



## MEMORANDUM

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**To:** Board of Directors

**Cc:** Bill Boyles, Esquire  
Ramesh Patel, M.D.

**From:** George Mikitarian  
President/CEO

**Subject:** Board/Committee Meetings – February 1, 2021

**Date:** January 27, 2021

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**The Pension Committee will meet at 10:30 a.m. in the Executive Conference room.**

**The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.**

**The Quality Committee will convene at 12:00 p.m., which will be followed by the Finance Committee, and then Executive Committee meetings.**

**The Board of Directors will meet in executive session no earlier than 1:30 p.m.** Following the Board of Directors Executive Session, the Education Committee and Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 2:00 p.m.

The Planning Committee meeting has been canceled.

## **QUALITY COMMITTEE**

Elizabeth Galfó, M.D.  
Robert L. Jordan, Jr., C.M. (ex-officio)  
Peggy Crooks  
Billie Fitzgerald  
Herman A. Cole, Jr.  
Jerry Noffel  
Stan Retz, CPA  
Maureen Rupe  
Ashok Shah, M.D.  
Ramesh Patel, M.D., President/Medical Staff  
Jeram Chapla, M.D., Designee  
Greg Cuculino, M.D.  
Christopher Manion, M.D., Designee  
Kiran Modi, M.D., Designee  
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE  
MONDAY, FEBRUARY 1, 2021  
12:00 P.M.  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

### **CALL TO ORDER**

I. Approval of Minutes

*Motion to approve the minutes of the December 7, 2020 meeting.*

II. Vision Statement

III. Public Comment

IV. “My Story”

V. Dashboard Review

VI. COVID-19 Year in Review – Mr. Loftin

VII. Emergency Department - capacity/volumes/through-put – Mr. Loftin

VIII. Joint Commission – Post Survey Summary – Mr. Loftin

IX. Other

X. Executive Session (if necessary)

### **ADJOURNMENT**

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on December 7, 2020 in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson  
Herman A. Cole, Jr., Vice Chairperson  
Peggy Crooks  
Billie Fitzgerald  
Robert L. Jordan, Jr., C.M.  
Stan Retz, CPA  
Ashok Shah, M.D.  
Mark Storey, M.D., President/Medical Staff  
Christopher Manion, M.D.  
Jerry Noffel (via phone)  
George Mikitarian (non-voting)

Members absent:

Maureen Rupe (excused)  
Jeram Chapla, M.D. (excused)  
Kiran Modi, M.D. (excused)  
Gregory Cuculino M.D. (excused)

**CALL TO ORDER**

Dr. Galfo called the meeting to order at 12:04 p.m.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Cole and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVE THE OCTOBER 5, 2020 MEETING MINUTES, AS PRESENTED.***

**VISION STATEMENT**

Mr. Loftin summarized the committee's vision statement.

**PUBLIC COMMENTS**

There were no public comments.

### **MY STORY**

Mr. Loftin shared the story of Mrs. Jones, whose family was touched by the kindness and compassion shown to their mother by Parrish Medical Center Care Partners.

### **QUALITY DASHBOARD REVIEW**

Mr. Loftin reviewed the October Value Dashboard included in the agenda packet and discussed each indicator score as it relates to clinical quality and cost. Copies of the Power Point slides presented are appended to the file copy of these minutes.

### **FLU VACCINES**

Ms. Leathers shared the importance of the flu vaccine, noting that the vaccine is the best way to prevent the spread of the flu. Ms. Leathers added the policy will be updated to include the vaccination as a requirement for PMC care partners with the exception of medical or religious exemptions.

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Retz and approved (8 ayes, 1 nays (Ms. Crooks), 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE SUPPORT REGARDING THE MANDATE OF THE FLU VACCINE FOR PMC CARE PARTNERS AS OUTLINED IN THE UPDATED POLICY.***

### **OTHER**

There was no other business brought before the committee.

### **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 12:36 p.m.

Elizabeth Galfo, M.D.  
Chairperson



BOARD OF DIRECTORS  
QUALITY COMMITTEE PRESENTATION

*Healing Families – Healing Communities®*

[parrishmed.com](http://parrishmed.com)

# February 2021 Quality Agenda

1. Approval of Minutes
2. Vision Statement
3. Public Comment
4. My Story
5. Dashboard
6. Covid 19 Year in Review
7. Emergency Dept.- Capacity/volumes/throughput
8. Joint Commission –Post Survey Summary
9. Executive Session

# Quality Committee Vision Statement

“Assure affordable access to safe, high quality patient care to the communities we serve.”

# “My Story”



# Board Quality & Safety Committee

**Value Dashboard**

**February**

**2021**

# Performance Dashboard

Description	Dec	Oct-Dec	Actual YTD (CY)	Opportunity
Zero Harm November	33%	32.7%	49.6%	*Nov* 1 out of 3 = 33% Stroke Goal: 100% Actual 90% Sepsis Goal: 76% Actual 71% EED Goal 0% Actual 0%
HAI	0.00	0.00	2.68	
Readmission	8.53%	9.56%	10.37%	
Person Centered Flow	298	275	244	
Person Experience	63.9	68.7	68	

Better than expected

As expected

Needs Improvement

# COVID-19 Year in Review

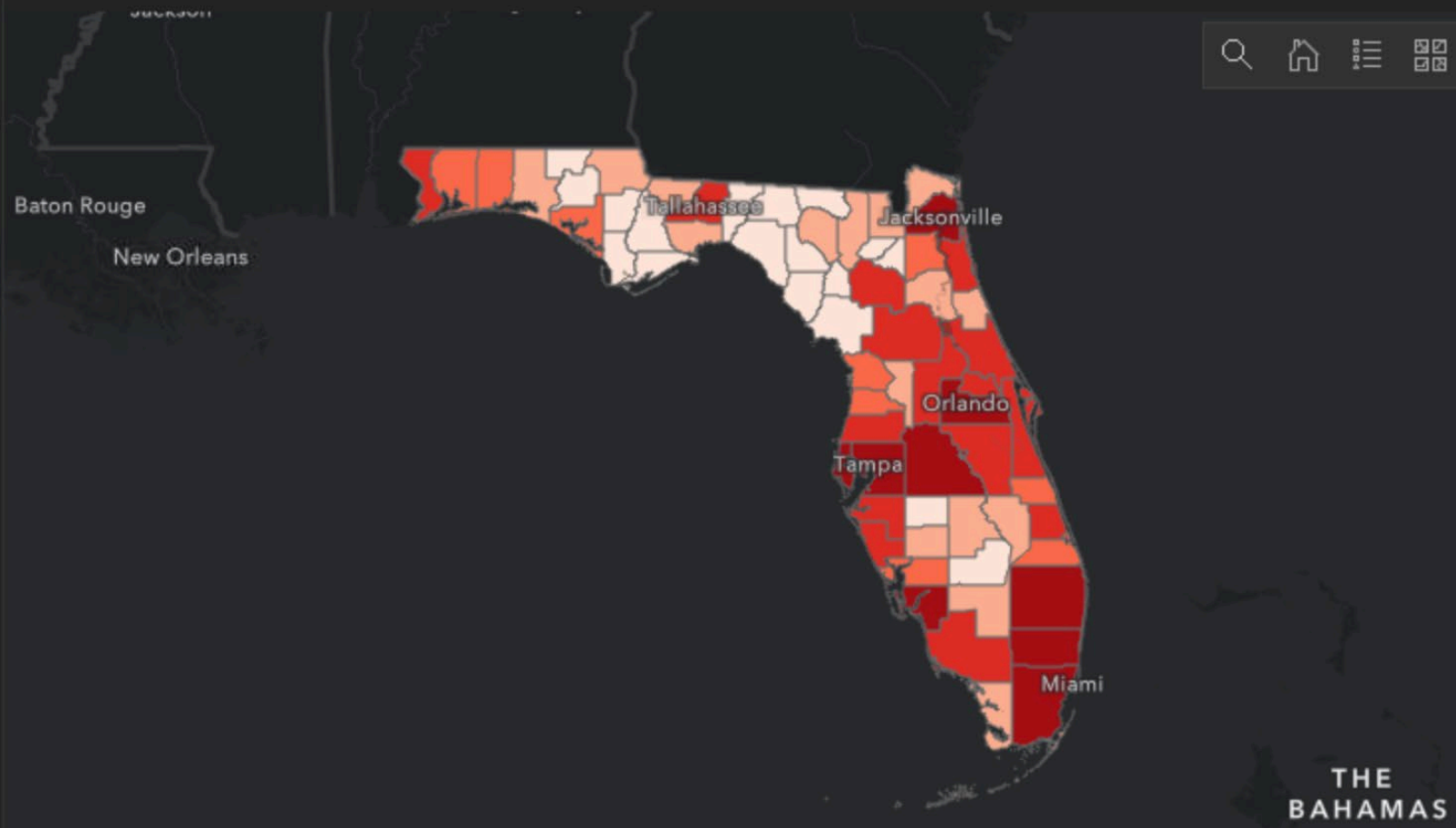
**\*COVID-19 review data January 2020-October 2020**

Total Positive  
**1,793,911**

Florida COVID Deaths  
**26,685**

New Cases Today  
**10,976**

New Deaths Reported Today  
**229**



New Deaths this Week  
**1,280**

New Cases this week  
**71,347**

Total DOH Cases  
**1,698,570**



Total Positive  
**29,458**

Florida COVID Deaths  
**640**

New Cases Today  
**188**

New Deaths Reported Today  
**12**

Showing 1

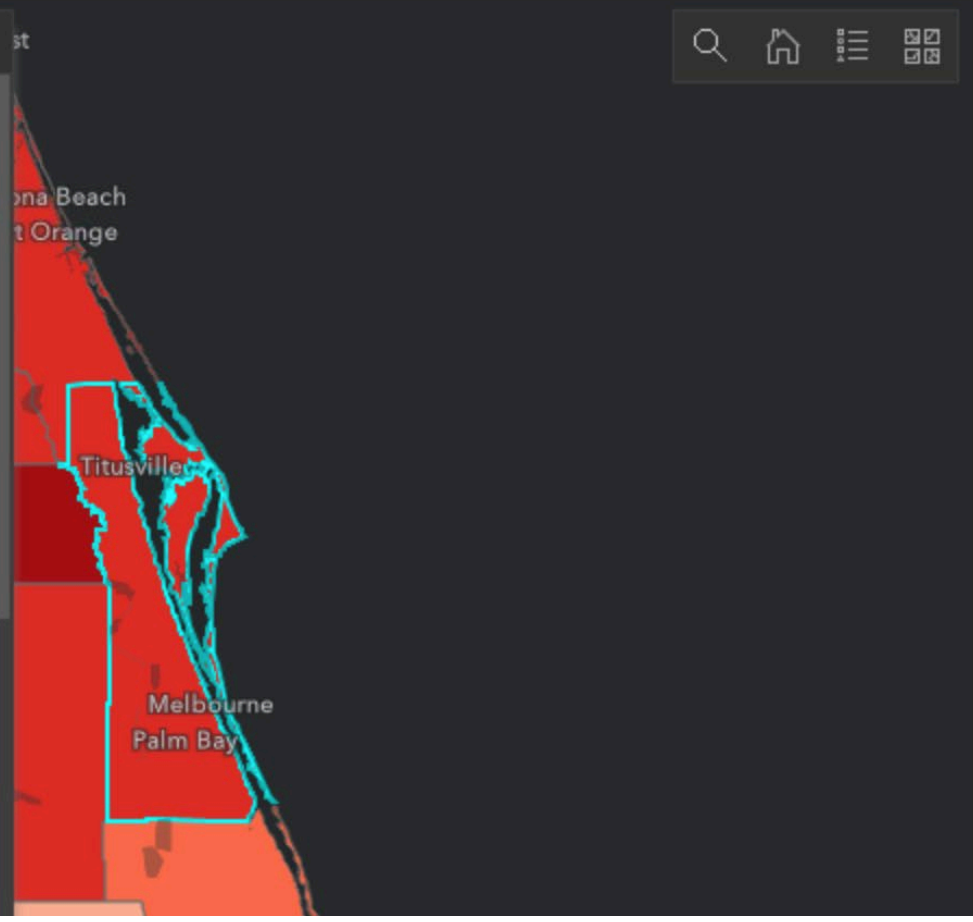
**Brevard County**

**Total Positive: 29,458**  
 Cases Since March 1: 28,792  
 New cases today: 188  
 Percent positivity yesterday: 34.4%

**Pediatric Cases: 2,771**  
 New cases this week: 182  
 Admitted to ER: 125  
 Hospitalized: 16  
 Deaths: 0  
[Click here to see cases in K-12 schools.](#)

**Total Deaths: 640**  
 New deaths since yesterday: 12  
 New deaths this week: 36

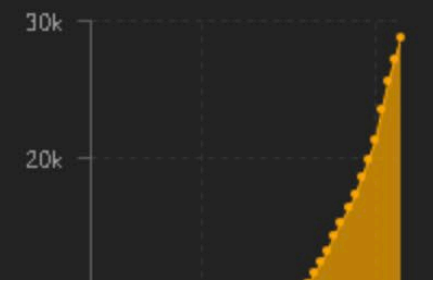
**By Test Type:**  
 Molecular: 18,304  
 Antigen: 10,488



New Deaths this Week  
**36**

New Cases this week  
**1,562**


Total DOH Cases  
**28,792**



## Select a State and a County:

<b>State</b>	<b>County</b>
All 	All 


Current Percent Positive Rate for COVID-19 Testing

**13.54%** 


New Cases in Last 14 Days

**2,437,058** 

Total Cases

**26,505,794** 

New Cases per 1000 Residents (Most Recent 2-Week Period)

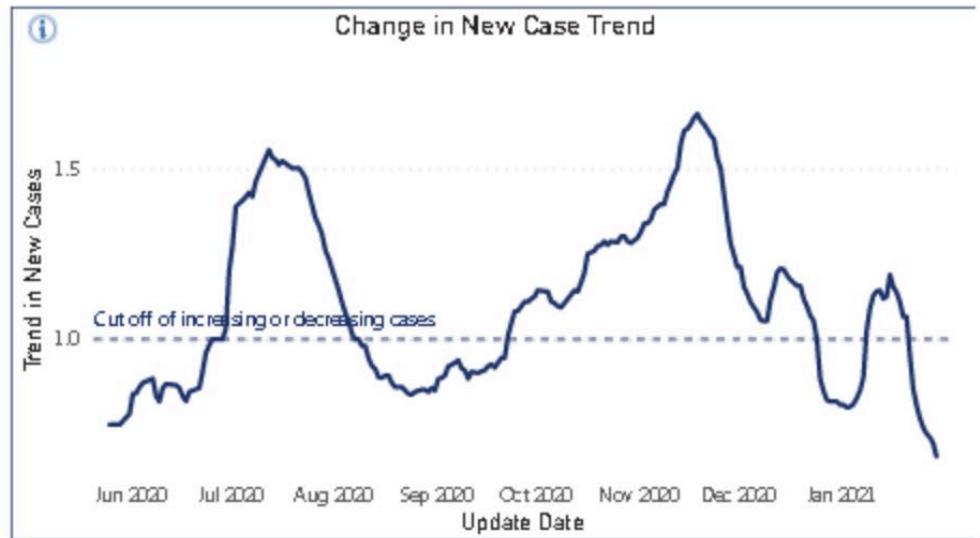
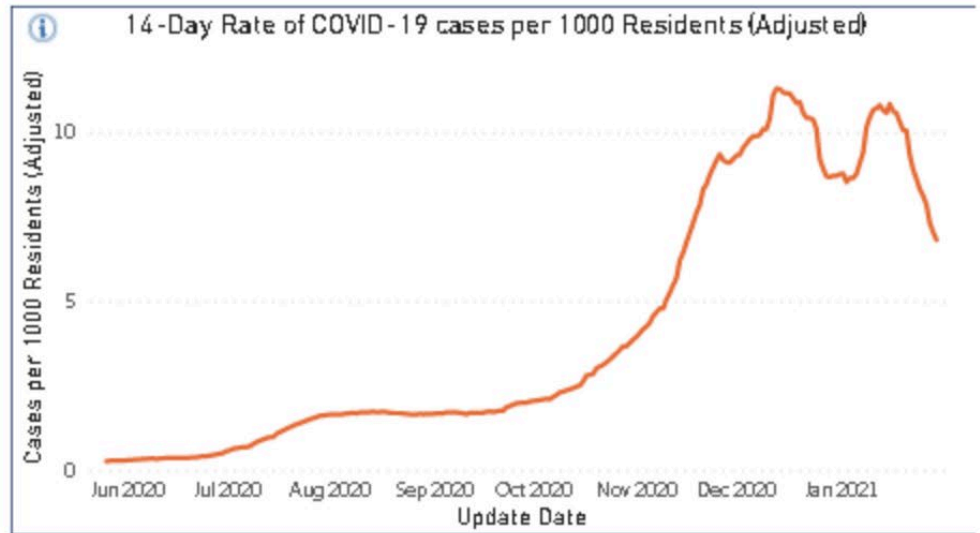
**6.82** 

