

Members:

Stan Retz
Peggy Crooks
Jerry Noffel

TENTATIVE AGENDA
BOARD OF DIRECTORS AD HOC COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 7, 2017 10:00AM
EXECUTIVE CONFERENCE ROOM

Call to Order

- I. Public Comments
- II. Review and approval of minutes (October 18, 2016 and November 7, 2016)

Motion: To recommend approval of the October 18, 2016 and November 7, 2016 minutes as presented.
- III. Advanced Refunding Discussion – Mr. Sitowitz
- IV. Adjournment

Members:

Michael Sitowitz, Chairperson (July 1, 2014-June 30, 2017)
Michael Allen, Vice-Chairperson (July 1, 2016 – June 30, 2019)
Stan Retz (January 1, 2016-December 31, 2019)
Julia Reyes-Mateo (July 1, 2016 – June 30, 2019)
Dawn Hohnhorst (April 1, 2016 – March 31, 2019)
Warren Berry (January 1, 2016- December 31, 2019)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE
AUGUST 7, 2017 @ 11:00 A.M.
EXECUTIVE CONFERENCE ROOM

CALL TO ORDER

- I. Review and approval of minutes (May 1, 2017)

Motion: To recommend approval of the May 1, 2017 minutes as presented.

- II. Public Comments
- III. Quarterly Investment Update – Bott-Anderson
- IV. 403b Summary Plan Description (SPD) Review – Michael Sitowitz
- V. Membership Renewal for Michael Sitowitz

Motion: Recommend the Budget and Finance Committee approves the renewal of membership for Michael Sitowitz for a three-year term from July 1, 2017 through June 30, 2020.

QUALITY COMMITTEE

Herman A. Cole, Jr. (ex-officio)
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
George Mikitarian (non-voting)
Jerry Noffel
Aluino Ochoa, M.D., President/Medical Staff
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Patricia Alexander, M.D., Designee
Kenneth McElynn, M.D., Designee
Christopher Manion, M.D., Designee
Khalid Siddiqui, M.D.
Pamela Tronetti, D.O., Designee

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, AUGUST 7, 2017
12:00 P.M.
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Approval of Minutes
Motion to approve the minutes of the May 1, 2017 & June 5, 2017 meeting.
- II. Vision Statement
- III. Public Comment
- IV. Dashboard Review
- V. Patient Safety Movement
- VI. TJC – Integrated Care Certification (ICC) Update
- VII. TJC – Dr. Chassin
- VIII. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD). THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

FINANCE COMMITTEE MEMBERS:

Stan Retz, Chairperson
Peggy Crooks, Vice Chairperson
Jerry Noffel
Elizabeth Galfo, M.D.
Robert Jordan
Billie Fitzgerald
Herman Cole (ex-officio)
George Mikitarian, President/CEO (non-voting)
Aluino Ochoa, M.D., (alternate)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 7, 2017
EXECUTIVE CONFERENCE ROOM
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (May 1, 2017 and June 5, 2017)

Motion: To recommend approval of the May 1, 2017 and June 5, 2017 minutes as presented.

- II. Public Comments
- III. Report from Titusville City Council Liaison- Scott Larese
- IV. Quarterly Investment Update – Bott-Anderson
- V. Home Dialysis Joint Venture Partnership with DaVita – Mr. Bradford

Motion: Recommend the Board of Directors approve the proposed home dialysis investment in the amount not to exceed \$395,200. The investment will hold NBMS's stake in Woodford Dialysis, LLC at 40%. This motion is contingent upon approval of the North Brevard Medical Support Board to accept same said conditions.

- VI. Financial Review – Mr. Sitowitz
- VII. FY 2018 Capital Budget – Mr. Sitowitz

Motion: Recommend the Board of Directors approve the FY 2018 Capital Budget in the amount of \$2,300,000.

VIII. FY 2018 Major Budget Volume Assumptions & Operating Budget – Mr. Sitowitz

Motion: Recommend the Board of Directors approve the fiscal year 2018 Major Volume Assumptions and Operating Budget with an operating margin of 2.0% as presented.

IX. Pension Membership Renewal for Michael Sitowitz – Mr. Sitowitz

Motion: Recommend the Budget and Finance Committee approves the renewal of Pension membership for Michael Sitowitz for a three-year term from July 1, 2017 through June 30, 2020.

