

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on January 4, 2016 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:
Jerry Noffel (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 3:11 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF DECEMBER 7, 2015, & DECEMBER 7, 2015 PUBLIC HEARING, AS PRESENTED.

RECOGNITIONS – J. J. Parrish III

Mr. Cole recognized Mr. J. J Parrish III, for his 27 years of service on the PMC Board of Directors and to the community. He presented Mr. Parrish with a plaque for his outstanding service and leadership as a Member and Past-Chairman of the PMC Board. Mr. Parrish noted that PMC has been a part of his life for many years and that it is time for a change; he noted the many changes he has seen during his tenure and noted it was his privilege to be a part of it.

Michael VanHeusen, Auxiliary President

Mr. Cole noted that Mr. VanHeusen has been appointed to serve as First Vice President of the Association of Healthcare Auxiliaries/Volunteers (AFHAV) Board of Directors. Mr. Cole thanked Mr. VanHeusen for his service and for serving as an excellent PMC ambassador.

Eugene Go, M.D.

Mr. Cole noted that Dr. Go has been recertified with the American Board of Internal Medicine in Endocrinology, Diabetes and Metabolism.

Donna Ivery, M.D.

Mr. Cole noted that Dr. Ivery has completed the 2015 Maintenance of Certification assignments.

Charlene Vargas, M.D.

Mr. Cole noted Dr. Vargas has been recertified by the American Board of Pediatrics.

Elizabeth Galfo, M.D.

Mr. Cole welcomed Elizabeth Galfo to the PMC Board of Directors, and noted she was appointed by the County to fill Mr. Parrish's seat. Dr. Galfo thanked the Board for the opportunity to serve the county in a significant way.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There was no public comment.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

No new business.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

No Medical Staff recommendations were brought before the Board for Approval.

PUBLIC COMMENTS

There were no public comments regarding the review consent agenda.

CONSENT AGENDA

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED
CONSENT AGENDA ITEMS:***

- A. Audit Committee
 1. Recommend the Board of Directors approve the Fiscal Year 2015 Audited Financial Statements, Report on Compliance and Internal Controls, Management Letter, Debt Compliance Letter and Compliance Letter.

B. Finance Committee

1. Recommend the Board of Directors to approve the 5 year operations payment plan at 0% for Cisco maintenance at a total cost not to exceed \$449,247.26 (\$89,849.45/year for five years).
2. Recommend the Board of Directors declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting and on the consent agenda.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported the Education Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

A copy of the 2016 Game Plan Score Card is appended to the file copy of these minutes. No additional information was presented.

Hospital Attorney

Legal counsel had no report. Copies of the December 18, 2015 letter summarizing the November 2015 invoices were included in the agenda packet for information only. No action was required. Copies of these letters are appended to the file copy of these minutes.

Announcements of Tentatively Scheduled Upcoming Meetings

Mr. Cole noted the following Board of Directors tentatively scheduled meetings.

1. Ad Hoc Credentials Review Committee Executive Session
February 1, 2016
Vice President – Nursing Conference Room
11:45 a.m.
2. Quality Committee
February 1, 2016
Executive Conference Room
Noon
3. Budget and Finance Committee
February 1, 2016
Executive Conference Room
4. Executive Committee
February 1, 2016
Executive Conference Room
5. Board of Directors Executive Session
February 1, 2016
Executive Conference Room
(To commence no earlier than 1:30 p.m.)
6. Educational, Governmental and Community Relations Committee
February 1, 2016
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
February 1, 2016
First Floor, Conference Center
8. Board of Directors
February 1, 2016
First Floor, Conference Center
(To commence no earlier than 3:00 p.m., immediately following
the last Committee meeting)

CLOSING REMARKS

There were no closing remarks.

OTHER

No other comments were presented.

OPEN FORUM FOR PUBLIC

There were no public comments made.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:24 p.m.

Herman A. Cole, Jr.
Chairman