

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on August 1, 2016 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:

Peggy Crooks
Elizabeth Galfo, M.D.

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 5:54 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

A moment of silence was observed in light of the recent Code Silver.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF JUNE 6, 2016, AND JUNE 27, 2016, AS PRESENTED.

RECOGNITIONS

Mr. Bradford recognized Security officers Matt Dolin, and Jason Naley for their heroic efforts during the recent Code Silver. Mr. Cole recognized and thanked the entire Security team for performing their duties and keeping the center safe.

Christopher Manion, MD

Dr. Manion has successfully met the 2015 Certificate of Maintenance requirements by the American Board of Family Medicine.

David McMahan, MD

Dr. McMahan has successfully passed the Cardiovascular Disease Maintenance of Certification (MOC) exam.

Lena Weinman, DO

Dr. Weinman is Board certified by the American Osteopathic Board of Obstetrics and Gynecology.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There was no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS – North Brevard Medical Support, Inc.

Mr. Retz noted that the next North Brevard Medical Support meeting would be held August 4, 2016.

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS –
Utilization Management Plan**

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO GRANT EMERGENCY DEPARTMENT EXEMPTION TO MARK STOREY, MD. HE HAS COMPLETED HIS ONE-YEAR NOTICE.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE REVISION TO THE MEDICAL STAFF RULES AND REGULATIONS FOR LABOR & DELIVERY PHYSICIAN CALL GUIDELINES AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Rupe and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE REVISION TO THE MEDICAL STAFF RULES AND REGULATIONS FOR PATIENTS PER DEPARTMENT BASED ON AGE AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Shah and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE POLICY 9500-2012, ANTIMICROBIAL STEWARDSHIP PROGRAM AS PRESENTED.

Leave of Absence

Dr. Quintana's leave of absence effective September 1, 2016 was for information only, no action required.

Withdraw Request to Change Privileges

Dr. Giuseppe Palermo's withdraw to request to change medical staff categories from associate to active was for information only, no action required.

Resignations

Resignations were noted for information only, no action required.

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Rupe and approved (7 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED
CONSENT AGENDA ITEMS:***

A. Finance Committee

1. Recommend the Board of Directors approve replacing Wedgewood with Loomis as the large cap growth manager for the pension plan portfolio.
2. Recommend the Board of Directors adopt the secretary's certificate acknowledging adoption of the amendment to the North Brevard County Hospital District/Parrish Medical Center pension plan and trust agreement as presented.
3. Recommend the Board of Directors approve the FY2017 Capital Budget in the amount of \$1,750,000.
4. Recommend the Board of Directors approve the FY2017 Operating Budget as presented with an operating margin of 3.28%.
5. Recommend the Board of Directors approve the lease buyout of the Everbank Fuji Diagnostic Imaging Equipment (Project #16.421.03) at a total cost not to exceed \$193,000.
6. Recommend the Board of Directors approve the purchase of the Portable Digital Radiography Unit (Project #16.421.02) at a total cost not to exceed the budgeted amount of \$167,250.
7. Recommend the Board of Directors adopt the Resolutions attached to the Memorandum as "Exhibit A" relating to this transaction.

B. Executive Committee

1. Recommend the Board of Directors adopt the Resolutions of the Board of Directors of the North Brevard County Hospital District approving

lease agreement at 830 Century Medical Drive.

2. Recommend the Board of Directors adopt the Resolutions of the Board of Directors of the North Brevard County Hospital District approving sublease at Titus Landing Medical Office Building.
3. Recommend the Board of Directors adopt the Resolutions of the Board of Directors of the North Brevard County Hospital District authorizing sale of real property.
4. Recommend the Board of Directors adopt the Resolutions of the Board of Directors of the North Brevard County Hospital District approving lease agreement and sublease agreement at 845 Century Medical Drive.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting and on the consent agenda.

Executive Committee

Mr. Jordan reported all items were covered during the meeting and on the consent agenda.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported the Education Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

A copy of the 2016 Game Plan Score Card is appended to the file copy of these minutes. No additional information was presented.

Hospital Attorney

Legal counsel had no report. Copies of the June 16, 2016 & July 14, 2016 letters summarizing the May & June 2016 invoices were included in the agenda packet for information only. No action was required. Copies of these letters are appended to the file copy of these minutes.

Announcements of Tentatively Scheduled Upcoming Meetings

Mr. Cole noted the following Board of Directors tentatively scheduled meetings.

1. Ad Hoc Credentials Review Committee Executive Session
September 12, 2016
Vice President – Nursing Conference Room
11:45 a.m.
2. Quality Committee
September 12, 2016
Executive Conference Room
Noon
3. Budget and Finance Committee
September 12, 2016
Executive Conference Room
4. Executive Committee
September 12, 2016
Executive Conference Room
5. Board of Directors Executive Session
September 12, 2016
Executive Conference Room
(To commence no earlier than 1:30 p.m.)
6. Educational, Governmental and Community Relations Committee
September 12, 2016
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
September 12, 2016
First Floor, Conference Center

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8. Board of Directors
September 12, 2016
First Floor, Conference Center
(To commence no earlier than 3:00 p.m., immediately following
the last Committee meeting)
9. First Public Hearing
September 12, 2016
First Floor, Conference Center
5:01 p.m.
10. Second Public Hearing
September 26, 2016
Executive Conference Room
5:01 p.m.

OTHER

No other business was discussed.

CLOSING REMARKS

There were no closing remarks made.

OPEN FORUM FOR PUBLIC

There were no public comments made.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 6:02 p.m.

Herman A. Cole, Jr.
Chairman