

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on August 7, 2017 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 3:29 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MAY 1, 2017 AND JUNE 5, 2017 MEETING MINUTES, AS PRESENTED.

RECOGNITIONS

Juan Perez, MD has successfully completed the 2017 Pulmonary Disease Maintenance of Certification (MOC)

Ethan Webb, MD has successfully completed the 2017 Internal Medicine Maintenance of Certification (MOC).

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no comments from the public.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Mr. Boyles noted that these policies are still being review by counsel, and if any substantial changes are required, they will be brought back to the Board for approval.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-7021, NON-COMPETE, NON-DISCLOSURE AND CONFIDENTIALITY, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-1029, PATIENT COMPLAINT/GRIEVANCE PROGRAM, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-7022, HEALING WORK ENVIRONMENT, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-1026, CONFERENCE SPACE, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-2031, COMMUNICATION WITH SENSORY IMPAIRED OR LANGUAGE BARRIER PATIENTS, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-7028, FAMILY MEDICAL LEAVE ACT (FMLA), AS PRESENTED.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE REVISED UTILIZATION MANAGEMENT PLAN, AS PRESENTED.

Resignations/Retirements

Resignations & retirements were noted for information only, no action required.

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

A. Finance Committee

1. Recommend the Board of Directors approve the proposed home dialysis investment in the amount not to exceed \$395,200. The investment will hold NBMS's stake in Woodford Dialysis, LLC at 40%. This motion is contingent upon approval of the North Brevard Medical Support Board to accept same said conditions.
2. Recommend the Board of Directors approve the FY 2018 Capital Budget in the amount of \$2,300,000.
3. Recommend the Board of Directors approve the fiscal year 2018 Major Volume Assumptions and Operating Budget with an operating margin of 2.0% as presented.
4. Recommend the Budget and Finance Committee approves the renewal of Pension membership for Michael Sitowitz for a three-year term from July 1, 2017 through June 30, 2020.
5. Recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.
6. Recommend the Board of Directors authorize Hamlin Capital Advisors to explore a formal proposal from Siemens for the Advance Refunding of the remaining portion of the 2008 bond issue.

B. Executive Committee

1. Recommend the Board of Directors adopt the Resolution of the Board of Directors of the North Brevard County Hospital District declaring as Surplus Real Property the property located at 830 Century Medical Drive,

Titusville, Florida 32796.

2. Recommend the Board of Directors adopt the Resolution of the Board of Directors of the North Brevard County Hospital District declaring as Surplus Real Property the property located at 836 Century Medical Drive, Titusville, Florida 32796.
3. Recommend the Board of Directors adopt the Resolution of the Board of Directors of the North Brevard County Hospital District declaring as Surplus Real Property the property located at 805 Century Medical Drive, Titusville, Florida 32796.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting and on the consent agenda

Executive Committee

Mr. Jordan reported all items were covered during the meeting and on the consent agenda.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported all items were covering during the meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

No additional information was presented.

Hospital Attorney

Legal counsel had no report.

OTHER

Ms. Hodges, Women’s Center Director and Ms. Jennifer Floyd, Healthy Start updated the Board on the Baby Box initiative. Ms. Hodges noted that Baby Boxes are offered to all families delivering at PMC, to promote safe sleeping. To date, over 700 boxes have been distributed, and a year’s worth are on hand for distribution. Ms. Floyd noted that PMC is the only Brevard County hospital supplying Baby Boxes.

CLOSING REMARKS

There were no closing remarks.

OPEN FORUM FOR PUBLIC

No members of the public spoke.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:44 p.m.

Herman A. Cole, Jr.
Chairman