Trend in New Cases

**0.66** 

Latest Update

01/30/2021 



Sources:

<https://github.com/nytimes/covid-19-data>

<https://covidtracking.com/a/e/i>

## Select a State and a County:

<b>State</b>	<b>County</b>
FL	All

Current Percent Positive Rate for COVID-19 Testing

10.60%

Total Cases

1,697,732

New Cases in Last 14 Days

150,458

New Cases per 1000 Residents (Most Recent 2-Week Period)

7.09

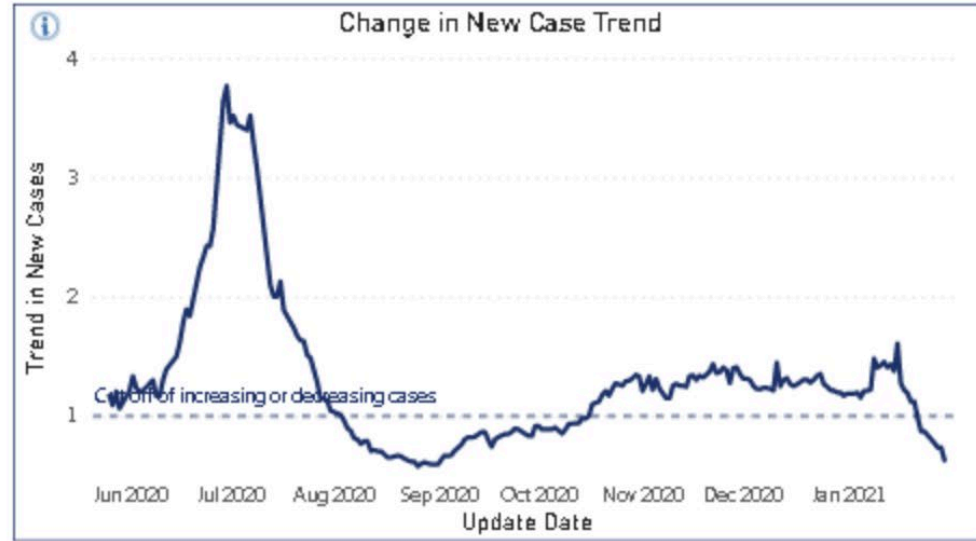
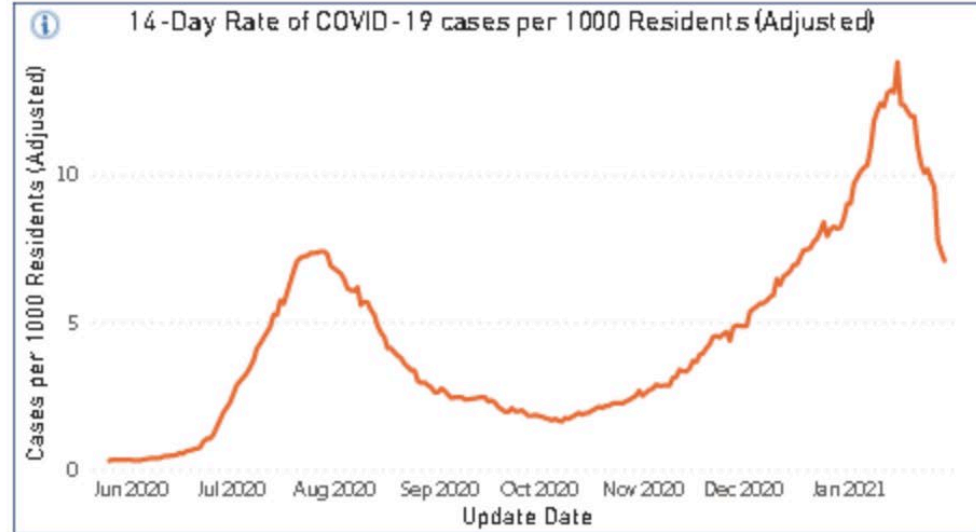
Trend in New Cases

0.63

Latest Update

01/30/2021

Sources:  
<https://github.com/nytimes/covid-19-data>  
<https://covidtracking.com/n/a/aj>



**Select a State and a County:**

<b>State</b>	<b>County</b>
FL	Brevard County

Current Percent Positive Rate for COVID-19 Testing

**10.60%**

Total Cases

**28,794**

New Cases in Last 14 Days

**3,207**

New Cases per 1000 Residents (Most Recent 2-Week Period)

**5.96**

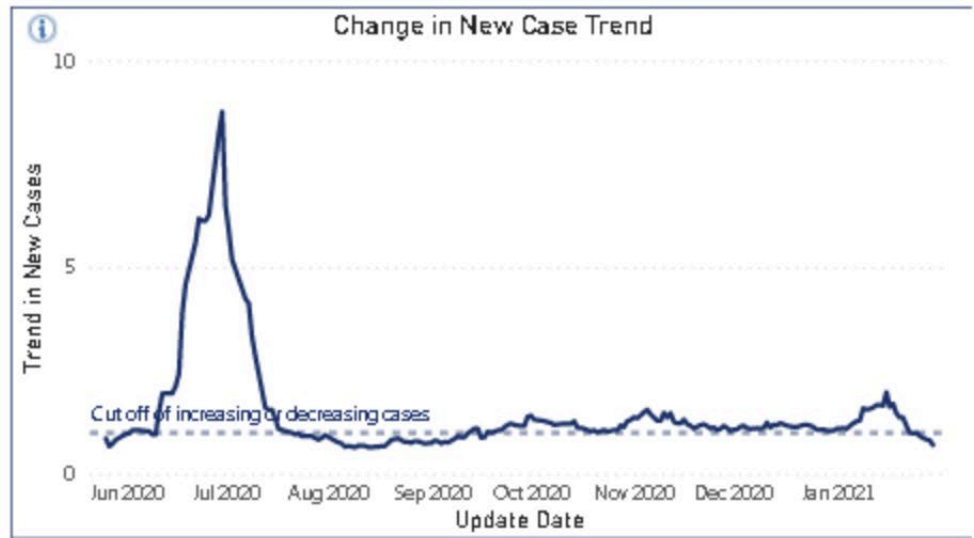
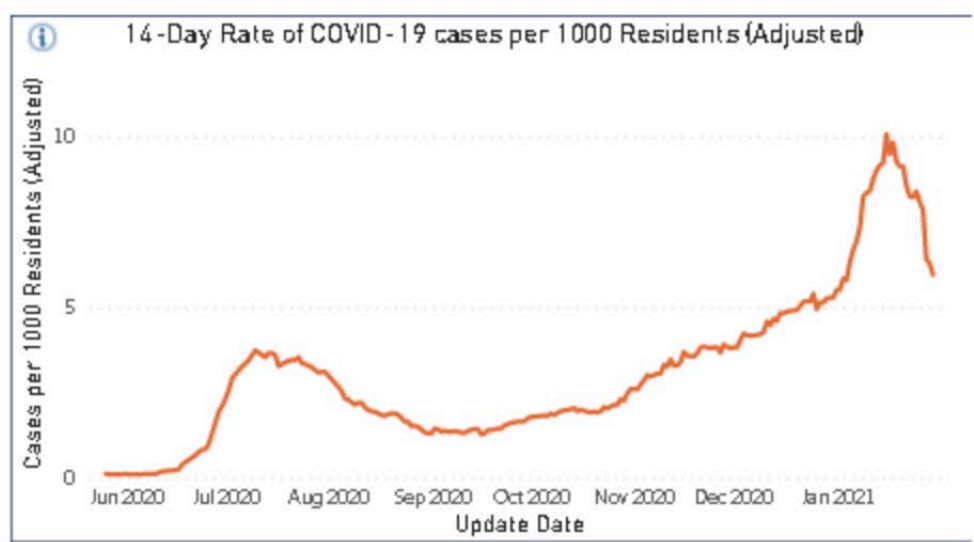
Trend in New Cases

**0.71**

Latest Update

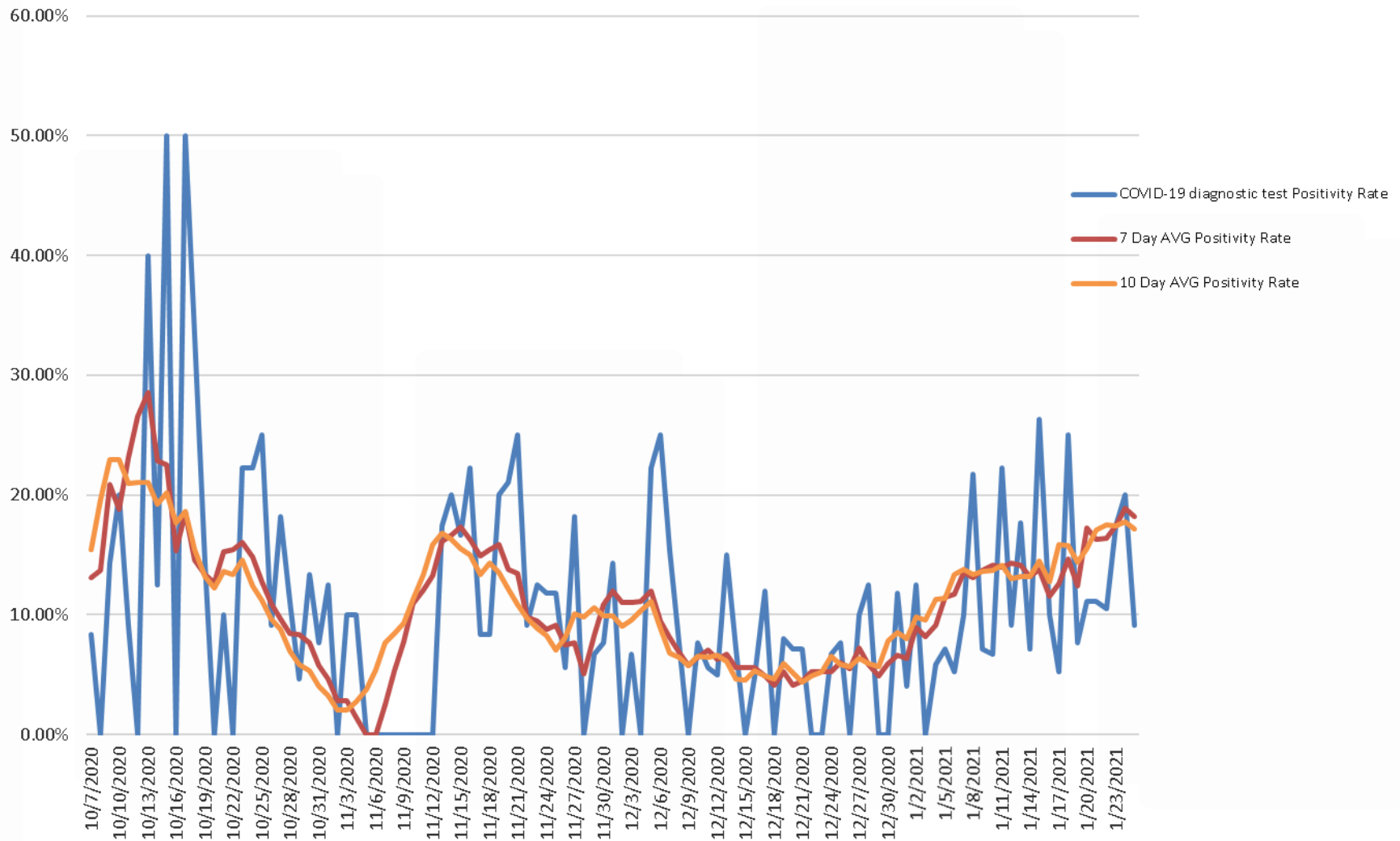
01/30/2021

Sources:  
<https://github.com/nytimes/covid-19-data>  
<https://covidtracking.com/fla/brevard>

