016 – June 30, 2019)

Dawn Hohnhorst (April 1, 2016 – March 31, 2019)

Warren Berry (January 1, 2016- December 31, 2019)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE
MARCH 6, 2017 @ 10:15 A.M.
EXECUTIVE CONFERENCE ROOM

CALL TO ORDER

- I. Public Comments
- II. Pension Investment Assumption Rate – Douglas Lozen – Foster & Foster

Motion: To recommend the Board of Directors approve reducing the investment assumption rate for the Defined Benefit Plan from 8.0% to 7.6% effective with

- ***The actuarial impact statement for the plan freeze and***
- ***The GASB 67/68 September 30, 2016 measure date***

- III. Adjournment

Members:

Stan Retz, Chairman
Peggy Crooks
Herman Cole
Elizabeth Galfo, M.D.
Jerry Noffel

TENTATIVE AGENDA
AUDIT COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MARCH 6, 2017 11:00 A.M.
EXECUTIVE CONFERENCE ROOM

Call to Order

- I. Review and approval of minutes (January 9, 2017)

Motion: To recommend approval of the January 9, 2017 minutes as presented.

- II. Public Comments
- III. Update-Revenue Cycle – Mr. Sitowitz
- IV. Corporate Compliance Update – Anual Jackson
- V. Adjournment

EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Herman A. Cole, Jr. (ex-officio)
Elizabeth T. Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Maureen Rupe, Vice Chairperson
Ashok Shah, M.D.
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, MARCH 6, 2017
NOON
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Election of Chairperson & Vice Chairperson
- II. Yellow Belt Certification – Mr. Paul Fender
- III. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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QUALITY COMMITTEE

Herman A. Cole, Jr. (ex-officio)
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
George Mikitarian (non-voting)
Jerry Noffel
Aluino Ochoa, M.D., President/Medical Staff
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Patricia Alexander, M.D., Designee
Kenneth McElynn, M.D., Designee
Christopher Manion, M.D., Designee
Khalid Siddiqui, M.D.
Pamela Tronetti, D.O., Designee

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, MARCH 6, 2017
IMMEDIATELY FOLLOWING EDUCATION COMMITTEE
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Election of Chairperson & Vice Chairperson
- II. Approval of Minutes
Motion to approve the minutes of the January 9, 2017 meeting.
- III. Vision Statement
- IV. Public Comment
- V. Dashboard Review
- VI. TJC – Leadership Standards
- VII. Other
- VIII. Executive Session (if necessary)

ADJOURNMENT

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FINANCE COMMITTEE MEMBERS:

Stan Retz, Chairperson
Peggy Crooks, Vice Chairperson
Jerry Noffel
Elizabeth Galfo, M.D.
Robert Jordan
Billie Fitzgerald
Herman Cole (ex-officio)
George Mikitarian, President/CEO (non-voting)
Aluino Ochoa, M.D., (alternate)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 6, 2017
EXECUTIVE CONFERENCE ROOM
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Election of Vice Chairperson
- II. Review and approval of minutes (January 09, 2017)

Motion: To recommend approval of the January 09, 2017 minutes as presented.

- III. Public Comments
- IV. Report from Titusville City Council Liaison- Scott Larese
- V. Financial Review – Mr. Sitowitz
- VI. Meditech Authorization and Referral Management – Debbie Davis & LeeAnn Cottrell

Motion: To recommend the Board of Directors approve the proposed, unbudgeted, Meditech Authorization and Referral Management project at a total not-to-exceed capital cost of \$58,000.

- VII. Tube System Upgrade – Robert Dillow

Motion: To recommend the Board of Directors approve the purchase of the tube system upgrades (Project #17-661-01) at a total cost not to exceed the budgeted amount of \$199,500.

VIII. Pension Investment Assumption Rate – Mr. Sitowitz

Motion: *To recommend the Board of Directors approve reducing the investment assumption rate for the Defined Benefit Plan from 8.0% to 7.6% effective with*

- *The actuarial impact statement for the plan freeze and*
- *The GASB 67/68 September 30, 2016 measure date*

IX. Disposal

Motion: *To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.*

X. Executive Session (if necessary)

ADJOURNMENT

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EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Herman A. Cole, Jr.

Peggy Crooks

Elizabeth Galfo, M.D.

Stan Retz, CPA

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 6, 2017
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Approval of Minutes
Motion to approve the minutes of the January 9, 2017 meeting.
- II. Reading of the Huddle
- III. Public Comment
- IV. Open Forum for PMC Physicians
- V. Attorney Report – Mr. Boyles
- VI. Other
- VII. Executive Session (if necessary)

ADJOURNMENT

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