

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on June 6, 2016 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 4:22 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF MAY 2, 2016, AS PRESENTED.

RECOGNITIONS

There were no recognitions.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS –
Utilization Management Plan**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE REVISED UTILIZATION MANAGEMENT PLAN 2016, AS PRESENTED.

Resignations

Resignations were noted for information only, no action required.

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Mr. Cole noted there was one item from the Executive Committee meeting that was not unanimous vote and required the vote of the full Board. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (8 ayes, 1 nay [Fitzgerald], 0 abstentions).

ACTION TAKEN: RECOMMEND THE BOARD OF DIRECTORS ACCEPT MR. MIKITARIAN'S WAIVER OF THE INCREASE AS PROVIDED FOR IN HIS EMPLOYMENT AGREEMENT, AND ACCEPT THE LEVEL OF COMPENSATION AS SET FORTH IN THE COMPENSATION REPORT FOR THE CHIEF EXECUTIVE OFFICER.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

A. Finance Committee

1. Recommend the Board of Directors approve the fiscal year 2017 Major Volume Assumptions as presented.
2. Recommend the Board of Directors approve the renewal of membership to the Pension Administrative Committee for Michael Allen for a three-year term from July 1, 2016 through June 30, 2019.
3. To recommend the Board of Directors approve the renewal of membership to the Pension Administrative Committee for Roberta Chaildin for a three-year term from July 1, 2016 through June 30, 2019.
4. Recommend the Board of Directors approve freezing the PMC defined benefit pension plan effective September 30, 2016 and implement a new defined contribution plan that includes a 3% employer base contribution and an employer matching contribution of up to 3%.
5. Recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as

surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

B. Executive Committee

1. Recommend the Board of Directors approve the CEO employment agreement for Mr. Mikitarian as presented.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting and on the consent agenda.

Executive Committee

Mr. Jordan reported all items were covered during the meeting and on the consent agenda.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported the Education Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

A copy of the 2016 Game Plan Score Card is appended to the file copy of these minutes. No additional information was presented.

Hospital Attorney

Legal counsel had no report. Copies of the May 11, 2016 letter summarizing the April 2016 invoices were included in the agenda packet for information only. No action was required. Copies of these letters are appended to the file copy of these minutes.

Announcements of Tentatively Scheduled Upcoming Meetings

Mr. Cole noted the following Board of Directors tentatively scheduled meetings.

BOARD OF DIRECTORS

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1. Board of Directors – Public Hearing
June 27, 2016
Executive Conference Room
5:01 p.m.
2. Ad Hoc Credentials Review Committee Executive Session
August 1, 2016
Vice President – Nursing Conference Room
11:45 a.m.
2. Quality Committee
August 1, 2016
Executive Conference Room
Noon
3. Budget and Finance Committee
August 1, 2016
Executive Conference Room
4. Executive Committee
August 1, 2016
Executive Conference Room
5. Board of Directors Executive Session
August 1, 2016
Executive Conference Room
(To commence no earlier than 1:30 p.m.)
6. Educational, Governmental and Community Relations Committee
August 1, 2016
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
August 1, 2016
First Floor, Conference Center
8. Board of Directors
August 1, 2016
First Floor, Conference Center
(To commence no earlier than 3:00 p.m., immediately following
the last Committee meeting)

CLOSING REMARKS

Mr. Cole noted it was announced earlier in the meetings that there would be a Board of Directors Special Meeting on June 27th at 5:01 p.m. regarding disposal of surplus property.

Mr. Cole noted he is participating in a Dude Looks Like a Lady pre-event Saturday, June 11th at the Nevins's packing house, and will be performing as Cleopatra. This event is benefiting The Women's Center.

OTHER

Mr. Sitowitz noted that the presentation regarding the Pension Plan discussed earlier in the afternoon, would be posted on iCare.

OPEN FORUM FOR PUBLIC

There were no public comments made.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:29 p.m.

Herman A. Cole, Jr.
Chairman