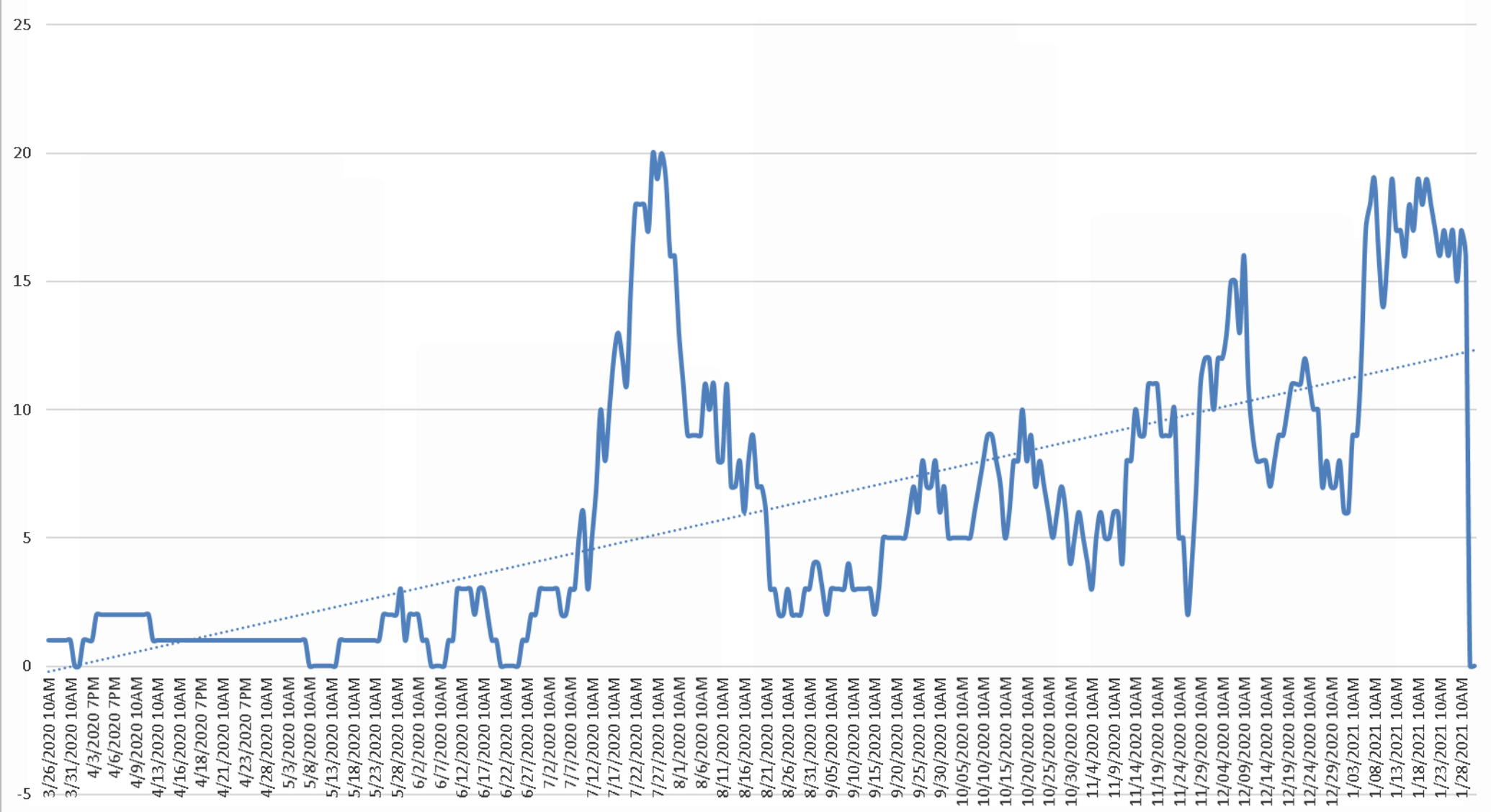




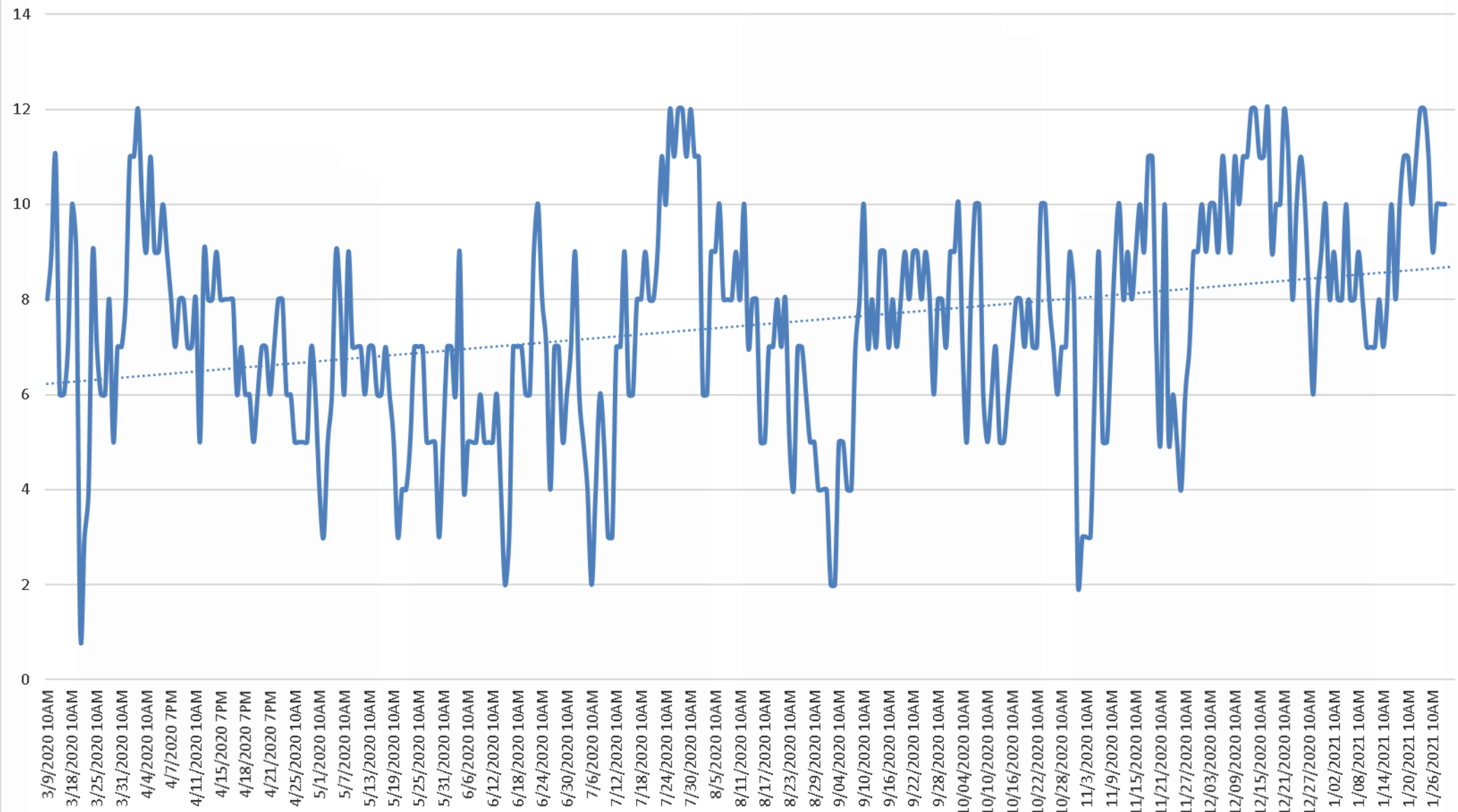
### Diagnostic Test Positivity Rate



# Current Positive COVID in ALL Beds



# ICU Utilization





“We can be Heroes just for one day”

David Bowie

# Totals as of Friday 1/29/2021

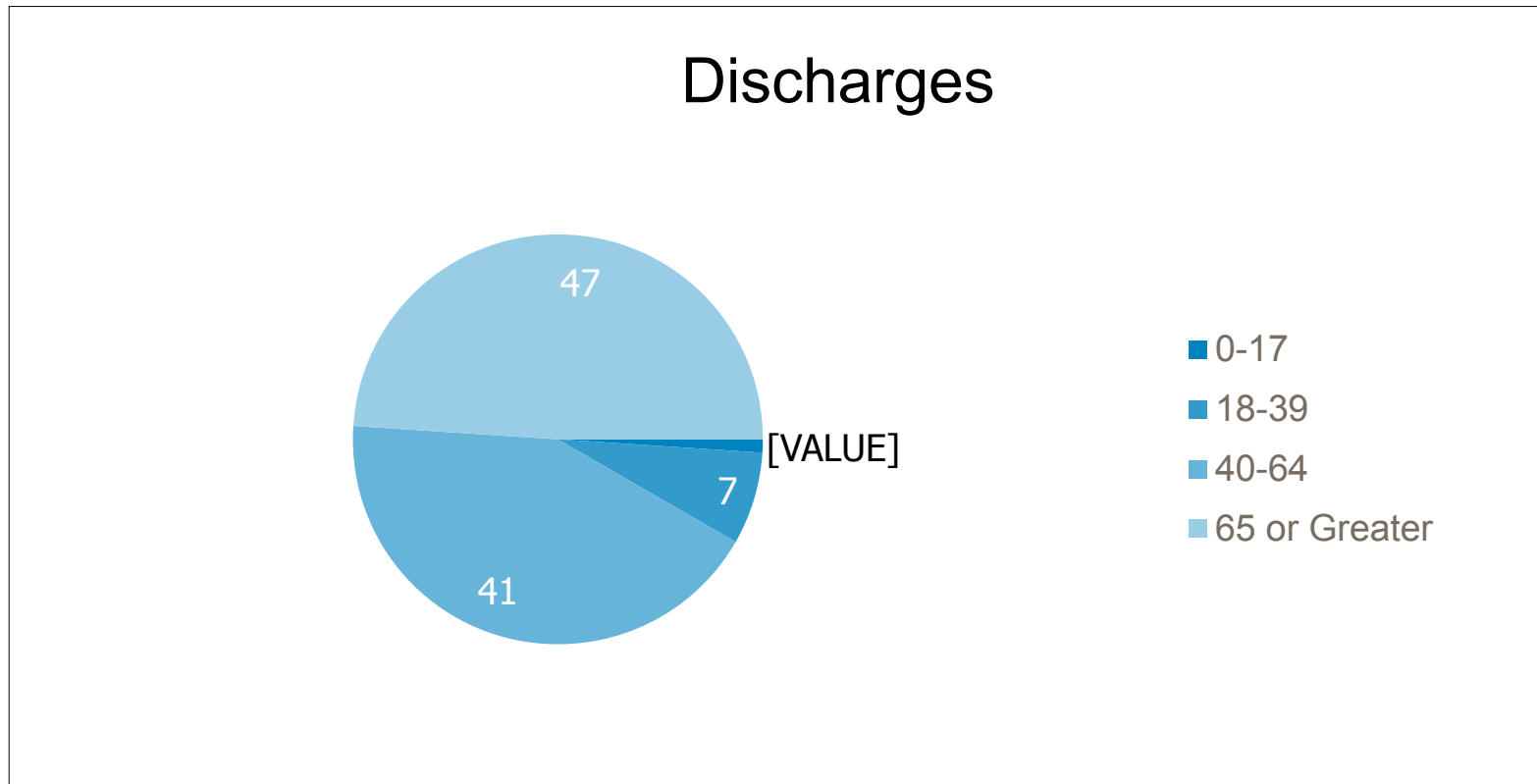


Inpatients- 245  
Deaths- 33  
DC or transfer- 212  
N95 Mask- 32, 030  
Gowns- 84,495  
Procedure Mask- 286,500

# COVID-19

\*Data ends in October

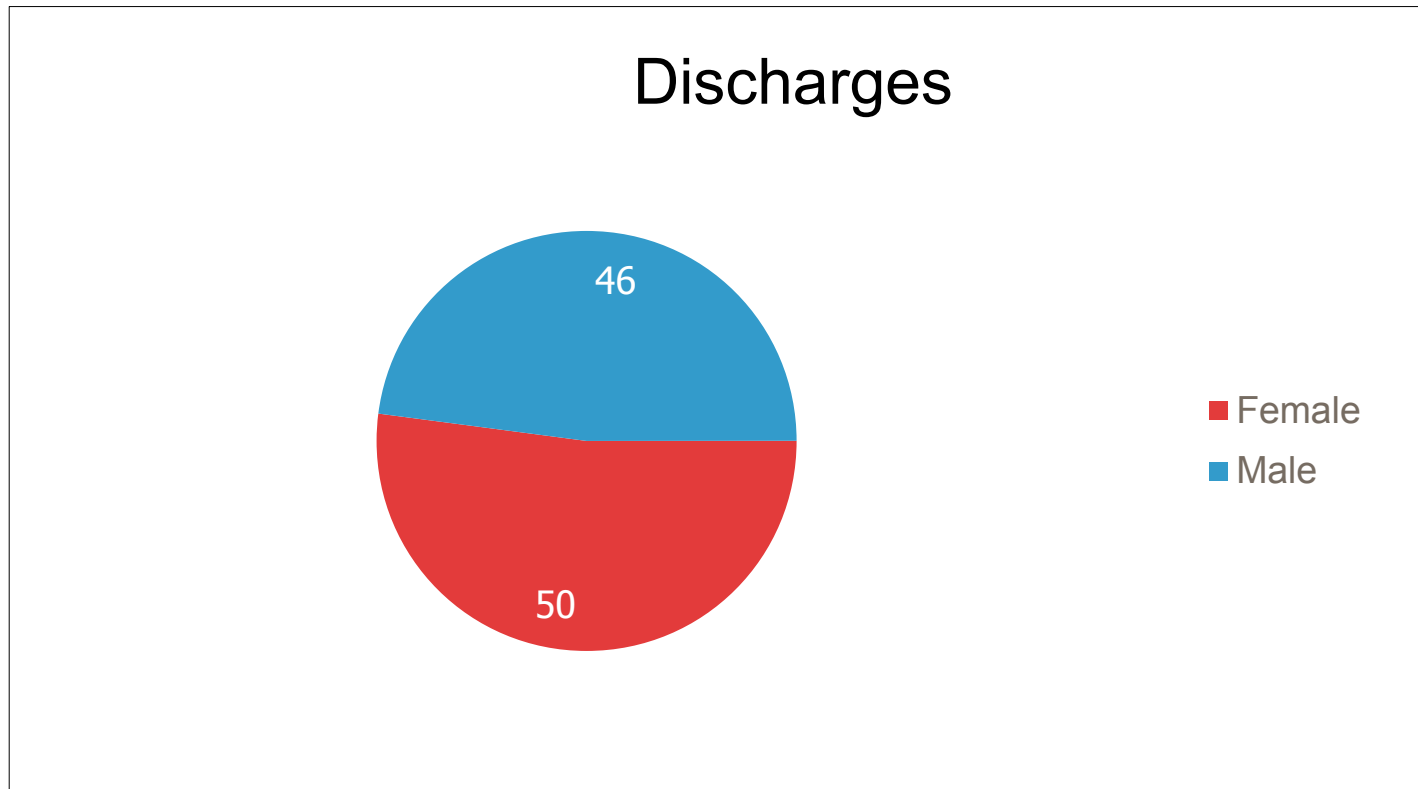
## Age Range Discharge Volume



# COVID-19

\*Data ends in October

## Gender Discharge Volume

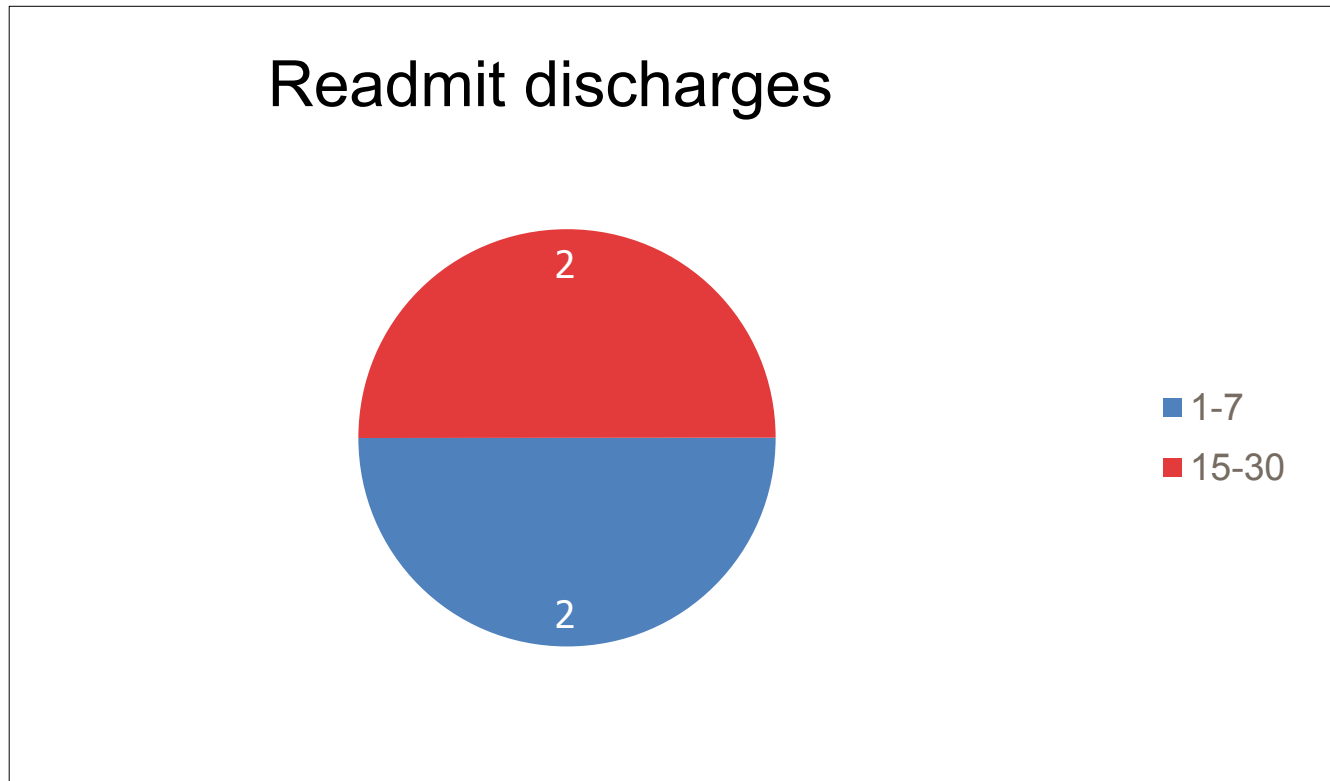




# COVID-19

\*Data ends in October

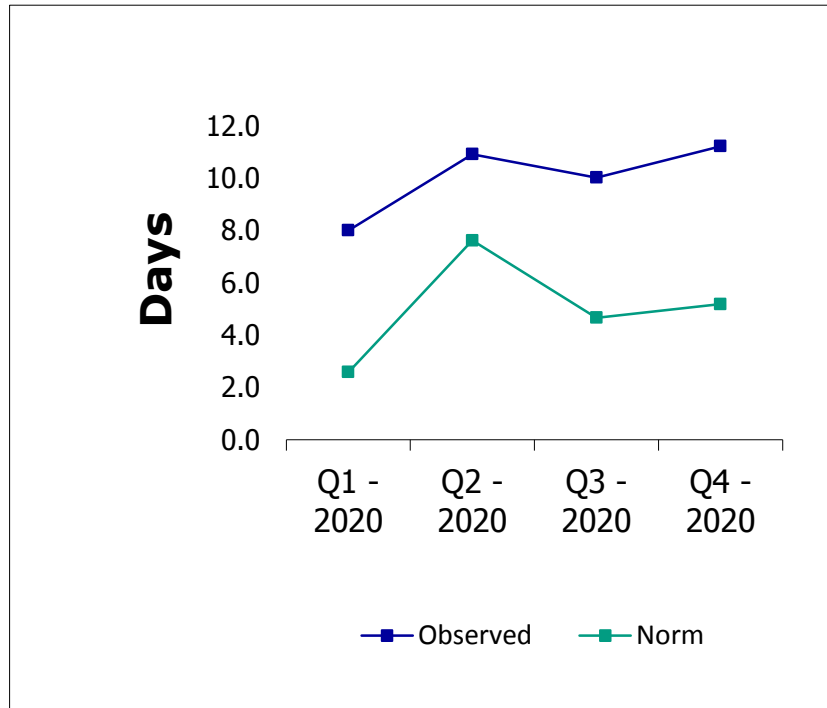
## All Cause 1-30 Day Readmission Discharge Volumes