X. Quarterly Clinical Quality Value Analysis Update – Mr. Sitowitz

XI. Quarterly FY17 Capital Update – Mr. Sitowitz

XII. Public Hearing Dates (**For Information Only**) – Mr. Sitowitz

XIII. Disposal

Motion: To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XIV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Peggy Crooks
Elizabeth Galfo, M.D.
Stan Retz, CPA
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 7, 2017
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Approval of Minutes
Motion to approve the minutes of the May 1, 2017 & June 5, 2017 meeting.
- II. Reading of the Huddle
- III. Public Comment
- IV. Open Forum for PMC Physicians
- V. Attorney Report – Mr. Boyles
 - Resolutions Declaring Surplus Properties
 - 830 Century Medical Drive
 - 836 Century Medical Drive
 - 805 Century Medical Drive
- VI. Other
- VII. Executive Session (if necessary)

ADJOURNMENT

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EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Herman A. Cole, Jr. (ex-officio)
Elizabeth T. Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Maureen Rupe, Vice Chairperson
Ashok Shah, M.D.
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, AUGUST 7, 2017
(IMMEDIATELY FOLLOWING EXECUTIVE COMMITTEE)
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Approval of Minutes – May 1, 2017 & June 5, 2017
- II. Continuous Improvement Project Presentation – PSI-90
- III. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

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DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
AUGUST 7, 2017
NO EARLIER THAN 3:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (May 1, 2017 & June 5, 2017)
- V. Recognition(s)
 - A. Juan Perez, MD – Successfully completed 2017 Pulmonary Disease Maintenance of Certification (MOC)
 - B. Ethan Webb, MD – Successfully completed 2017 Internal Medicine Maintenance of Certification (MOC)
- VI. Open Forum for PMC Physicians
- VII. Public Comments
- VIII. Unfinished Business
- IX. New Business
 - A. **Motion to Recommend the Board of Directors approve Policy 9500-7021, Non-Compete, Non-Disclosure and Confidentiality, as presented.**
 - B. **Motion to Recommend the Board of Directors approve Policy 9500-1029, Patient Complaint/Grievance Program, as presented.**
 - C. **Motion to Recommend the Board of Directors approve Policy 9500-7022, Healing Work Environment, as presented.**
 - D. **Motion to Recommend the Board of Directors approve Policy 9500-1026, Conference Space, as presented.**

- E. **Motion to Recommend the Board of Directors approve Policy 9500-2031, Communication with Sensory Impaired or Language Barrier Patients, as presented.**
 - F. **Motion to Recommend the Board of Directors approve Policy 9500-7028, Family Medical Leave Act (FMLA), as presented.**
- X. Medical Staff Report Recommendations/Announcements – Dr. Ochoa
- A. Consent Agenda from July 18, MEC:
 - **Recommend the Board of Directors approve the revised Utilization Management Plan, as presented.**
 - B. Resignations - **For Information Only**
 - Emily Costello, ARNP (AHP/Emergency Department)
Effective 6/4/17 – Appointed 4/1/02
 - C. Retirements – **For Information Only**
 - Miguel Rivera, MD (Associate/Neurology)
Effective 6/1/17 – Appointed 7/17/72
- XI. Public Comments (as needed for revised Consent Agenda)
- XII. Consent Agenda
- A. Finance Committee
 - 1. Recommend the Board of Directors approve the proposed home dialysis investment in the amount not to exceed \$395,200. The investment will hold NBMS’s stake in Woodford Dialysis, LLC at 40%. This motion is contingent upon approval of the North Brevard Medical Support Board to accept same said conditions.
 - 2. Recommend the Board of Directors approve the FY 2018 Capital Budget in the amount of \$2,300,000.
 - 3. Recommend the Board of Directors approve the fiscal year 2018 Major Volume Assumptions and Operating Budget with an operating margin of 2.0% as presented.
 - 4. Recommend the Budget and Finance Committee approves the renewal of Pension membership for Michael Sitowitz for a three-year term from July 1, 2017 through June 30, 2020.

5. Recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XIII. Committee Reports

- A. Quality Committee – Mr. Cole
- B. Budget and Finance Committee – Mr. Retz
- C. Executive Committee – Mr. Jordan
- D. Educational, Governmental and Community Relations Committee – Ms. Fitzgerald
- E. Planning, Physical Facilities & Properties Committee (Did Not Meet)

XIV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XV. Other

1. Recruitment Assistance – Drs. Mathews & Mody
2. Baby Boxes – Ms. Hodges & Ms. Floyd

XVI. Closing Remarks – Chairman

XVII. Executive Session (if necessary)

XVIII. Open Forum for Public

ADJOURNMENT

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