

QUALITY COMMITTEE

Herman A. Cole, Jr. (ex-officio)
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Joseph Rojas, M.D., President/Medical Staff
Patricia Alexander, M.D., Designee
Greg Cuculino, M.D.
Christopher Manion, M.D., Designee
Aluino Ochoa, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, FEBRUARY 4, 2019
NOON
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the December 3, 2018 meeting.

II. Vision Statement

III. Public Comment

IV. "My Story"

V. Dashboard Review

VI. PSMF 2019 Update

VII. Opioid Safety –Mr. Randy Mortensen and Dr. Paul Evans

VIII. Other

IX. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD). THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

FINANCE COMMITTEE MEMBERS:

Stan Retz, Chairperson
Peggy Crooks, Vice Chairperson
Jerry Noffel
Elizabeth Galfo, M.D.
Robert Jordan
Billie Fitzgerald
Herman Cole (ex-officio)
Christopher Manion, MD.
George Mikitarian, President/CEO (non-voting)
Joseph Rojas, M.D., President/Medical Staff

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, FEBRUARY 04, 2019
EXECUTIVE CONFERENCE ROOM
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (December 03, 2018)

Motion: To recommend approval of the December 03, 2018 minutes as presented.

- II. Public Comments
- III. Report from Titusville City Council Liaison- Scott Larese
- IV. Quarterly Investment Reports (Pension/Operating) – Anderson Financial Partners
- V. 457(b) Plan 2017 – Mr. Sitowitz

Motion: To recommend the Board of Directors approve the Employee Salary Deferral Contribution amount of \$345,798.78 to be allocated to the plan for 2017.

- VI. Pension Actuarial Report as of October 1, 2018 – Mr. Sitowitz

Motion: To recommend the Board of Directors accept the Pension Plan Actuarial Valuation as of October 1, 2018.

- VII. Resignation of Michael Sitowitz, Pension Committee Chairperson – Mr. Sitowitz
- VIII. Appointment of New Pension Committee Chairperson and Committee Member - Mr. Sitowitz

IX. Membership Renewal for Dawn Hohnhorst – Mr. Sitowitz

Motion: To recommend the Board of Directors approve the renewal of membership for Dawn Hohnhorst for a three-year term from April 1, 2019 through March 31, 2023.

X. Financial Review – Mr. Sitowitz

XI. Titus Landing Update/ Office Preparation, Urology/Gastroenterology – Mr. Waterman

XII. Capital Budget and Operating Budget Timelines (**Information Only**) – Mr. Sitowitz

XIII. Executive Session (if necessary)

ADJOURNMENT

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EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Peggy Crooks
Elizabeth Galfo, M.D.
Stan Retz, CPA
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, FEBRUARY 4, 2019
2nd FLOOR, EXECUTIVE CONFERENCE ROOM
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the December 3, 2018 meeting.

II. Reading of the Huddle

III. Public Comment

IV. Open Forum for PMC Physicians

V. Attorney Report – Mr. Boyles

VI. Other

VII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FEBRUARY 4, 2019
NO EARLIER THAN 3:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (December 3, 2018)
- V. Recognitions(s)
 - A. Pamela Tronetti, D.O., President, Medical Staff 2018
- VI. Open Forum for PMC Physicians
- VII. Public Comments
- VIII. Unfinished Business
- IX. New Business
 - A. 2019 Board of Director Committee Roster
Motion to approve the 2019 Board of Director Committee Roster, as presented.
 - B. **Motion to Recommend the Board of Directors approve Policy 9500-2048, Advance Directives, as presented**
 - C. **Motion to Recommend the Board of Directors approve Policy 5554772, Image or Audio Captured by Patients or Visitors, as presented**

BOARD OF DIRECTORS MEETING

FEBRUARY 4, 2019

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X. Medical Staff Report Recommendations/Announcements – Dr. Rojas

XI. Public Comments (as needed for revised Consent Agenda)

Consent Agenda

A. Finance

1. Recommend to the Board of Directors to approve the Employee Salary Deferral Contribution amount of \$345,798.78 to be allocated to the plan for 2017.
2. Recommend to the Board of Directors to accept the Pension Plan Actuarial Valuation as of October 1, 2018.
3. Recommend to the Board of Directors to approve the renewal of membership for Dawn Hohnhorst for a three-year term from April 1, 2019 through March 31, 2023.

XI. Committee Reports

A. Quality Committee – Mr. Cole

B. Budget and Finance Committee – Mr. Retz

C. Executive Committee – Mr. Jordan

D. Educational, Governmental and Community Relations Committee – Ms. Fitzgerald (Did Not Meet)

E. Planning, Physical Facilities & Properties Committee (Did Not Meet)

XII. Process and Quality Report – Mr. Mikitarian

A. Other Related Management Issues/Information

B. Hospital Attorney - Mr. Boyles

XIII. Other

XIV. Closing Remarks – Chairman

XV. Executive Session (if necessary)

XVI. Open Forum for Public

BOARD OF DIRECTORS MEETING

FEBRUARY 4, 2019

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ADJOURNMENT

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Members:

Michael Sitowitz, Chairperson (July 1, 2017-June 30, 2020)
Michael Allen, Vice-Chairperson (July 1, 2016 – June 30, 2019)
Stan Retz (January 1, 2016-December 31, 2019)
Julia Reyes-Mateo (July 1, 2016 – June 30, 2019)
Dawn Hohnhorst (April 1, 2016 – March 31, 2019)
Warren Berry (January 1, 2016- December 31, 2019)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE
FEBRUARY 4, 2019 @ 11:00 A.M.
EXECUTIVE CONFERENCE ROOM

CALL TO ORDER

- I. Review and approval of minutes (November 5, 2018)

Motion: To recommend approval of the November 5, 2018 minutes as presented.

- II. Public Comments

- III. Quarterly Pension and 403(b) and 457(b) Investment Reports – Anderson Financial Partners

- IV. 403(b) Plan 2017 – Mr. Sitowitz

Motion: To recommend the Budget and Finance Committee approve the Employee Salary Deferral Contribution amount of \$345,798.78 to be allocated to the plan for 2017.

- V. Pension Actuarial Report as of October 1, 2018 – Mr. Sitowitz, Mr. Lozen, Foster & Foster

Motion: To recommend the Budget and Finance Committee accept the Pension Plan Actuarial Valuation as of October 1, 2018.

- VI. Resignation Michael Sitowitz, Committee Chairperson – Mr. Sitowitz

- VII. Appointment of New Pension Committee Chairperson and Committee Member - Mr. Sitowitz

- VIII. Membership Renewal for Dawn Hohnhorst – Mr. Sitowitz

Motion: To recommend the Budget and Finance Committee approve the renewal of membership for Dawn Hohnhorst for a three-year term from April 1, 2019 through March 31, 2023.

- IX. Adjournment