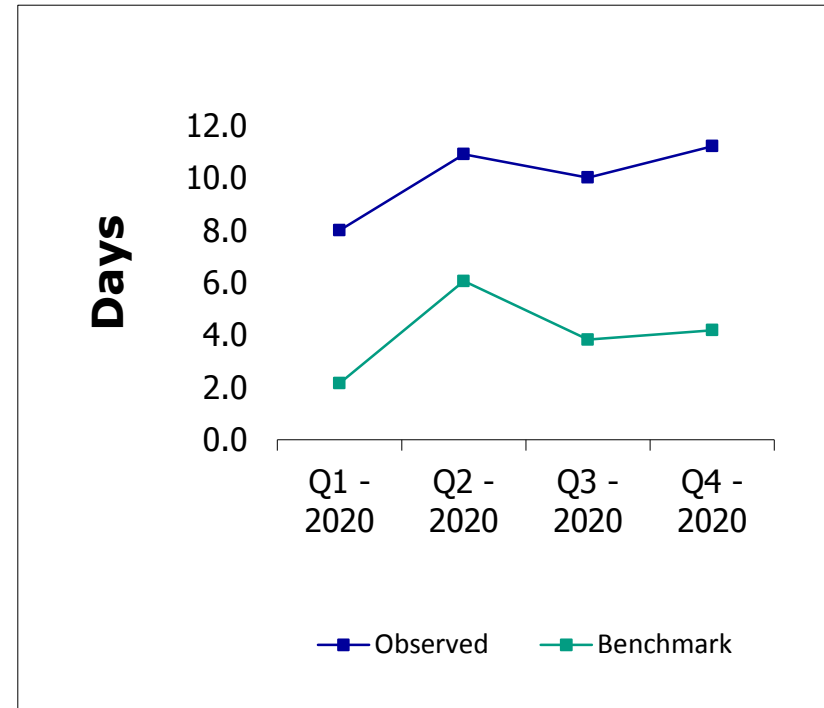
# COVID-19

\*Data ends in October

### Average LOS Compared to U.S. national Average

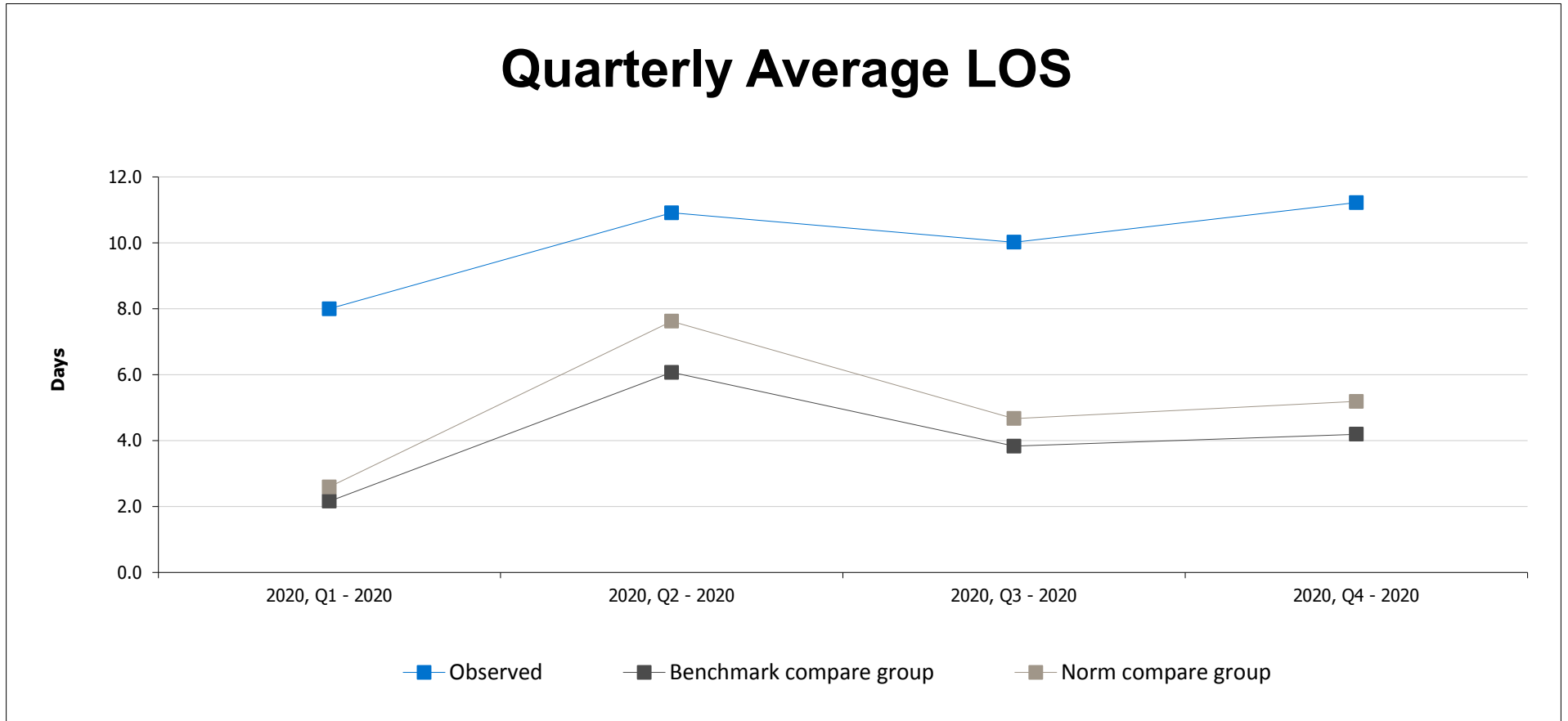


### Average LOS Compared to Medium Community Hospitals top 10%



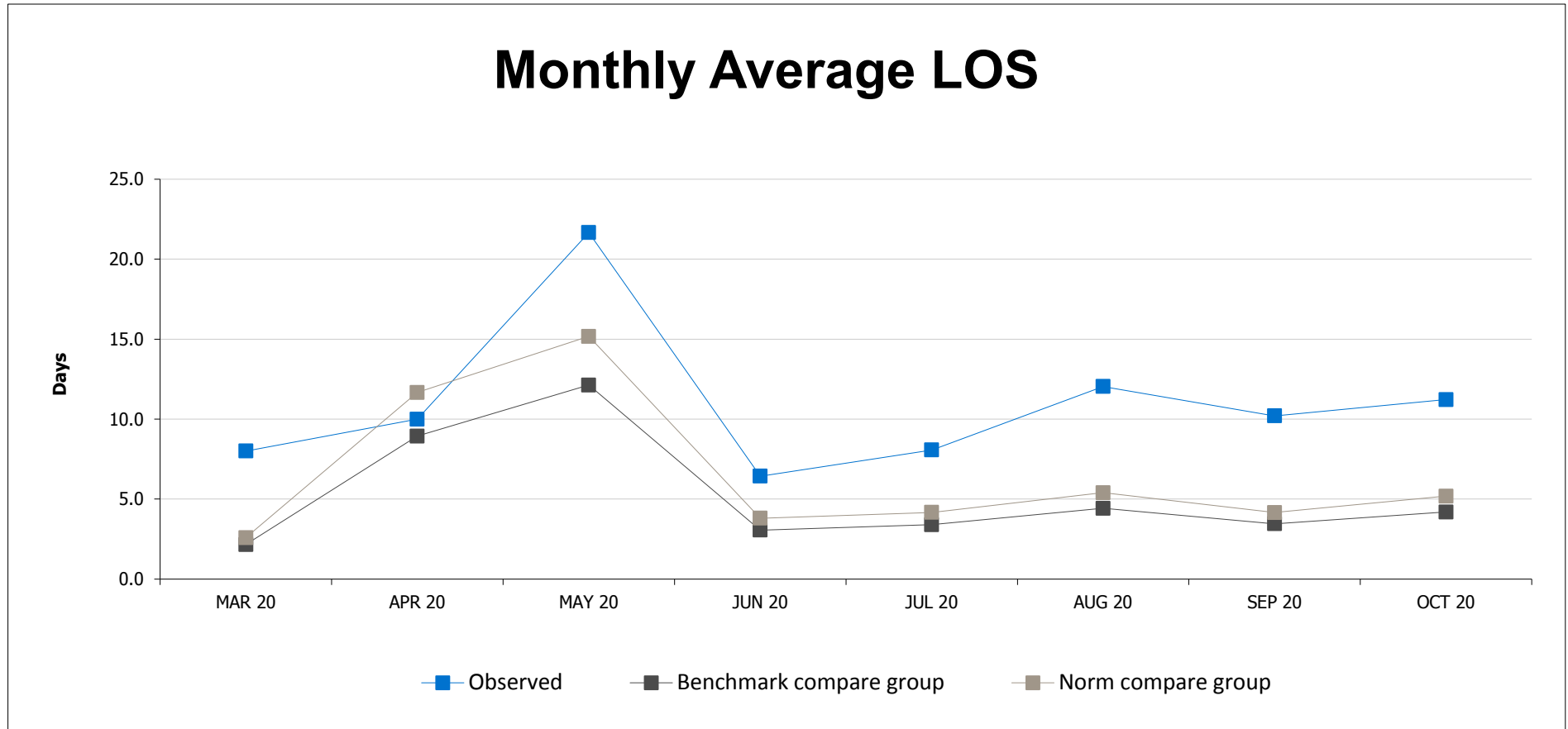
# COVID-19

\*Data ends in October



# COVID-19

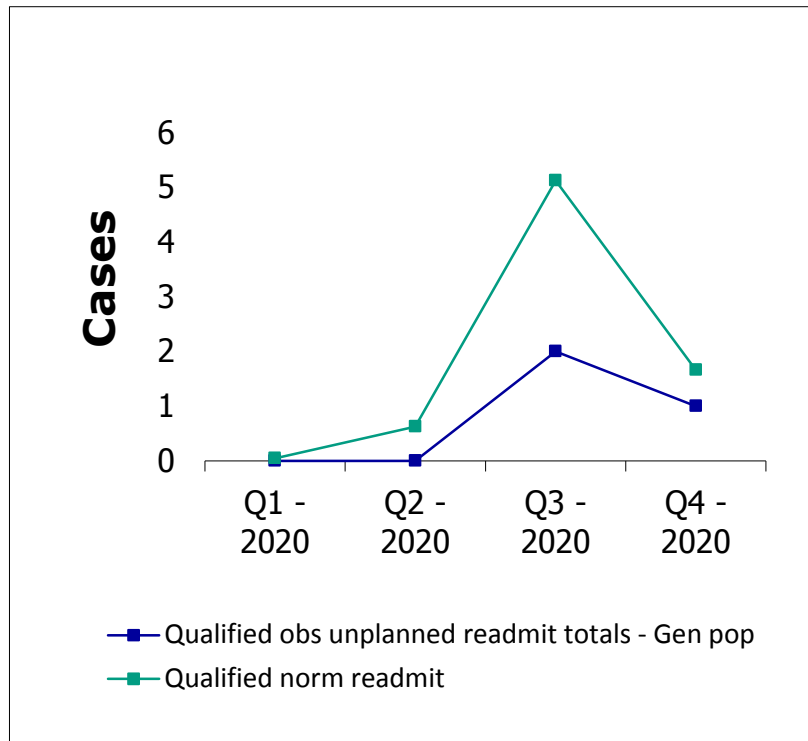
\*Data ends in October



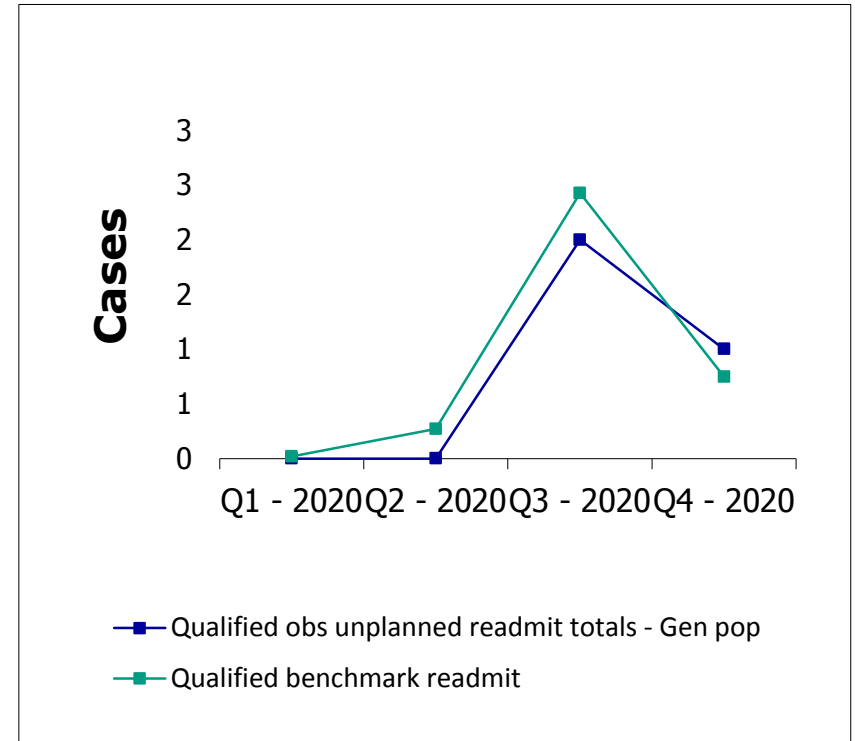
# COVID-19

\*Data ends in October

### Risk adjusted readmissions compared to U.S. national Average



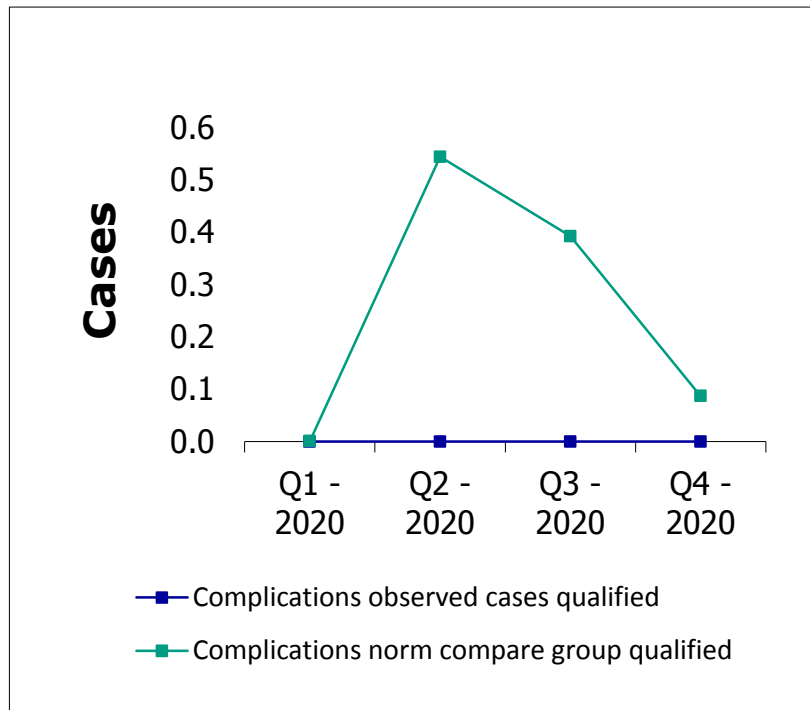
### Risk adjusted readmissions compared to Medium Community Hospitals top 10%



