

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held at 2:07 p.m. on March 1, 2021 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairman
Stan Retz, Vice Chairman
Elizabeth Galfo, M.D.
Herman A. Cole, Jr.
Billie Fitzgerald
Ashok Shah, M.D.
Maureen Rupe

Member(s) Absent:

Peggy Crooks (excused)
Jerry Noffel (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:07 p.m.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*.

APPROVAL OF AGENDA

Mr. Jordan asked for approval of the agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE REVISED AGENDA AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Ms. Fitzgerald and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE JANUARY 4, 2021 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

A member of the public spoke at this time. A copy of the public appearance requests are appended to the file copy of these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from the February 4, 2021 meeting.

Environment of Care Annual Review

Discussion ensued and the following motion was made by Mr. Cole , seconded by Dr. Galfo, and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE ANNUAL ENVIRONMENT OF CARE REPORT AND ANNUAL REVIEW AS PRESENTED.

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE PROVISION OF NON-AUDIT SERVICES AS PROVIDED BY DISTRICT'S AUDIT FIRM POLICY, AS PRESENTED.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Dr. Patel noted that the ongoing discussion regarding the call schedule has been resolved .

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Dr. Galfo, seconded by Mr. Cole and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

A. Finance

1. Recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96

B. Executive

1. **Recommend the Board of Directors ratify the Chief Executive Officer's employment Agreement signed September 2020. Effective January 1, 2021.**

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the meeting.

Finance Committee

Mr. Retz reported all items were covered during the meeting.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported all items were covered during the meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Physical Facilities and Properties Committee did not meet.

PROCESS AND QUALITY REPORT

Mr. Mikitarian recognized the Medical Staff for their tremendous cooperation, service and dedication during the pandemic. This has been a stressful and tiring time for everyone, especially healthcare providers who are maintaining a private medical practice as well as serving the community. Mr. Mikitarian added that it takes so many people to care for the citizens of North Brevard County during the pandemic, and everyone has contributed; everyone has been exceptional. Mr. Mikitarian shared that he is glad Dr. Patel is this year's Medical Staff President as he is familiar with team work, as a surgeon, to ensure the best outcomes for the patients and citizens of North Brevard as the pandemic continues.

Hospital Attorney

Legal counsel had no report.

OTHER

Mr. Cole shared that City Council recently made two proclamations. The first named February 1, 2021 as Parrish Medical Center Hero's Work Here Day! The second proclamation was received by Mickey Mikitarian for his work on the Humanity Task Force for Social Justice.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:24 p.m.

Robert L. Jordan, Jr., C.M.
Chairman