

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on December 3, 2018 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Peggy Crooks
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Maureen Rupe
Ashok Shah, M.D
Stan Retz
Elizabeth Galfo, M.D.
Jerry Noffel

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 3:01 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE OCTOBER 1, 2018 MEETING MINUTES AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments

UNFINISHED BUSINESS

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-2036, IDENTIFYING, ASSESSING AND MANAGING POSSIBLE ABUSE VICTIMS, AS PRESENTED.

NEW BUSINESS

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-17, ADMINISTRATIVE SERVICES COVERAGE, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-1034, ADOPTION ASSISTANCE BENEFIT, AS PRESENTED.

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-25, CONSTRUCTION PROJECT CHANGE ORDERS, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-54, HOSPITAL GENERAL COUNSEL POLICY, AS PRESENTED.

Discussion ensued and the following motion was made by Ms. Rupe, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE ANNUAL ENVIRONMENT OF CARE REPORT AS PRESENTED.

North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from the November 13, 2018 meeting.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Resignations - For Information Only

1. **Dr. Melissa Burgos**
2. **Dr. Julio Pagan**

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and after extensive discussion the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

A. Finance Committee

1. Motion to Recommend the Board of Directors approve the Operating Funds Investment Policy (9500-5003) as presented and edited by the attorneys.
2. Motion to Recommend the Board of Directors approve the Pension Investment Guidelines Policy (9500-5004) as presented and edited by the attorneys.
3. Motion to Recommend the Board of Directors approve the 403-b Plan and 457-b Plan Investment Guidelines Policy (9500-97) as presented and edited by the attorneys.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Mr. Cole reported the Education Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

Mr. Mikitarian expressed his appreciation to care partners for a great job on our most recent review from The Joint Commission regarding our Integrated Care Certification.

Hospital Attorney

Legal counsel had no report.

OTHER

Mr. Jordan wished to remind everyone of the Titusville parade scheduled for December 8, 2018 at 6:00 pm.

Mr. Cole noted the Christmas on the Green event is scheduled for December 16th at 3:00 pm and invited everyone to come and attend. This event benefits The Children's Hunger Project and he requested those attending to bring a non-perishable food item.

Ms. Sellers noted the Gift of Light event is Thursday, December 6th at 6:00 p.m., and hoped to see everyone there.

Mr. Rupe noted the Port. St. John Christmas parade sponsored by PMC is scheduled for December 15th at 11:00 am.

CLOSING REMARKS

There were no closing remarks.

OPEN FORUM FOR PUBLIC

No members of the public spoke.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:10 p.m.

Herman A. Cole, Jr.
Chairman