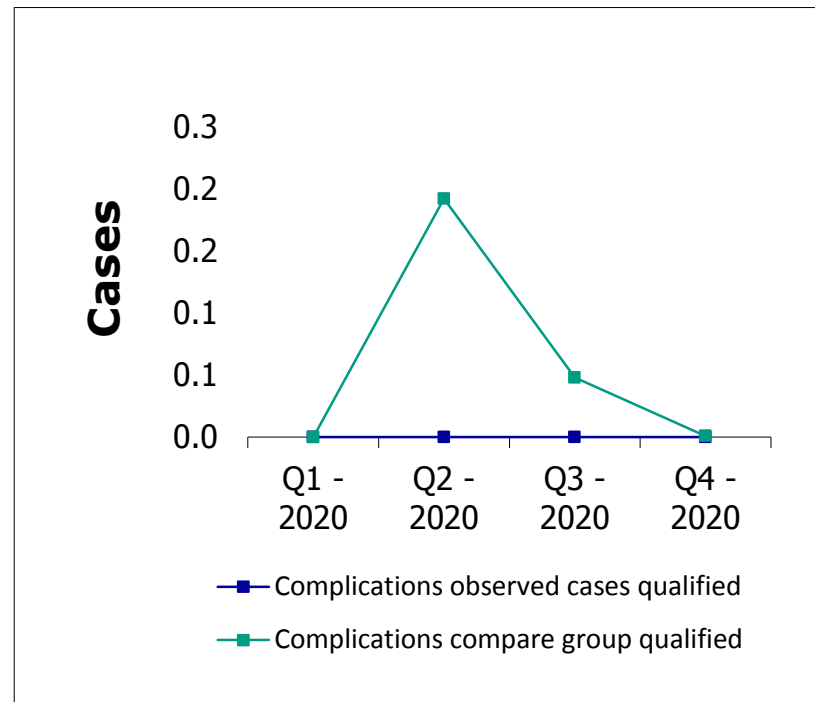
# COVID-19

\*Data ends in October

### Risk adjusted complications compared to U.S. national Average



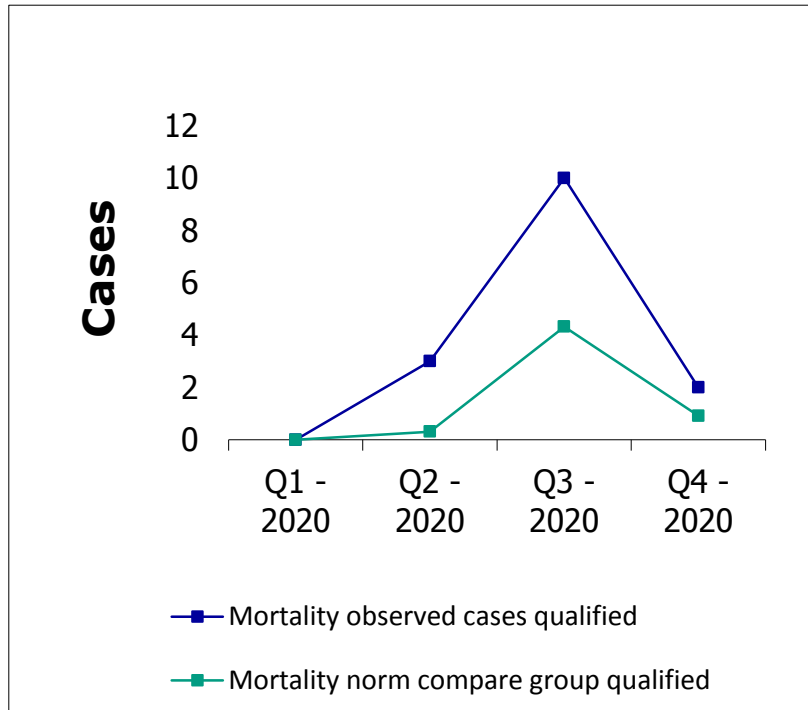
### Risk adjusted complications compared to Medium Community Hospitals top 10%



