

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on March 7, 2016 in Conference Room 2/3/4/5, First Floor. The following members were present:

Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:

Herman A. Cole, Jr., Chairman (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 3:54 p.m.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Jordan asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Ms. Crooks, seconded by Ms. Fitzgerald and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Ms. Crooks, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF FEBRUARY 1, 2016, AS PRESENTED.

RECOGNITIONS – Elmira Basaly, M.D.

Mr. Mikitarian welcomed Elmira Basaly, who has been appointed to the active medical staff with privileges in internal medicine. Dr. Basaly received her medical degree from Saba University in Saba, Netherlands-Antilles and completed her internship and residency at the University of South Carolina through Palmetto Health Richland and William B. Jennings Dorn VA Medical Center. Dr. Basaly has joined our Hospitalist program. Mr. Mikitarian extended a warm welcome to Dr. Basaly.

Richard Basaly, M.D.

Mr. Mikitarian welcomed Richard Basaly, who has been appointed to the active medical staff with privileges in family practice. Dr. Basaly received his medical degree from Saba University in Saba, Netherlands-Antilles and completed his internship and residency at the University of South Carolina through Palmetto Health Richland and William B. Jennings Dorn VA Medical Center. Dr. Basaly has joined our Hospitalist program. Mr. Mikitarian extended a warm welcome to Dr. Basaly.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There was no public comment.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS – North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from the February 4th meeting.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Policy 9950-15, Criteria for Credentialing in the Use of the Inflatable Bone Tamp for the Reduction of Spinal Compression Fractures (Kyphoplasty)

Discussion ensued and the following motion was made by Ms. Fitzgerald, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9950-15, CRITERIA FOR CREDENTIALING IN THE USE OF THE INFLATABLE BONE TAMP FOR THE REDUCTION OF SPINAL COMPRESSION FRACTURES (KYPHOPLASTY), AS PRESENTED.

Policy 9500-2049, Alarm Management Policy

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Retz and approved (8 ayes, 0 nays, 0 abstentions)

ACTION TAKEN: RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-2049, ALARM MANAGEMENT POLICY, AS PRESENTED WITH LEGAL COUNCIL'S CHANGES NOTED.

Resignations

Resignations were noted for information only, no action required.

PUBLIC COMMENTS

There were no public comments regarding the review consent agenda.

CONSENT AGENDA

Discussion ensued and the following motion was made by Ms. Rupe, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

- A. Finance Committee
 1. Recommend the Board of Directors accept the Pension Plan Actuarial Valuation as of October 1, 2015.

2. Recommend the Board of Directors approve the renewal of membership for Dawn Hohnhorst for a three-year term from April 1, 2016 through March 31, 2019.
3. Recommend the Board of Directors approve the appointment of Peggy Crooks as the Vice-Chairman of the Finance Committee.

B. Executive Committee

1. Recommend the Board of Directors approve the resolution approving the sale of surplus property to the Women's Center as presented.
2. Recommend the Board of Directors accept the 2015 CEO Performance Review as presented.

C. Education Committee

1. Recommend the Board of Directors approve the appointment of Billie Fitzgerald as the Chairman of the Education Committee.
2. Recommend the Board of Directors approve the appointment of Maureen Rupe as the Vice-Chairman of the Education Committee.

COMMITTEE REPORTS

Quality Committee

Mr. Jordan reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting, and on the consent agenda.

Executive Committee

Mr. Jordan reported all items were covered during the meeting and on the consent agenda.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported all items were covered during the meeting and on the consent agenda.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

A copy of the 2016 Game Plan Score Card is appended to the file copy of these minutes. No additional information was presented.

Hospital Attorney

Legal counsel had no report. Copies of the February 17, 2016 letter summarizing the January 2016 invoices were included in the agenda packet for information only. No action was required. Copies of these letters are appended to the file copy of these minutes.

Announcements of Tentatively Scheduled Upcoming Meetings

Mr. Jordan noted the following Board of Directors tentatively scheduled meetings.

1. Ad Hoc Credentials Review Committee Executive Session
April 4, 2016
Vice President – Nursing Conference Room
11:45 a.m.
2. Quality Committee
April 4, 2016
Executive Conference Room
Noon
3. Budget and Finance Committee
April 4, 2016
Executive Conference Room
4. Executive Committee
April 4, 2016
Executive Conference Room
5. Board of Directors Executive Session
April 4, 2016
Executive Conference Room
(To commence no earlier than 1:30 p.m.)

6. Educational, Governmental and Community Relations Committee
April 4, 2016
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
April 4, 2016
First Floor, Conference Center
8. Board of Directors
April 4, 2016
First Floor, Conference Center
(To commence no earlier than 3:00 p.m., immediately following
the last Committee meeting)

CLOSING REMARKS

There were no closing remarks.

OTHER

There were no other items discussed.

OPEN FORUM FOR PUBLIC

There were no public comments made.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:01 p.m.

Robert L. Jordan, C.M.
Vice-Chairman