

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on December 2, 2019 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman  
Stan Retz  
Jerry Noffel  
Billie Fitzgerald  
Robert L. Jordan, Jr., C.M.  
Maureen Rupe  
Ashok Shah, M.D.  
Peggy Crooks  
Elizabeth Galfo, M.D.

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Cole called the meeting to order at 4:46 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF AGENDA**

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE OCTOBER 7, 2019 MEETING MINUTES AS PRESENTED.***

**RECOGNITIONS**

Mr. Cole took this time to recognize Dr. Rojas for his service this past year as Medical Staff President. Mr. Cole added it has been a pleasure serving alongside Dr. Rojas and thanked him for all he has provided to Parrish Medical Center and to the Board of Directors.

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**North Brevard Medical Support Liaison Report**

Mr. Retz presented the North Brevard Medical Support Liaison report from the November 14, 2019 meeting

**Environment of Care Annual Review**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo, and approved (7 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE ANNUAL ENVIRONMENT OF CARE REPORT AS PRESENTED.***

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE ORGAN, TISSUE AND EYE DONATION POLICY, AS PRESENTED.**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-8008, PATIENT SAFETY PLAN, AS PRESENTED.**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-2032, PATIENT IDENTIFICATION WRISTBANDS, AS PRESENTED.**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Jordan, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE PATIENTS LEAVING AGAINST MEDICAL ADVICE (AMA) POLICY, AS PRESENTED.**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-8012, RISK MANAGEMENT PROGRAM, & PLAN AS PRESENTED.**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-2035, ETHICS, AS PRESENTED.**

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

**Resignations – For Information Only**

1. Benjamin Nettleton, DO – Family Medicine
2. Laura Costa, APRN – Hospitalist

### **PUBLIC COMMENTS**

There were no public comments regarding the revised consent agenda.

### **CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Ms. Crooks, seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

### ***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

#### **A. Finance**

1. To recommend to the Board of Directors to approve the Inter-local agreements with Halifax Hospital Medical Center Taxing District.
2. To recommend to the Board of Directors to approve the renewal of membership for Stan Retz for a three-year term from January 1, 2020 through December 31, 2022.
3. To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

#### **B. Executive**

1. **To recommend to the Board of Directors to approve a one-time payment of \$200,000.00 to Metrus representing projected first year savings under the agreement with Metrus.**

### **COMMITTEE REPORTS**

#### **Quality Committee**

Mr. Cole reported all items were covered during the meeting.

#### **Budget and Finance Committee**

Mr. Retz reported all items were covered during the meeting.

#### **Executive Committee**

Mr. Jordan reported all items were covered during the meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported all items were covered during the meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning Committee did not meet.

**PROCESS AND QUALITY REPORT**

No additional information was presented.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

No other business was discussed.

**CLOSING REMARKS**

Mr. Cole shared that Christmas on the Green will be December 15, 2019 at 2:30 p.m. and invited everyone to attend; he noted that all proceeds will benefit the Children's Hunger Network.

Mr. Cole added that The Gift of Light will be Thursday, December 5, 2019 from 5-7 p.m.

Mr. Jordan thanked Dr. Rojas for his services as Medical Staff President, adding that it has been a pleasure and he had offered much wisdom and humor.

Dr. Shah added that Dr. Rojas has brought years of experience to the Board.

**OPEN FORUM FOR PUBLIC**

No members of the public spoke.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 6:50 p.m.

Herman A. Cole, Jr.  
Chairman