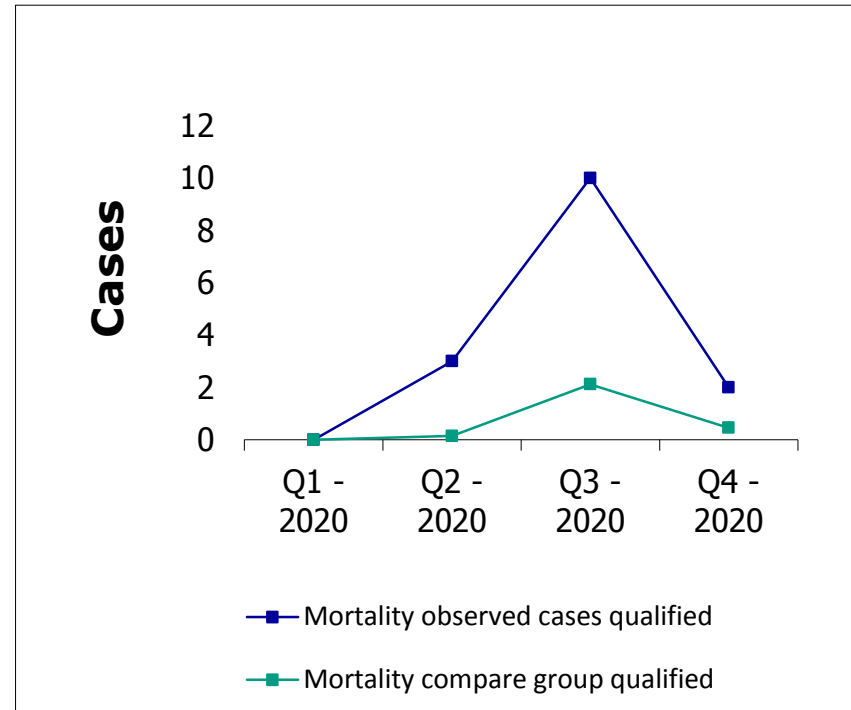
# COVID-19

\*Data ends in October

Risk adjusted mortality compared to U.S. national Average

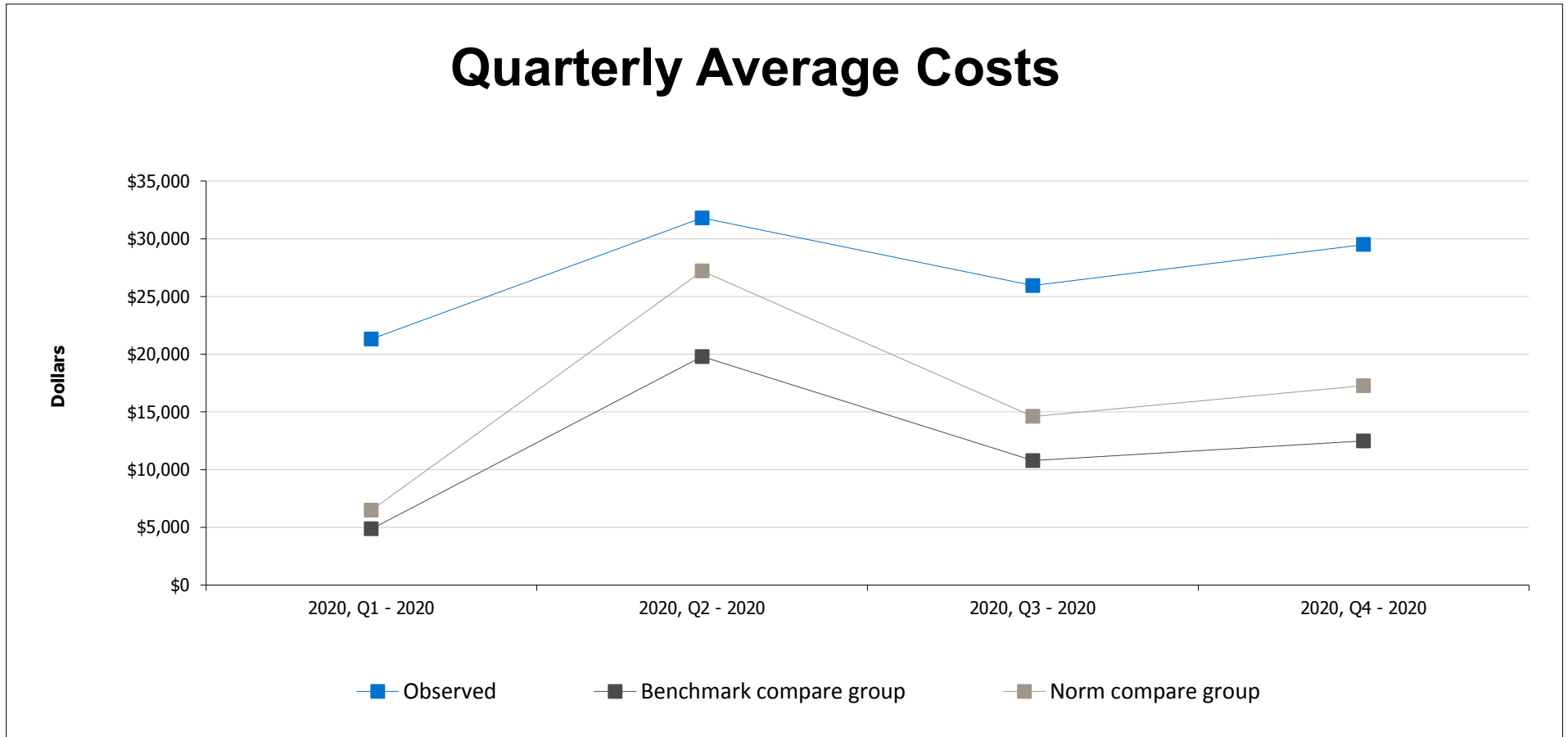


Risk adjusted mortality compared to Medium Community Hospitals top 10%



# COVID-19

\*Data ends in October

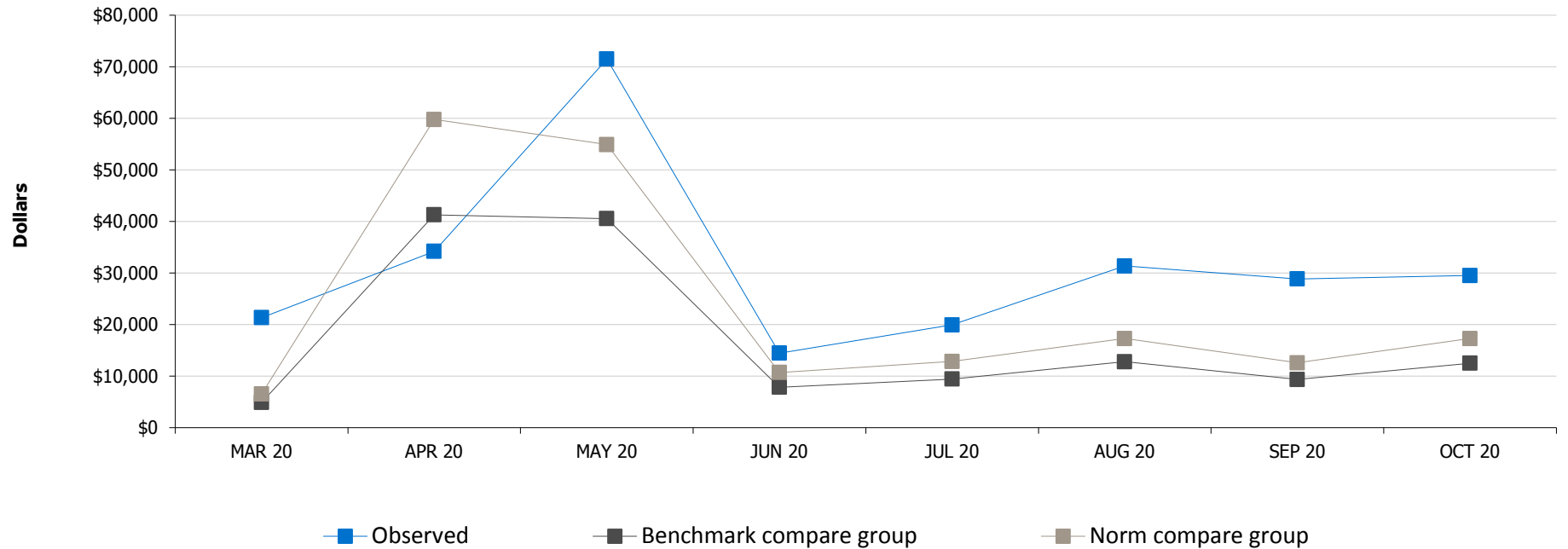




# COVID-19

\*Data ends in October

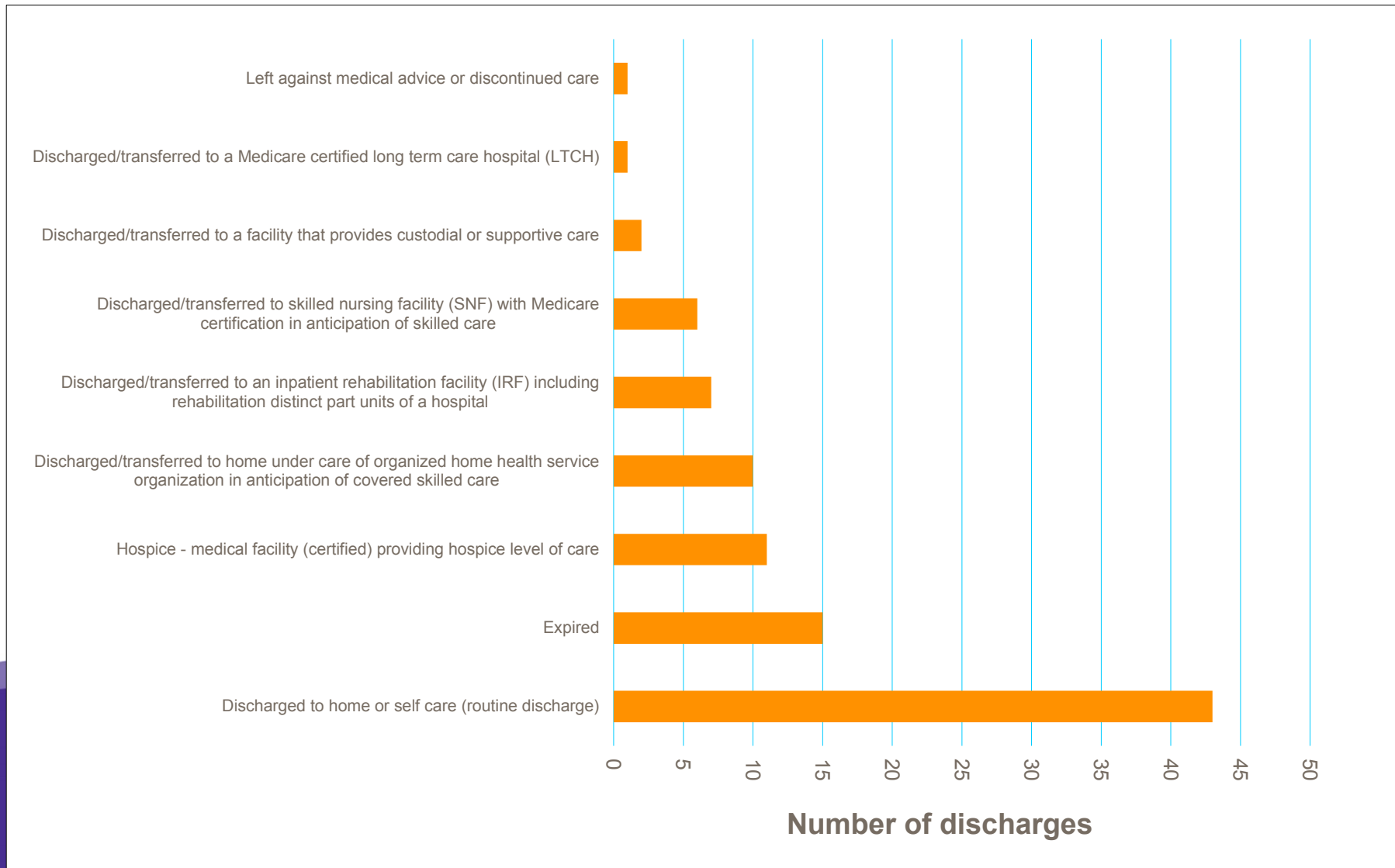
## Monthly Average Costs



# COVID-19

\*Data ends in October

## Top 10 Discharge Status Discharge Volumes



# Care Partner Workforce

2019 compared to 2020

Total workforce change - reduction of 2%

RN workforce change- reduction of 10%

# Healthcare workers experiencing burnout, stress due to COVID-19 pandemic

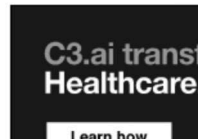
Stress, anxiety, frustration, burnout and feelings of being overwhelmed were the most common feelings reported by those on the front lines.

## COVID-19 'HAS TURNED THE HEALTHCARE INDUSTRY UPSIDE DOWN,' SURVEY FINDS

ANALYSIS | BY [CHRISTOPHER CHENEY](#) | JULY 27, 2020



A recent survey indicates the coronavirus pandemic has significantly impacted healthcare professional employment, clinician burnout, and telemedicine.



CARING & GIVING Employee Spotlight

### "Why 2020 Will Forever Be the Year of the Nurse": A Look Back on How the Pandemic Has Impacted Nursing

Johnson & Johnson has a long legacy of supporting the nursing community—and the challenges brought on by COVID-19 have only strengthened its commitment to find new ways to give back to these essential healthcare workers over the past year.

By Johnson & Johnson, December 09, 2020



This Issue Views **44,380** | Citations **3** | Altmetric **196** | Comments **1**

### Medical News & Perspectives

June 18, 2020

## COVID-19's Crushing Effects on Medical Practices, Some of Which Might Not Survive

Rita Rubin, MA

### Article Information

JAMA. 2020;324(4):321-323. doi:10.1001/jama.2020.11254

### PRACTICE MANAGEMENT NEWS

## Could COVID-19 Spell the End of Independent Physician Practices?

59% of physicians anticipate COVID-19 to reduce the number of independent physician practices in their communities, while half think hospitals will exert stronger influence after the pandemic.

Healing Families – Healing Communities®

parrishmed.com

# Questions?

# Emergency Department Capacity/Volumes/Throughput

Person Centered Care  
Right Person, Right Care, Right Location, Right Time  
Zero Harm





# Questions?

# 2021 Triennial Joint Commission Survey

Post Survey Review

“It is obvious that all associated with Parrish are committed to your Mission as well as safe patient care. I thank you for being prepared and making this first virtual survey a standard for all future surveys to follow.”

Rex Smith, RN Lead Surveyor, TJC

**Unannounced Full Event**  
01/06/2021 - 01/08/2021

HCO Name: North Brevard County Hospital District  
Program: Hospital Accreditation Program

<b>Likelihood to Harm a Patient/Visitor/Staff</b>	ITL			
	High	<b>MM.07.01.03 EP3</b>		
	Moderate	MS.01.01.01 EP5	EC.02.03.05 EP18	
		MS.06.01.05 EP8	EC.02.05.07 EP5	
		PC.03.01.03 EP1	IC.02.02.01 EP2	
		RC.01.01.01 EP5	MM.06.01.01 EP3	
		RC.02.01.03 EP6		
	Low	EC.02.03.03 EP3	EC.02.05.01 EP3	
		EC.02.03.05 EP20	EC.02.05.05 EP6	
EC.02.03.05 EP28		EC.02.05.07 EP4		
EC.02.05.05 EP4		LS.02.01.10 EP11		
LD.04.01.05 EP4				
LS.01.02.01 EP1				
MS.01.01.01 EP4				
MS.01.01.01 EP36				
PC.02.02.03 EP11				
RI.01.07.01 EP1				
	<b>Limited</b>	<b>Pattern Scope</b>	<b>Widespread</b>	

# Questions?

FINANCE COMMITTEE

Peggy Crooks, Chairperson  
Stan Retz (ex-officio)  
Jerry Noffel  
Elizabeth Galfo, M.D.  
Robert Jordan  
Billie Fitzgerald  
Herman Cole  
Christopher Manion, MD.  
George Mikitarian, President/CEO (non-voting)  
Ramesh Patel, M.D., President/Medical Staff

**TENTATIVE AGENDA  
FINANCE COMMITTEE MEETING - REGULAR  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, FEBRUARY 01, 2021  
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5  
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

- I. Public Comments
- II. Review and approve minutes of (December 07, 2020)  
***Motion: To recommend approval of the December 07, 2020 minutes as presented.***
- III. Quarterly Investment Portfolio Update – Anderson Financial Partners
- IV. Rebalance of Pension Plan – Mr. Bailey
- V. Financial Review – Mr. Bailey
- VI. Emergency Purchase of Capital Equipment – Mr. Bailey
- VII. Disposal

***Motion: To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.***

- VIII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
FINANCE COMMITTEE**

A regular meeting of the Budget and Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on December 7, 2020 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Stan Retz, Chairperson  
Peggy Crooks, Vice Chairperson  
Herman A. Cole, Jr.  
Elizabeth Galfo, M.D.  
Robert Jordan, Jr., C.M.  
Billie Fitzgerald  
Mark Storey, M.D.  
Christopher Manion, M.D.  
Jerry Noffel (via phone)  
George Mikitarian (non-voting)

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Retz called the meeting to order at 12:52 p.m.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Jordan seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVE THE OCTOBER 5, 2020 MEETING MINUTES, AS PRESENTED.***

**PUBLIC COMMENTS**

There were no public comments.

**COVID-19 CAPITAL PROJECTS REVIEW**

Mr. Loftin reviewed the temporary measures in place, and requested approval to convert to long-term for the purpose of enhancing Parrish Medical Center's safe environment and meeting changing demands. Discussion ensued and the following motion was made by Mr. Cole

seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE SUPPORT OF THE PROCESS AND EFFORTS OF RENOVATIONS FOR THE COVID-19 CAPITAL PROJECTS AS NEEDED, IN AN AMOUNT NOT TO EXCEED THE AMOUNT APPROPRIATED BY THE BREVARD COUNTY COMMISSION CARES ACT FUNDING.***

**FINANCIAL REVIEW**

Mr. Bailey summarized the October 2020 financial statements.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:14 p.m.

Stan Retz  
Chairperson



NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
TITUSVILLE, FLORIDA

**Request for Disposal of Obsolete or Surplus Property**

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	Old CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Exercise Unit, Rowing	023023	1/5/1995	700.00	1884	Units are non-functional, obsolete and cannot be repaired.	- 0 -	1482
Treadmill	018749	4/24/1996	5082.50	1903		- 0 -	1482
Exercise Unit, Bicycle	020821	1/11/1999	1695.00	1826		- 0 -	1482
Exercise Unit, Bicycle	023230	5/16/2000	2270.00	1859		- 0 -	1482
Exercise Unit, Bike	None	4/12/1995	599.00	1830	KN020546	- 0 -	1482
Exercise Unit, Mechanical	None			5198			1427
Exercise Unit, Stepper bike	None KN023002	1/1995	2,295.00	1911	KN023002	- 0 -	1482
Exercise Unit, Bike	None	1/1995	2,295.00	1857	KN023003	- 0 -	1482

Requesting Department: see attached Department Director: [Signature]  
 Net Book Value (Finance): A. Alvarez 11/30/20 EMC Member: [Signature] 12.22.20  
 Sr. VP Finance/CFO: [Signature] 12/29/20 President/CEO: \_\_\_\_\_  
 Board Approval: (Date) \_\_\_\_\_ CFO Signature: [Signature] 1/6/21  
 Requestor Notified Finance \_\_\_\_\_  
 Asset Disposed of or Donated \_\_\_\_\_  
 Removed from Asset List (Finance) \_\_\_\_\_  
 Requested Public Entity for Donation \_\_\_\_\_  
 Entity Contact \_\_\_\_\_  
 Telephone \_\_\_\_\_

## Oswald, Donna

---

**From:** Franz, Andrea  
**Sent:** Wednesday, December 23, 2020 8:12 AM  
**To:** Oswald, Donna  
**Cc:** Perez, Pam  
**Subject:** RE: Question re: Request for Disposal of Obsolete or Surplus Property Form

Hi Donna,

In our system, the rowing unit and treadmill are listed as department 1.441 and the others are 1.482 with the exception of the mechanical unit (no KN number.)

Kind regards,  
Andie

---

**From:** Oswald, Donna  
**Sent:** Tuesday, December 22, 2020 3:12 PM  
**To:** Franz, Andrea  
**Cc:** Oswald, Donna; Perez, Pam  
**Subject:** Question re: Request for Disposal of Obsolete or Surplus Property Form

Hi Andy,


Could you please let me know what Department the attached request is for? Under the Dept # column it states 1.482 (H&F). But in the requesting department line it states ICU which is 1.342. And to make it more fun, I can't determine the signature for Department Director!

As you already signed off on, what department do you have this allocated to?

Thank you for your guidance before I hand off to Pam.

*Donna Oswald*

*Administrative Assistant to Edwin Loftin  
SVP Integrated & Acute Care Services/CNO  
321-268-6120*

  
**Parrish Medical Center  
951 N Washington Ave  
Titusville, FL 32796**

*Healing Experiences for Everyone All the Time®*



*Healing Families – Healing Communities®*

[parrishmed.com](http://parrishmed.com)

# Finance Committee

## FYTD December 31, 2020 – Performance Dashboard

Indicator	FYTD 2021 Actual	FYTD 2021 Budget	FYTD 2020 Actual
IP Admissions	1,310	1,291	1,408
LOS	5.0	4.0	4.4
Surgical Procedures	1,084	1,505	1,696
ED Visits	7,769	9,513	9,672
OP Volumes	12,922	14,223	14,419
Hospital Margin %	9.55%	6.84%	5.34%
Investment Income \$	\$6.5 Million	\$0.9 million	\$3.8 million
EBIDA Margin %	18.90%	6.59%	9.75%
EBIDA Margin %- Excluding Invest Income	4.24%	4.13%	0.32%

**EXECUTIVE COMMITTEE**

Stan Retz, CPA, Chairman  
Robert L. Jordan, Jr., C.M.  
Herman A. Cole, Jr.  
Peggy Crooks  
Elizabeth Galfo, M.D.  
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA  
EXECUTIVE COMMITTEE  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, FEBRUARY 1, 2021  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5  
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

**CALL TO ORDER**

- I. Approval of Minutes  
  
*Motion to approve the minutes of the December 7, 2020 meeting, as presented.*
- II. Reading of the Huddle
- III. Public Comment
- IV. Report from Titusville City Council Liaison – Scott Larese
- V. Attorney Report – Mr. Boyles
- VI. Plumbing issue and summary – Mr. Loftin
- VII. Other
- VIII. Executive Session (if necessary)

**ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on December 7, 2020 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Stan Retz, CPA  
Elizabeth Galfo, M.D.  
George Mikitarian (non-voting)

Members Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 1:17 p.m.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Dr. Galfo and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: APPROVE THE OCTOBER 5, 2020 MEETING MINUTES OF THE EXECUTIVE COMMITTEE, AS PRESENTED.***

**READING OF THE HUDDLE**

Dr. Galfo read the Weekly Huddle.

**PUBLIC COMMENT**

There were no public comments.

**ATTORNEY REPORT**

No attorney report was presented.

**HOSPITAL DISTRICT BYLAWS**

Mr. Boyles noted that the Amended and Restated Hospital Bylaws presented to the Executive Committee and tentatively approved at the November meeting which were referred to the Medical Executive Committee (MEC) have been accepted by the MEC and are now coming back before the Board for final approval. Discussion ensued and the following motion was made by Mr. Cole, seconded by Ms. Crooks and approved (5 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS AS PART OF ITS CONSENT AGENDA TO APPROVE THE ATTACHED RESOLUTION AS PRESENTED, RELATED TO THE APPROVAL OF THE AMENDED AND RESTATED HOSPITAL DISTRICT BYLAWS.***

**OTHER**

There was no other business to discuss.

**ADJOURNMENT**

There being no further business to discuss, the committee adjourned at 1:29 p.m.

Robert L. Jordan, Jr., C.M.  
Chairperson



*Healing Families – Healing Communities®*

[parrishhealthcare.com](http://parrishhealthcare.com)



# Parrish Medical Center Plumbing Issue

## Main Line

### Time Line

- Tuesday 1-12-2021
  - 2:00 PM facilities received a work order -Atrium Bathrooms having a stoppage, with sewer coming through the floor drains.
  - 3:30 PM a call was placed to Alligator Plumbing dispatched the call to their techs
  - 4:00 PM Alligator Plumbing on site
- 1-13-21
  - 7:30 AM Main Clean out located
  - 9:30 AM- Break number one found.



This was the first break located outside of storage rooms on the dock in parking area on the east side of the hospital. This break was at the 6 inch Y connection, which was also the main cleanout.

# Parrish Medical Center Plumbing Issue

## Main Line

### Time Lines Continued;

- 11:00 AM Alligator and 3 21 Construction began demolition
- 1-14-21
- 5:30AM Alligator set up jetting equipment to clean the line in order to get a camera inside to get exact location of the break.

# Parrish Medical Center Plumbing Issue

## Main Line

### Time Lines Continued;

- 7:30- jetting the dirt and muck out of the line, the second break in the line, was approximately 20 feet upstream, located in the breezeway.
- 1:00 PM it was discovered the fitting had broken and separated, Alligator resumed their jetting process as the pipe upstream was filled with dirt, once the pipe was clean enough, approximately 8:00 pm we continued to run the camera into the building and discovered third break in the pipe, under main electrical entry room for hospital



This was the second break, it was located outside of the EVS and Med Gas Cylinder Storage rooms in the breezeway. The picture shows that the 45 degree 6 inches fitting broke in half and the plumbing line shifted approximately 10 inches



This is the third break located in the same hole out side the EVS, Med Gas Cylinder Storage rooms in the breezeway. This was a 6 inch couple located approximately 3.5 feet under the building directly under an electrical room.

