

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on August 3, 2020 via telephone conference. The following members were present via telephone:

Herman A. Cole, Jr., Chairman (via phone)  
Stan Retz (via phone)  
Billie Fitzgerald (via phone)  
Robert L. Jordan, Jr., C.M. (via phone)  
Maureen Rupe (via phone)  
Peggy Crooks (via phone)  
Elizabeth Galfo, M.D. (via phone)  
Jerry Noffel (via phone)  
Ashok Shah, M.D. (via phone)

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Cole called the meeting to order at 11:00 a.m. Mr. Cole noted this telephone conference was pursuant to Executive Order No. 20-69 and extended by Executive Order 20-179 issued by the office of Governor DeSantis, which provides that local government bodies may conduct meetings without having a quorum of its members physically present, and by utilizing communications media technology such as telephonic or video conferencing. Parrish Medical Center management has determined that it is necessary and appropriate for the Board of Directors to meet by telephone conference to help control and minimize the spread of COVID-19 and to ensure that the residents of North Brevard County and Florida remain safe and secure.

Mr. Cole called roll for the members of the Board of Directors appearing remotely and on the telephone for this meeting; all members were present at this time.

Mr. Boyles reviewed the process and procedure for the telephonic meeting, noting that any person or member of the public may be heard by the Board of Directors, through the Chairman.

**MOMENT OF SILENCE**

Mr. Cole led the Board of Directors, staff and public in a moment of silence for those affected by the Coronavirus pandemic.

**PMC'S VISION – Healing Families – Healing Communities®**

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities®*.

**APPROVAL OF AGENDA**

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

**EXECUTIVE SESSION**

At this time, Mr. Cole announced the Board would recess the public meeting to convene in Executive Session to discuss matters of strategic planning and credentialing. Mr. Cole noted that Executive Session will be held on a separate conference line as it is closed to the public, and members of the public may remain on this line until the Board of Directors return. During this time, a representative of PMC will periodically announce that the Board is meeting in Executive Session.

The Board of Directors public meeting recessed at 11:04 a.m.

The Board of Directors reconvened in open session at 12:00 p.m.

Mr. Cole called roll for the members of the Board of Directors appearing remotely and on the telephone for this meeting; all members were present at this time.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Dr. Galfo seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE MAY 4, 2020 REGULAR MEETING, AS PRESENTED.***

Discussion ensued and the following motion was made by Ms. Fitzgerald seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE JUNE 1, 2020 REGULAR MEETING, AS PRESENTED.***

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS**

Mr. Loftin summarized the message delivered during the City Council meeting regarding Parrish Healthcare's position on universal masking.

**NEW BUSINESS**

**CEPHEID LAB DIAGNOSTIC EQUIPMENT PURCHASE**

Mr. Bailey summarized the memo contained in the agenda packet, noting this satisfies the requirement for capital purchases. Mr. Bailey shared this equipment will be online within 30 days and will be valuable in the fight against COVID-19. No action by the Board is necessary at this time.

**FY 2021 MAJOR BUDGET VOLUME ASSUMPTIONS & OPERATING BUDGET**

Mr. Bailey summarized the memo contained in the packet relative to the FY 2021 Major Budget Volume Assumptions and Operating Budget. Discussion ensued and the following motion was made by Mr. Noffel, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FISCAL YEAR 2021 MAJOR BUDGET VOLUME ASSUMPTIONS.**

**DISPOSAL OF SURPLUS PROPERTY**

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

**ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE REQUESTS FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY FORMS AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS274.04 AND FS274.96.**

**PUBLIC HEARING DATES**

Mr. Bailey noted this item was for information only and no action was required.

**OTHER**

No other business was discussed.

**CLOSING REMARKS**

Mr. Cole shared that he missed meeting face-to-face, however virtual meetings would continue until it becomes safe to return to in person meetings.

**OPEN FORUM FOR PUBLIC**

No members of the public spoke.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 12:34 p.m.

Herman A. Cole, Jr.  
Chairman