# Parrish Medical Center Plumbing Issue

## Main Line

### Time Lines Continued;

- Fourth break found under the floor of the Director of Food and Nutrition's office.
- 1-15-21
  - 7:30 AM facilities team started the process of moving out the Director of Food and Nutrition as well as his administrative assistant
  - 8:30 Alligator Plumbing and 321 Construction arrived to start the demo on the floor in the directors office.
  - 10:30 PM our vendors reached to damaged fitting, which was the fourth break in the line.



This was the fourth break in the line, this was located under the Director of Food and Nutrition office floor. This break was on a 6 inch, double Y fitting which was broken in half and the plumbing line shifted approximately 8 inches.



- Time Lines Continued;

- 1-16-21

- 8:00 AM Alligator resumed operations.. Break number five, which was located next to the desk of the Food and Nutrition's Administrative Assistant.
- Alligator continued to run the camera upstream to capture the rest of the line. From the fifth break on the pipe was in good condition. At this point we reengaged 321 Construction and they set up to demo this section of flooring to expose the last break in the line.



This was the fifth break in the main plumbing line, this was approximately 25 feet into the building located under the office floor of the Food and Nutrition Administrative Assistant. This break was on a 6 inch Y fitting which was also a cleanout for this area. This fitting shifted about 2 inches.

# Parrish Medical Center Plumbing Issue

## Main Line

### Time Lines Continued;

- 1 PM demo of floor was completed,.
- 6 pm - all plumbing breaks were repaired. 321 Construction started back filling all the holes and packing the dirt.
- 1-17-21
  - 10:30 AM all the holes were back filled and packed.
  - Facilities returned all the restrooms to serves.
  - Alligator Plumbing and 321 Construction began their clean up of the space and preparing the holes to be filled with concrete.

# Plumbing Issue Progress Pictures



# Plumbing Issue Progress Pictures



# Plumbing Issue Progress Pictures



- 1-18-21
  - cleanup and prep for concrete continued.
- 1-19-21
  - 10:30 AM concrete arrived and 321 Construction poured all five location. Concrete will cure for the next week and flooring is set to be reinstalled in Director and Administrative Assistant of Food and Nutrition's office the week of 1-25-21.

# Plumbing Issue Progress Pictures





# Plumbing Issue Progress Pictures



**EDUCATION COMMITTEE**

Billie Fitzgerald, Chairperson  
Robert L. Jordan, Jr., C.M. (ex-officio)  
Herman A. Cole, Jr.  
Elizabeth T. Galfo, M.D.  
Maureen Rupe  
Ashok Shah, M.D.  
Ramesh Patel, M.D.  
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE  
MONDAY, FEBRUARY 1, 2021  
IMMEDIATELY FOLLOWING EXECUTIVE SESSION  
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

I. Review and Approval of Minutes

*Motion to approve the minutes of the December 7, 2020 meeting.*

II. Cardiology Program Update and Review – Dr. Celis

III. Other

IV. Executive Session (if necessary)

**ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS  
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on December 7, 2020, at 1:47 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson  
Herman A. Cole, Jr.  
Elizabeth T. Galfo, M.D.  
Ashok Shah, M.D.  
Robert L. Jordan, Jr., C.M.  
Mark Storey, M.D.  
George Mikitarian (non-voting)

Member(s) Absent:  
Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Ms. Fitzgerald called the meeting to order at 1:47 p.m.

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made by Dr. Galfo, seconded by Mr. Jordan, and approved (6 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF OCTOBER 5, 2020 MEETING, AS PRESENTED.***

**CARE NAVIGATION – EVIDENCE AND OUTCOMES**

Ms. Cottrell and Ms. Weaver presented to the committee on the Parrish Medical Center Care Navigation program and the significant impact it has had on the community. Copies of the Power Point slides presented are appended to the file copy of these minutes.

**OTHER**

No other items were presented.

EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS  
COMMITTEE  
DECEMBER 7, 2020  
PAGE 2

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 2:19 p.m.

Billie Fitzgerald  
Chairperson



*Healing Families – Healing Communities®*

[parrishmed.com](http://parrishmed.com)

# CARDIOVASCULAR CARE AND TREATMENT

## Experts in the Art of Healing Your Heart, Lungs and Veins

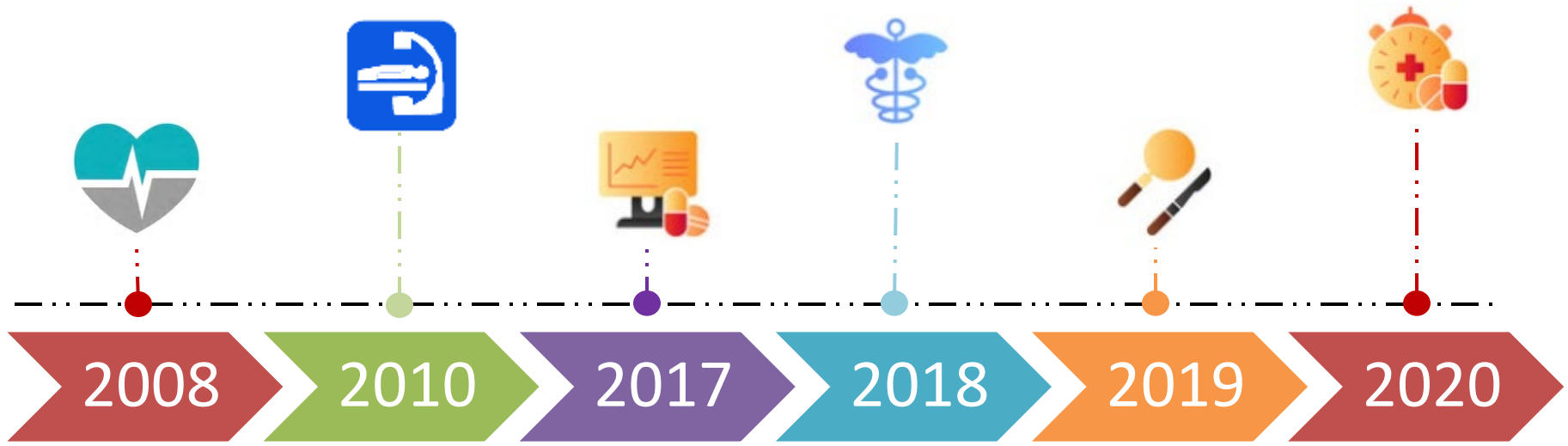
Your Parrish Healthcare Cardiovascular team is a member of the Mayo Clinic Care Network and has a proven quality and safety track record in the prevention, diagnosis, treatment and rehabilitation of heart, pulmonary (lungs) and vascular disorders.



## Cardiovascular Specialties

- Acute Myocardial Infarction (AMI), Heart Attack
- Arrhythmia, Atrial Fibrillation, Irregular Heartbeat
- Interventional and Peripheral
- Primary Stroke Care
- Heart Failure, Heart Valves
- Chronic Obstructive Pulmonary Disease (COPD)
- Diabetes and Nutrition Services
- Cardiovascular Rehabilitation
- Sleep Disorders/Sleep Apnea
- Respiratory Therapy





2008

2010

2017

2018

2019

2020

**Cardiovascular Care Program**  
Interventional program state approval to perform advanced heart-saving treatments

**Transradial Catheterization**  
Use wrist, not groin for catheter insertion. Safe, eliminate scarring, decrease bleeding complications, etc.

**Angiojet**  
Rapid blood clot busting/removal for quick restoration of blood flow.

**Impella**  
Advanced percutaneous cardiac assist device that pumps for the heart.

**Penumbra**  
Rapid blood clot aspiration from arteries and veins of various sizes.

**Hemodialysis Circuit Maintenance**  
Interventions to fix clots that build up in fistulas and grafts preventing patients from having dialysis.





2020

- Transitioned Hemodialysis Maintenance program to IR
- Promotion of Micra (Pacemaker)
- Growth of Cardio-Diagnostic Testing (Nuclear Stress)
- Enhance Cardio-pulmonary Rehab Program

# Parrish Medical Center Now Offering World's Smallest Pacemaker with Atrioventricular Synchrony

By Parrish Medical Center // November 8, 2020

## PACEMAKERS HELP RESTORE HEART'S NORMAL RHYTHM



*Parrish Medical Center is one of the first hospitals in the state of Florida to offer Micra™ AV, the world's smallest pacemaker with atrioventricular (AV) synchrony. (Medical Xpress image)*

**BREVARD COUNTY, FLORIDA – Parrish Medical Center is one of the first hospitals in the state of Florida to offer Micra AV, the world's smallest pacemaker with atrioventricular synchrony.**

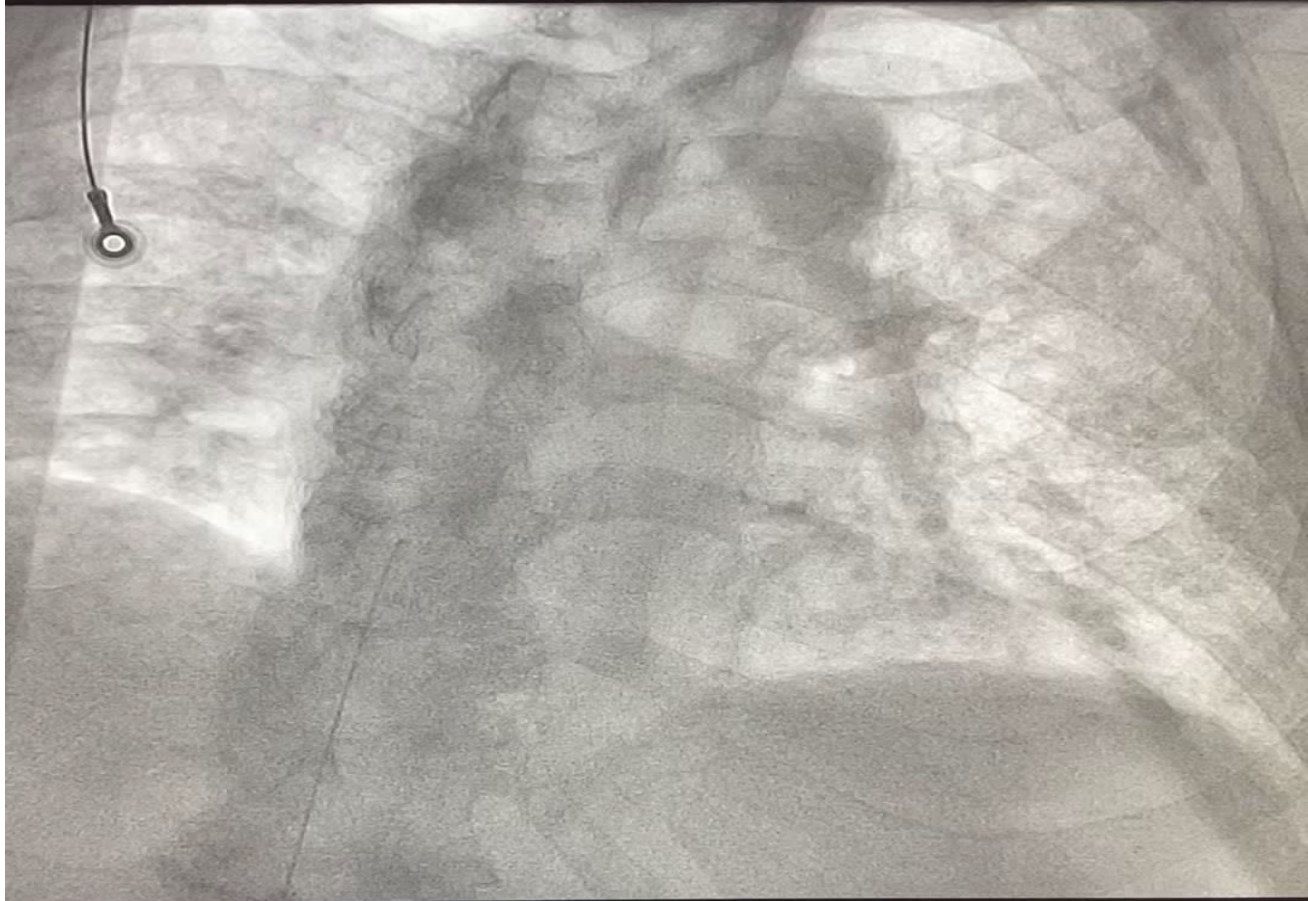
This new device, indicated for the treatment of patients with AV block, extends the most advanced pacing technology – at one-tenth the size of a traditional pacemaker – to more patients than ever before.

The first procedure was performed by Interventional Cardiologist Rene Celis, MD, on December 19, 2019, and since then 14 have been performed at Parrish Medical Center.



on

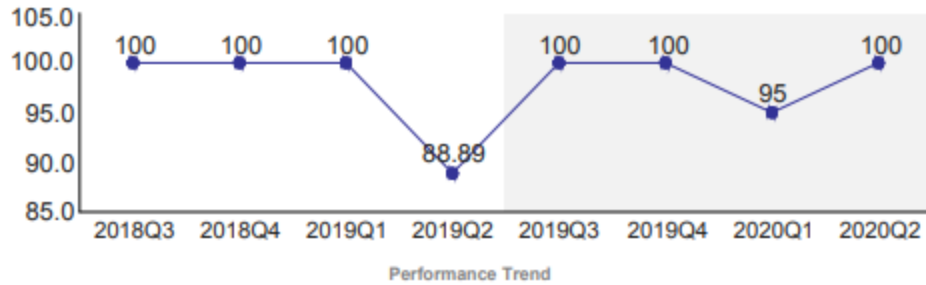
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## October 2019 – September 2020 (Fiscal Year 20)

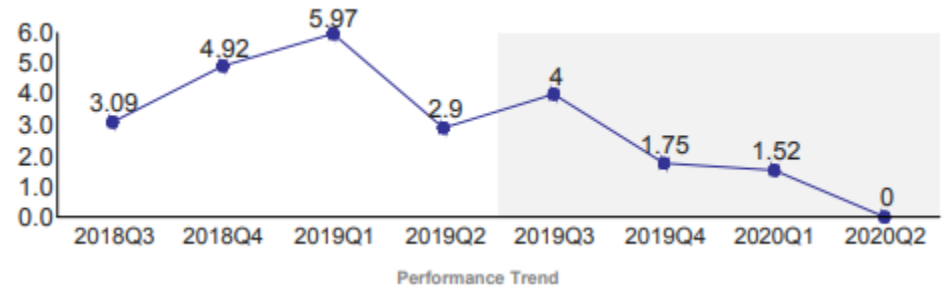
- Micra (AV and VR) – 16
- Penumbra - 38
- Impella – 9
- Angiojet – 1
  
- \*Hemodialysis Maintenance - 11

PCI within 90 minutes (pts with STEMI)

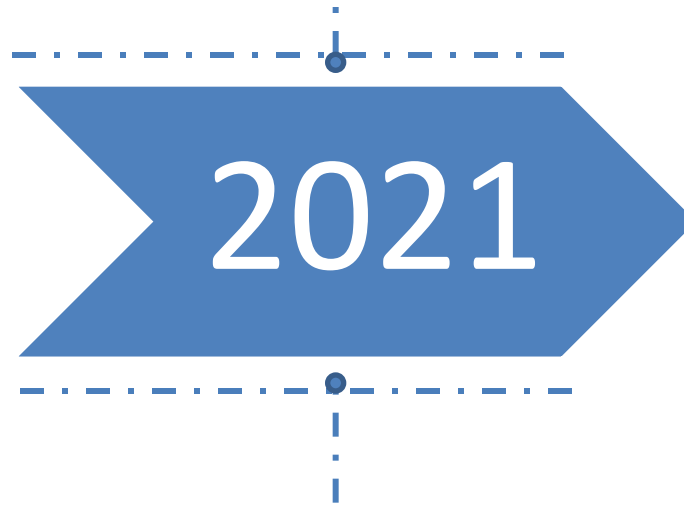


10th	25th	50th	75th	90th
81.46	89.35	94.64	98.18	100

Composite: Major adverse events (all patients)



10th	25th	50th	75th	90th
4.3	3.26	2.33	1.5	0.74



- **Expand market capture**
  - Low cost, outpatient Nuclear Stress Testing
  - Port Canaveral clinic
  - Port Canaveral Treadmill Stress Testing



The Joint  
Commission



American Heart  
Association

CERTIFICATION

Primary Heart Attack Center

**DRAFT AGENDA  
BOARD OF DIRECTORS MEETING - REGULAR MEETING  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
FEBRUARY 1, 2021  
NO EARLIER THAN 2:00 P.M.,  
FOLLOWING THE LAST COMMITTEE MEETING  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Pledge of Allegiance
  - II. PMC's Vision – *Healing Families – Healing Communities*
  - III. Approval of Agenda
  - IV. Recognitions(s)
  - V. Review and Approval of Minutes (December 7, 2020 Regular Meeting)
  - VI. Open Forum for PMC Physicians
  - VII. Public Input and Comments\*\*\*<sub>1</sub>
  - VIII. Unfinished Business\*\*\*
  - IX. New Business\*\*\*
    - A. 2021 Board of Directors Committee Roster – Mr. Jordan
- Motion to approve the 2021 Board of Director Committee Roster, as presented.***
- X. Medical Staff Report Recommendations/Announcements
  - XI. Public Comments (as needed for revised Consent Agenda)
  - XII. Consent Agenda\*\*\*
    - A. Finance
      - 1. Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.



BOARD OF DIRECTORS MEETING

FEBRUARY 1, 2021

PAGE 2

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\*\*\*1 Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked \*\*\*]

XIII. Committee Reports

- A. Quality Committee
- B. Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

**ADJOURNMENT**

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

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ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held at 3:01 p.m. on December 7, 2020 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman  
Robert L. Jordan, Jr., C.M.  
Stan Retz  
Billie Fitzgerald  
Peggy Crooks  
Elizabeth Galfo, M.D.  
Ashok Shah, M.D.  
Jerry Noffel (via phone)

Member(s) Absent:

Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Cole called the meeting to order at 3:05 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF AGENDA**

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Dr. Galfo, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

### **REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE OCTOBER 5, 2020 REGULAR MEETING, AS PRESENTED.***

### **RECOGNITIONS**

Mr. Cole took this time to recognize and thank Dr. Storey for his service as Medical Staff President.

### **OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

### **PUBLIC COMMENTS**

A member of the public spoke at this time. A copy of the public appearance request is appended to the file copy of these minutes.

### **UNFINISHED BUSINESS**

Discussion ensued regarding the motion for the flu vaccine mandate. The following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (7 ayes, 1 nay, (Ms. Crooks) 0 abstentions).

***ACTION TAKEN: MOTION TO SUPPORT AN UPDATED POLICY OF THE MEDICAL STAFF REGARDING THE FLU VACCINE INOCULATION FOR PMC CARE PARTNERS AS OUTLINED IN THE UPDATED POLICY.***

### **NEW BUSINESS**

#### **North Brevard Medical Support Liaison Report**

Mr. Retz presented the North Brevard Medical Support Liaison report from the November 12, 2020 meeting

#### **Environment of Care Report**

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE TO CHANGE THE ANNUAL***

**ENVIRONMENT OF CARE REPORT FROM FISCAL YEAR TO CALENDAR YEAR.**

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

There were no recommendations or announcements.

**PUBLIC COMMENTS**

There was no public comment.

**CONSENT AGENDA**

Ms. Crooks Requested that the motion for the flu vaccine mandate be removed from the consent agenda for future discussion. Mr. Cole approved the removal and noted that this item will be discussed in unfinished business.

Discussion ensued regarding the consent agenda, with flu vaccine mandate removed and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

A. Finance

1. Motion to approve support of the process and efforts of renovations for the COVID-19 Capital Project as needed, in an amount not to exceed the amount appropriated by the Brevard County Commission CARES Act Funding.

B. Executive

1. Motion to approve the Resolution of the Board of Directors of the North Brevard County Hospital District Regarding the Amended and Restated Bylaws of the North Brevard County Hospital District.

**COMMITTEE REPORTS**

**Quality Committee**

Dr. Galfo reported all items were covered during the meeting.

**Finance Committee**

Mr. Retz reported all items were covered during the meeting.

**Executive Committee**

Mr. Jordan reported all items were covered during the meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported all items were covered during the meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning Physical Facilities and Properties Committee did not meet.

**PROCESS AND QUALITY REPORT**

Mr. Mikitarian reminded the Board that we are now in the window for our Joint Commission survey, adding that there may be a delay due to the current positive COVID-19 rate in Brevard County.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

No other business was discussed.

**CLOSING REMARKS**

Mr. Cole took this time to thank Parrish Medical Center for their support for the YMCA tournament, noting that it raised \$35,000 to benefit the local YMCA.

Mr. Cole announced that the Next Board Meeting would be January 4<sup>th</sup>, 2021 and wished everyone a Merry Christmas and Happy New Year.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 3:31 p.m.

Herman A. Cole, Jr.  
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR  
January 19, 2021**

<p><b>Present:</b> D. Barimo, P. Carmona, G. Cuculino, F. Dienst, C. Fernandez, R. Henry, C. Manion, B. Mathews, R. Patel, J. Rojas, M. Storey, V. Williams, J. Zambos, H. Cole, C. McAlpine <b>Absent:</b> A. Ochoa</p>
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The meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was January 19, 2021, at 5:30 p.m. in the Conference Center. A quorum was determined to be present.

**CALL TO ORDER**

Dr. Ramesh Patel, President, called the meeting to order at 5:32 p.m.

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made by Dr. Barimo, seconded by Dr. Manion, and unanimously approved:

***ACTION TAKEN:*** Motion to approve the previous meeting minutes (December 15, 2020) as written and distributed.

**OLD BUSINESS**

A. Alarm Management Policy, 9500-2049

***ACTION TAKEN:*** Tabled to allow for further review

B. Use and Management of Patient Restraints, 9500, TJC

***ACTION TAKEN:*** Tabled to allow for further review

**FOLLOW-UP MEC ITEMS**

A. Peer Review Flow – Update/Algorithm

***ACTION TAKEN:*** Tabled for further review

B. Nursing Supervisor Communication – Update/Trends

***ACTION TAKEN:*** Tabled pending update

**NEW BUSINESS**

A. Re-election of Department of Medicine Chairman

Discussion ensued, consistent with the Bylaws, Dr. Mathews had been previously elected as the Department Chairman; however, once he was elected as the MEC President-Elect, a new chairman had to be elected.

***ACTION TAKEN:*** Noted by the Committee

MEDICAL EXECUTIVE COMMITTEE – REGULAR  
PAGE 2

B. ED On-Call Cardiology/Interventional Cardiology Scheduling

The MEC Chairman read a letter from Dr. Oskeoui requesting a change to the newly revised on-call schedule. Discussion ensued.

**ACTION TAKEN:** MEC Chairman requested the Department of Medicine Chairman to bring this to the Department of Medicine for their review.

**ACTION TAKEN:** Motion made by Dr. Barimo, Seconded by Dr. Rojas, and voted as follows: with 5 votes “against”, and 4 votes “for” approval of the motion: “Eligible physicians who would like to be on ER call should have equal number of days as all active staff on call”. Motion failed.

C. Joint Commission findings and Corrective Action Required

The Joint Commission (TJC) made four findings:

1. Skin and tissue assessment in the medical record was noted as incomplete in a number of charts that were reviewed by the physician surveyor. Corrective will be undertaken by the HIM Operations Manager and the Chairman of the Utilization Review Committee.
2. P&T Committee voted on discontinuation of medication after 3 days. The Rules & Regulations currently state discontinuation will occur at 5 days. The Rules & Regulations must be updated so that they are consistent with the currently approved policy.
3. CMS now requires a list of duties and responsibilities of the Department Chiefs and Medical Directors set forth in the body of the Bylaws of the Medical Staff.
4. TJC did not find the three peer references in the online file of a newly credentialed medical staff member. Ultimately, the references were located submitted to the surveyor.

**ACTION TAKEN:** Initiate corrective action to raise awareness of the assessment for Item #1, refer Items #2 and #3 to the Bylaws Committee for corrective action to the Bylaws and Rules and Regulations, and the 4<sup>th</sup> item has been cleared, so no action is needed.

**INFORMATION/EDUCATION** – None

**REPORT FROM ADMINISTRATION** – Reported as New Business, Item “C”, above.

**REPORT FROM THE BOARD**

- A. Robert Jordan is the new Parrish Medical Center Board Chairman; however, he requested Herman Cole to remain the MEC representative.

**ACTION TAKEN:** Noted by the Committee

- B. Board Meeting Minutes – November 2, 2020

**ACTION TAKEN:** Noted by the Committee

- C. Quality Committee Meeting Minutes – November 2, 2020

**ACTION TAKEN:** Noted by the Committee

**CONSENT AGENDA:**

A. COVID-19 Monoclonal Antibody (MAB) Infusion Center Order Set (E3591)

The following motion was made by Dr. Mathews, Seconded by Dr. Manion, and unanimously approved.

***ACTION TAKEN:*** Motion to approve the COVID-19 Monoclonal Antibody (MAB) Infusion Center Order Set, as written and distributed.

**COMMITTEE REPORTS** – None

**CLINICAL DEPARTMENT REPORTS** - None

**OPEN FORUM**

A. The lab will initiate a schedule of collections.

***ACTION TAKEN:*** Noted by Committee

B. Status of COVID-19 Vaccine Distribution.

Facilities are required to use all of the allotment before a new allotment will be provided. Select Publix sites will be providing the vaccines.

***ACTION TAKEN:*** Noted by Committee

C. Dr. Storey signed a number of policies after the December 15<sup>th</sup> MEC meeting.

The policies must be approved at the next MEC meeting.

***ACTION TAKEN:*** Noted by Committee

**ADJOURNMENT**

There being no further business, the meeting adjourned to the executive session at 6:30 p.m.

Ramesh Patel, MD  
President/Medical Staff

Christopher Manion, MD  
Secretary - Treasurer



**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER**

**2021 BOARD OF DIRECTORS, OFFICERS AND COMMITTEES**

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**BOARD OF DIRECTORS**

Herman A. Cole, Jr.  
Peggy Crooks  
Billie Fitzgerald  
Elizabeth Galfo, M.D.  
Robert L. Jordan, Jr., C.M.  
Jerry L. Noffel  
Stan Retz, CPA  
Maureen Rupe  
Ashok Shah, M.D.

**OFFICERS**

Robert L. Jordan, Jr., C.M., Chairman  
Stan Retz, CPA, Vice Chairman  
Elizabeth Galfo, M.D., Secretary  
Peggy Crooks, Treasurer

## **2021 BOARD OF DIRECTORS, OFFICERS AND COMMITTEES**

### **PAGE 2**

#### **COMMITTEES**

##### **EXECUTIVE COMMITTEE**

Stan Retz, CPA, Chairperson  
Robert L. Jordan, Jr., C.M., Vice Chairperson  
Elizabeth Galfo, M.D., Secretary  
Peggy Crooks, Treasurer  
Herman A. Cole, Jr., Member-at-Large  
George Mikitarian, President/Chief Executive Officer (Non-voting)

##### **EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS**

Robert L. Jordan, Jr., C.M. (ex-officio)  
Herman A. Cole, Jr.  
Billie Fitzgerald  
Elizabeth Galfo, M.D.  
Ramesh Patel, M.D., President/Medical Staff\*  
George Mikitarian, President/Chief Executive Officer (Non-voting)

##### **FINANCE COMMITTEE**

Peggy Crooks, Chairperson  
Robert L. Jordan, Jr., C.M., (ex-officio)  
Stan Retz, CPA  
Herman A. Cole, Jr.  
Jerry Noffel  
Christopher Manion, M.D.\*  
Ramesh Patel, M.D., President/Medical Staff\*\*  
George Mikitarian, President/Chief Executive Officer (Non-voting)

##### **PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE**

Robert L. Jordan, Jr., C.M. (ex-officio)  
Herman A. Cole, Jr.  
Maureen Rupe  
Ashok Shah, M.D.  
Elizabeth Galfo, M.D.  
Ramesh Patel, M.D., President/Medical Staff\*  
George Mikitarian, President/Chief Executive Officer (Non-voting)

**2021 BOARD OF DIRECTORS, OFFICERS AND COMMITTEES**

**PAGE 3**

**AUDIT COMMITTEE**

Robert L. Jordan, Jr., C.M. (ex-officio)  
Peggy Crooks  
Jerry Noffel  
Stan Retz, CPA

**QUALITY COMMITTEE**

Robert L. Jordan, Jr., C.M. (ex-officio)  
Stan Retz, CPA  
Herman A. Cole, Jr.  
Peggy Crooks  
Billie Fitzgerald  
Elizabeth Galfo, M.D.  
Jerry Noffel  
Maureen Rupe  
Ashok Shah, M.D.  
Greg Cuculino, M.D.  
Ramesh Patel, M.D., President/Medical Staff  
Kiran Modi, M.D., Designee/Medical Staff Review Committee  
Jeram Chapla, M.D., Designee/Utilization Management/Medical Records Committee  
Christopher Manion, M.D., Designee/Credentials and Medical Ethics Committee  
George Mikitarian, President/Chief Executive Officer (Non-voting)

**JOINT CONFERENCE COMMITTEE**

Board Member  
Board Member  
Board Member  
Board Member  
Ramesh Patel, M.D., President/Medical Staff, Chairman  
Biju Mathews, M.D., Vice President/Medical Staff  
MEC Member – To Be Determined  
MEC Member – To Be Determined  
George Mikitarian, President/Chief Executive Officer (Ex-Officio with Vote)

**2021 BOARD OF DIRECTORS, OFFICERS AND COMMITTEES**  
**PAGE 4**

**BOARD OF DIRECTORS AD HOC CREDENTIALS COMMITTEE**

Robert L. Jordan, Jr., C.M. (ex-officio)  
Jerry L. Noffel  
Elizabeth Galfo, M.D.  
Billie Fitzgerald  
Ashok Shah, M.D.

**INVESTMENT COMMITTEE**

Peggy Crooks  
Jerry Noffel  
Stan Retz, CPA

**BOARD LIAISON APPOINTMENTS**

**Joint Risk Management Committee**

Ashok Shah, M.D.

**Medical Staff Review Committee**

Jerry L. Noffel

**North Brevard Medical Support, Inc.**

Stan Retz, CPA

\*Medical Staff Representatives

\*\*Designated as the alternate to represent Medical Staff in absence of primary delegate.  
The Vice President of the Medical Staff will represent the President of the Medical Staff  
in his absence at all Board meetings.

(January 27, 2021)

## 2021 BOARD OF DIRECTORS, OFFICERS AND COMMITTEES

### PAGE 5

#### SCHEDULE OF MEETINGS

Ad Hoc Credentials Review Committee Executive Session	–	First Monday TBD
Quality Committee	–	First Monday Noon
Budget and Finance Committee	–	First Monday 1:00 p.m.
Executive Committee	–	First Monday (Immediately following Budget and Finance)
Board of Directors Executive Session	–	First Monday (To commence no earlier than 1:30 p.m.)
Education Committee	–	First Monday (Immediately following Executive Session)
Planning Committee	–	First Monday (Immediately following Education Committee)
Board Meeting	–	First Monday (To begin no earlier than 2:00 p.m. or immediately following the last Committee meeting)
Audit Committee	–	TBA
Joint Conference Committee	–	TBA
Medical Executive Committee	–	Third Tuesday 5:30 p.m.
Medical Staff	–	First Tuesday March, June, September, December 5:30 p.m.